

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
SPECIAL MEETING MINUTES
JUNE 14, 2016**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole special meeting to order at 5:30 p.m. in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Dennis McDonald, Bill Moore and Joan Souders. Excused from the meeting was Councilmember Mike Everett. Councilmembers Gloria Mendoza and Javier Rodriguez arrived at 5:45 p.m.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Tony Menke, City Attorney Quinn Plant, Parks & Recreation Director Mike Carpenter and City Clerk Anita Palacios.

3. CITIZEN PARTICIPATION

Walt Bratton, 1304 West Fifth Street, Grandview, WA, expressed concern regarding the proposed non-union salary increases, hybrid positions, sick leave accrual buy-out, and vacation leave accrual buy-out.

Pat Bratton, 1304 West Fifth Street, Grandview, WA, expressed concern regarding the proposed non-union salary increases, employer paid health insurance benefits, planning commission functions and tax exempt low-income housing.

4. NEW BUSINESS

A. Ordinance No. 2016-7 amending the City of Grandview 2016 Non-Union Salary Schedule

City Attorney Menke explained that at the May 24, 2016 regular Council meeting, he presented the non-union employee salary survey and recommendations. At that meeting, discussion took place regarding the disparity between supervisory positions of the Assistant Public Works Director and the Wastewater Treatment Plant (WWTP) Superintendent. Based on the recommended salary adjustment, the WWTP Superintendent salary would be more than the Assistant Public Works Director salary and the Assistant Public Works Director supervised the WWTP Superintendent. City Administrator Arteaga recommended the Assistant Public Works Director salary be increased \$500 per month. Also discussed at that meeting was the inclusion of a salary increase for non-union positions that were above the average of the city comparables (i.e., City Treasurer, Parks & Recreation Director, Utility Billing Clerk, Assistant Librarian, and Public Works Office Clerk). City Administrator Arteaga recommended either a \$100 or 1.5% per month salary increase for those employees. On motion by Councilmember Souders, second by Councilmember Mendoza, Council directed staff to draft an ordinance increasing the non-union monthly salaries as recommended, increasing the Assistant Public Works Director monthly salary \$500, and increasing the City Treasurer, Parks & Recreation Director, Utility Billing Clerk, Assistant Librarian, and Public Works Office Clerk monthly salaries

by either \$100 or 1.5% for Council consideration at the June 14th C.O.W. meeting.

Ordinance No. 2016-7 amending the City of Grandview 2016 Non-Union Salary Schedule with two different options was presented for consideration as follows:

- Option 1 – Exhibit 1 (including additional \$500 for Assistant Public Works Director and \$100 per position that was above the average of the city comparables*) or
- Option 2 – Exhibit 1 (including additional \$500 for Assistant Public Works Director and 1.5% per position that was above the average of the city comparables*).

City Attorney Menke recommended Option 2 – 1.5% which was the 2016 average cost of living increase percentage.

Councilmember Souders moved and Councilmember Mendoza seconded to move Ordinance No. 2016-7 amending the City of Grandview 2016 Non-Union Salary Schedule to the regular Council meeting agenda for consideration with Option 2 - Exhibit 1 (including additional \$500 for Assistant Public Works Director and 1.5% per position that was above the average of the city comparables*).

Discussion took place.

On motion by Councilmember Rodriguez, second by Councilmember Souders, Council called for the question.

On motion by Councilmember Souders, second by Councilmember Mendoza, the C.O.W. moved Ordinance No. 2016-7 amending the City of Grandview 2016 Non-Union Salary Schedule to the regular Council meeting agenda for consideration with Option 2 - Exhibit 1 (including additional \$500 for Assistant Public Works Director and 1.5% per position that was above the average of the city comparables*).

Councilmember Brewer voted in opposition.

B. Ordinance No. 2016-8 approving the City Administrator/Public Works Director Employment Agreement

City Attorney Menke explained that at the May 24, 2016 regular Council meeting, he presented a City Administrator/Public Works Director employment agreement for Council consideration. On motion by Councilmember Moore, second by Councilmember Souders, Council directed staff to draft an ordinance approving the City Administrator/Public Works Director Employment Agreement for Council consideration at the June 14th C.O.W. meeting.

Ordinance No. 2016-8 approving the City Administrator/Public Works Director Employment Agreement was presented for consideration.

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved Ordinance No. 2016-8 approving the City Administrator/Public Works Director Employment Agreement to the regular Council meeting agenda for consideration.

C. Dykstra Park Disc Golf Course expansion financial support

Parks & Recreation Director Carpenter explained that at the May 24, 2016 regular meeting, Council was presented a proposal to expand the Dykstra Park disc golf course an additional nine holes. Council agreed to the expansion project. Council moved the discussion of the City's financial support of the expansion project to the June 14th COW meeting for consideration.

Staff recommended the City's contribution to the expansion project be an in-kind contribution of labor and equipment to remove sod and prep the designated t-pad location for concrete pads at an estimated cost of \$1,500.

On motion by Councilmember Brewer, second by Councilmember Souders, Council agreed to the in-kind contribution and a budget amendment to the parks maintenance budget.

D. 2016 Resurfacing Improvements Bid Award

City Administrator Arteaga explained that on November 20, 2015, the City was awarded a Washington State Transportation Improvement Board (TIB) grant in the amount of \$406,341 for Wine Country Road resurfacing improvements from Ash Street to Fir Street. During preparation of the bid documents, Council approved including the resurfacing of the 200 Block of Ash Street, the alley behind US Bank, and Wallace Way from Forsell Road north to Stover Road. Staff anticipated a favorable bid because of the economy of scale on asphalt prices. Bids for the 2016 Resurfacing Improvements were opened on June 2, 2016. A total of four (4) bids were received with Granite Construction Company of Yakima, Washington, submitting the low bid in the amount of \$572,920. The low bid was approximately 9% above the City Engineer's estimate of \$524,275. The City could either request additional funds or reduce the project.

He proposed the following three options for consideration:

- Option 1 – Increase the budget by \$42,307 and complete all sections of the project this year.
- Option 2 – Reduce the scope of work and eliminate the alley paving (-\$13,330), eliminate the street re-stripping of Wallace Way (-\$13,315), add the surplus engineering funds from Forsell Road project (+\$12,000) and add the Wine Country Road match requirement (+\$2,889.70).
- Option 3 – Keep the alley paving (+\$15,000), eliminate the street re-stripping of Wallace Way (-\$13,315), add the surplus engineering funds from Forsell Road project (+\$12,000) and add the Wine Country Road match requirement (+\$2,889.70).

City Administrator Arteaga recommended Option 3. He added that the Port of Grandview proposed a \$7,500 contribution towards the re-stripping of Wallace Way. He recommended Council authorize a budget amendment for the remaining funds to complete the re-stripping of Wallace Way.

On motion by Councilmember Souders, second by Councilmember Rodriguez, the C.O.W. moved the 2016 Resurfacing Improvements Bid Award with Option 3 and a budget amendment to complete the re-stripping of Wallace Way to the regular Council meeting agenda for consideration.

E. 2017-2022 Six-Year Transportation Improvement Program

City Administrator Arteaga explained that each year, the City was required to update the Six-Year Transportation Improvement Program (TIP). The Six-Year Transportation Improvement Program (TIP) identified street priority projects and funding sources. In the past, Council had a standing recommendation of not adding street projects unless there was a funding source available to support the recommendation. He presented the 2017-2022 Six-Year Transportation Improvement Program for consideration.

Councilmember Brewer recommended staff develop a seal coat plan for Council consideration at the July 12th COW meeting.

On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. directed staff to schedule a public hearing for adoption of the 2017-2022 Six-Year Transportation Improvement Program at the July 12, 2016 regular Council meeting.

F. Grandview Museum Project Acceptance

Parks & Recreation Director Carpenter explained that Banlin Construction, LLC, completed the renovations of the Grandview Museum. Staff recommended Council accept the project as complete and release retainage in the amount of \$10,954.40 following receipt of release certificates from the Department of Revenue, Labor & Industries, and Employment Security Department.

On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. moved the acceptance of the Grandview Museum renovation project as complete and release of retainage in the amount of \$10,954.40 following receipt of release certificates from the Department of Revenue, Labor & Industries, and Employment Security Department to the regular Council meeting agenda for consideration.

G. Resolution declaring certain City property as surplus and authorizing disposal by public auction, sale or trade

City Administrator Arteaga explained that the Public Works Department requested that the following tractor and vehicles which have outlived their useful life and were no longer needed for the conduct of City business be surplus:

- 1985 Case tractor with front loader (PW/338)
- 1977 Dodge D500 Stake Truck, VIN #D51EG6J022990 (military surplus)
- 1977 Chrysler M880, VIN# W24BE7S185913 (military surplus)

On motion by Councilmember Moore, second by Councilmember McDonald, the C.O.W. moved Resolution No. 2016-31 declaring certain City property as surplus and authorizing disposal by public auction, sale or trade to the regular Council meeting agenda for consideration.

H. Beautification Projects – fencing proposals

Due to time constraints, this agenda item was moved to the June 28, 2016 COW meeting agenda.

I. Ordinance adopting a new Chapter 5.25 of the Grandview Municipal Code establishing a Special Event Permit

Due to time constraints, this agenda item was moved to the July 12, 2016 COW meeting agenda.

J. Ordinance adopting a new Chapter 17.94 of the Grandview Municipal Code establishing a reasonable accommodation process in the City's land use ordinance to accommodate statutory rights of the disabled

Due to time constraints, this agenda item was moved to the July 12, 2016 COW meeting agenda.

5. OTHER BUSINESS – None

6. ADJOURNMENT

The study session adjourned at 6:55 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk