

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 8, 2016**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald, Gloria Mendoza, Bill Moore, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Attorney Tony Menke, City Treasurer Matt Cordray, Fire Chief Pat Mason, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Mayor Childress led the pledge of allegiance.

3. PRESENTATIONS

A. 25-Year Service Award – Juan Moreno, Public Works Foreman

Mayor Childress presented a 25-Year Service Award to Juan Moreno, Public Works Foreman, in recognition and appreciation of his loyal service and dedication to the City of Grandview.

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Rodriguez, second by Councilmember Souders, Council approved the amended Consent Agenda consisting of the following:

- A. Minutes of the February 23, 2016 study session**
- B. Minutes of the February 23, 2016 regular meeting**
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5520-5525 in the amount of \$78,933.94**
- D. Payroll Check Nos. 8669-8709 in the amount of \$26,655.41**
- E. Payroll Direct Deposit 02/16/16 – 02/29/16 in the amount of \$89,059.07**
- F. Claim Check Nos. 110035-110110 in the amount of \$520,851.16**

6. ACTIVE AGENDA

- A. Resolution No. 2016-14 declaring certain Fire Department vehicles as surplus and authorizing disposal of the surplus vehicles by public auction, sale or trade**

The Fire Department has four command vehicles. Three of these were assigned to personnel for response to emergency responses and were in the Equipment Rental Fund. The fourth vehicle was the oldest vehicle in the rotation. It was used as a reserve vehicle and was funded out of the general fund. In 2015, one of the vehicles in the Equipment Rental Fund was

replaced. The Fire Department currently has one 1997 Ford Explorer, Vehicle 120, in its fleet that has outlived its useful life and was no longer needed. Through the Equipment Rental Fund and the vehicle rotation process, this vehicle was no longer needed to conduct City business.

On motion by Councilmember McDonald, second by Councilmember Everett, Council approved Resolution No. 2016-14 declaring certain Fire Department vehicles as surplus and authorizing disposal of the surplus vehicles by public auction, sale or trade.

B. Resolution No. 2016-15 authorizing the Mayor to sign a Public Defender Agreement for conflict indigent defense counsel with Daniel Polage

The City contracts with Yakima County District Court for municipal court services. Under the terms of the contract, the City must provide indigent defense services to indigent defendants. In the event of a conflict with the current public defender, the City must also provide alternate counsel for indigent defendants. At the January 26, 2016 Council meeting, staff presented a Public Defender Agreement with Daniel Polage to provide conflict indigent defense counsel. In that agreement, Mr. Polage declined to provide professional liability insurance. Staff presented a re-negotiated agreement with Mr. Polage providing for professional liability insurance.

On motion by Councilmember Everett, second by Councilmember Souders, Council approved Resolution No. 2016-15 authorizing the Mayor to sign a Public Defender Agreement for conflict indigent defense counsel with Daniel Polage.

C. Fourth Street & Birch Street CDBG Improvements Project Acceptance

Advantage Dirt Contractors, Inc., completed the construction of the Fourth Street and Birch Street CDBG Improvements. Staff recommended Council accept the project as complete once the requirements in the March 2, 2016 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

On motion by Councilmember Moore, second by Councilmember Mendoza, Council accepted the Fourth Street and Birch Street CDBG Improvements as complete once the project closure requirements as identified in the March 2, 2016 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

D. Resolution No. 2016-16 accepting the bid for the Old Inland Empire Highway DWSRF Water System Improvements and authorizing the Mayor to sign all contract documents with Culbert Construction, Inc.

Bids for the Old Inland Empire Highway DWSRF Water System Improvements were opened on March 2, 2016. A total of six (6) bids were received with Culbert Construction, Inc., of Pasco, Washington, submitting the low bid in the amount of \$764,999.12. The low bid was approximately 10% below the City Engineer's estimate of \$856,820.82.

On motion by Councilmember Moore, second by Councilmember Souders, Council approved Resolution No. 2016-16 accepting the bid for the Old Inland Empire Highway DWSRF Water System Improvements and authorizing the Mayor to sign all contract documents with Culbert Construction, Inc.

E. Ordinance No. 2016-1 amending the 2016 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets during the first two months of 2016 identified numerous budget accounts to be amended. Ordinance No. 2016-1 provided for the amending of the 2016 Annual Budget to accommodate the changes in sources and uses, as follows:

Current Expense Fund: Increased estimated Beginning Fund Balance. Appropriations for transfer to Euclid/WCR Improvement Fund. Net effect was an increase in estimated Ending Fund Balance.

E.M.S. Fund: Increased estimated Beginning Fund Balance with equal change in estimated Ending Fund Balance.

Yakima County Law & Justice Tax Fund: Increased estimated Beginning Fund Balance with equal change in estimated Ending Fund Balance.

Street Fund: Reduction of estimated Beginning Fund Balance. Increase in Revenues for TIB Grant – Wine Country Road from Ash to Fir. Appropriations for TIB Grant – Wine Country Road from Ash to Fir project, OIE Hwy and East Fourth Street. Net effect was a decrease in Estimated Ending Fund Balance.

Cemetery Fund: Reduction of estimated Beginning Fund Balance with equal change in estimated Ending Fund Balance.

Capital Improvements Fund: Increased estimated Beginning Fund Balance. Appropriations for museum construction. Net effect was a decrease in estimated Ending Fund Balance.

CDBG Fund: Increased estimated Beginning Fund Balance. Increase in Revenues for East Fourth Street grant. Appropriations for East Fourth Street project. Net effect was an increase in estimated Ending Fund Balance.

East Wine Country Plaza Fund: Increased estimated Beginning Fund Balance. Appropriations for roadway improvements. Net effect was an increase in estimated Ending Fund Balance.

Euclid/Wine Country Road Improvements Fund: Increase in Revenues for SIED funding and local contributions. Appropriations for road improvements. Net effect was an increase in estimated Ending Fund Balance.

Water/Sewer Fund: Increased estimated Beginning Fund Balance. Appropriations for 300 Birch, East Fourth Street and BioSolids disposal. Net effect was an increase in estimated Ending Fund Balance.

Irrigation Fund: Reduction of estimated Beginning Fund Balance with equal change in estimated Ending Fund Balance.

Solid Waste Fund: Reduction of estimated Beginning Fund Balance with equal change in estimated Ending Fund Balance.

Equipment Rental Fund: Increased estimated Beginning Fund Balance with equal change in estimated Ending Fund Balance.

Transportation Benefit District Fund: Increased estimated Beginning Fund Balance. Appropriations for 300 Birch and TIB project – Wine Country Road from Ash to Fir. Net effect was a decrease in estimated Ending Fund Balance.

City Administrator Arteaga requested that the Council consider transferring \$50,000 from the Current Expense Fund to the Street Fund to provide cash flow for payment of contractors in the interim of contract reimbursement from the funding agencies.

Following discussion, Council directed staff to prepare a budget amendment to transfer \$50,000 from the Current Expense Fund to the Street Fund and present to Council for consideration at the March 22nd meeting.

On motion by Councilmember Rodriguez, second by Councilmember McDonald, Council approved Ordinance No. 2016-1 amending the 2016 Annual Budget.

Councilmember Brewer voted in opposition.

7. UNFINISHED AND NEW BUSINESS

A. Circle Park

City Attorney Plant provided a legal analysis to the Council with respect to Circle Park, a copy of which is attached hereto and incorporated herein by reference. He advised that the dedication of the park for public purposes may be vacated pursuant to the procedures outlined in Ch. 58.17 RCW.

Following discussion, Council directed staff to contact the adjacent property owners of Circle Park and explain the process for Council consideration of a petition for vacation of the park dedication that was overlaying their property.

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

2016 Grant Opportunities – City Administrator Arteaga requested authorization to apply for the following grant opportunities:

Pedestrian and Bicycle Program

- Funding source: Washington State Department of Transportation
- Funds available: \$18,380,000
- Match: There is no match but preference will be given to projects with match
- Application due: May 6, 2016
- Grant award: Spring 2017
- Recommended project: Larson Street Pedestrian Improvements from West Fifth Street to West King Street
- Estimated construction cost: \$217,000
- Estimated engineering cost for application preparation: \$4,000
- Funding partners: Grandview School District – \$5,000 local match

Safe Routes to School Program

- Funding source: Washington State Department of Transportation
- Funds available: \$19,150,000
- Match: There is no match but preference will be given to projects with match
- Application due: May 13, 2016
- Grant award: Spring 2017
- Recommended project: North Elm Street and Fir Street Pedestrian Improvements
 - North Elm Street from Wine Country Road to east Bonnieview
 - Fir Street from Wine Country Road south to Smith Elementary School
 - Fir Street from Smith Elementary School south to Highland Road
- Estimated construction cost: \$420,000
- Estimated engineering cost for application preparation: \$4,000
- Funding partners: Grandview School District – \$5,000 local match

On motion by Councilmember Moore, second by Councilmember McDonald, Council authorized staff to apply for the Pedestrian and Bicycle Program Grant and Safe Routes to School Program Grant.

Grandview City Council Procedures Manual – Due to time constraints, this item was moved to the March 22nd study session for consideration.

YCDA New Vision Annual Meeting – The YCDA New Vision annual meeting was scheduled for March 15th, 12:00 Noon at the Yakima Convention Center.

YVCOG General Membership Meeting – The YVCOG General Membership meeting was scheduled for March 16th at the Ahtanum Youth Barn in Union Gap.

9. MAYOR & COUNCILMEMBER MEETING REPORT

Council Retreat Committee – Councilmember Everett reported that the Council Retreat Committee met and would be presenting options for a Council retreat at the March 22nd meeting. Councilmember Everett was selected to chair the Committee.

Mayor Vacation – Mayor Childress would be on vacation during the next two weeks and Mayor Pro Tem Moore would preside over the March 22nd Council meeting.

10. EXECUTIVE SESSION – Non-Union Employee Salary Survey

Mayor Childress adjourned the meeting to an executive session at 8:35 p.m., for approximately 30 minutes to discuss the non-union employee salary survey per RCW 42.30.110(1)(g) with the aforementioned Mayor, Councilmembers, City Attorney Menke and City Attorney Plant present. All other staff present recused themselves from the meeting.

The meeting resumed at 9:05 p.m., with the aforementioned Mayor, Council and staff present.

11. ADJOURNMENT

On motion by Councilmember Mendoza, second by Councilmember Moore, Council adjourned the meeting at 9:05 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk