

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 23, 2016**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald, Gloria Mendoza, Bill Moore and Joan Souders. Excused from the meeting was Councilmember Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Parks & Recreation Director Mike Carpenter and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Councilmember McDonald led the pledge of allegiance.

3. PRESENTATIONS – None

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Moore, second by Councilmember Souders, Council approved the amended Consent Agenda consisting of the following:

- A. Minutes of the February 9, 2016 study session**
- B. Minutes of the February 9, 2016 regular meeting**
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5514-5518 in the amount of \$74,653.69**
- D. Payroll Check Nos. 8652-8668 in the amount of \$79,752.05**
- E. Payroll Direct Deposit 02/01/16 – 02/15/16 in the amount of \$91,982.34**
- F. Claim Check Nos. 109946-110034 in the amount of \$138,772.87**

6. ACTIVE AGENDA

- A. Resolution No. 2016-9 declaring certain vehicles as surplus and authorizing disposal of the surplus vehicles by sale or trade**

Police Chief Fuller explained that the current practice for surplus vehicles was that they were disposed of at public auction. Vehicles were normally sent to a farm auction and sold to the highest bidder. He requested that the wording on surplus vehicles be changed to add “or trade” to the list of possible options for disposition. The Police Department currently had several old vehicles. Based on trade-in values, it was believed that they would bring in very little if sold at auction. A change in the wording would allow for research to be conducted to determine if an amount more favorable to the City could be negotiated. This would be done by attempting to trade in several vehicles of little value for one newer vehicle that could then be retained and

used by the Police Department for a second detective vehicle and/or an out-of-town training vehicle.

On motion by Councilmember Mendoza, second by Councilmember Souders, Council approved Resolution No. 2016-9 declaring certain vehicles as surplus and authorizing disposal of the surplus vehicles by sale or trade.

B. Resolution No. 2016-10 authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League

Parks & Recreation Director Carpenter explained that Washington Cities Insurance Authority strongly recommended the City enter into Recreational Use Permits between those athletic organizations that were utilizing City owned recreational facilities to conduct their respective programs. He presented the Recreational Use Permit between the City and the Lower Valley Cal Ripken League for the 2016 season. Baseball League Coordinator Clint Adamson of the Lower Valley Cal Ripken League reviewed and signed the agreement.

On motion by Councilmember Everett, second by Councilmember Moore, Council approved Resolution No. 2016-10 authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League.

C. Resolution No. 2016-11 authorizing the Mayor to sign the Flooring Change Order Proposal with Banlin Construction Inc., for the Grandview Museum Renovation Project

Parks & Recreation Director Carpenter explained that during the February 9th Council meeting, he provided a report on the progress of the Museum Renovation Project. Discussion centered around the application to the concrete floor. As a result of a bare essential budget, the basic bid only provided for a concrete sealer which would show blemishes and patchwork upon its application. One option instead of the clear sealer would be the application of a commercial grade epoxy. This option required a change order for the project in the amount of \$6,956.00. Council directed staff to provide a change order proposal for consideration.

On motion by Councilmember Souders, second by Councilmember McDonald, Council approved Resolution No. 2016-11 authorizing the Mayor to sign the Flooring Change Order Proposal with Banlin Construction Inc., for the Grandview Museum Renovation Project.

D. Resolution No. 2016-12 approving an Agreement with BNSF Railway Company for the issuance of a Pipeline License and Resolution No. 2016-13 approving a Roadway Surfacing Agreement with BNSF Railway Company

City Administrator Arteaga explained that the City secured a low interest loan from the Department of Health in the amount of \$950,000 to replace the water main on OIE and loop the water main onto Elm which would improve the fire flow capacity for these areas. Currently, the City has an undersized water main on OIE which dead-ends at OIE and Elm. In addition, the City has a water main on Elm Street that dead-ends on the north side of the BNSF Railway line. The City was required to enter into a Pipeline License and Roadway Resurfacing Agreement

with BNSF for the construction and maintenance of the new water mains under the BNSF railway line and right-of-way.

On motion by Councilmember Moore, second by Councilmember Mendoza, Council approved Resolution No. 2016-12 approving an Agreement with BNSF Railway Company for the issuance of a Pipeline License and Resolution No. 2016-13 approving a Roadway Surfacing Agreement with BNSF Railway Company.

7. **UNFINISHED AND NEW BUSINESS** – None

8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**

Community Partners Meeting – City Administrator Arteaga reported that a meeting of community partners was being organized. The community partners consisted of the City Council, School Board, Port Commission and YVCC Grandview Campus Board of Trustees. The meeting was scheduled for March 29th, 6 p.m., at the Community Center.

YCDA New Vision Annual Meeting – The YCDA New Vision annual meeting was scheduled for March 15th, 12:00 Noon at the Yakima Convention Center.

Liga Nezahualcoyotl Soccer League – City Administrator Arteaga reported that at the January 12th meeting, Jose Vasquez from the Liga Nezahualcoyotl Soccer League requested the City's assistance in providing facilities and/or fields at a reduced rate to operate the soccer league. At the meeting, Mayor Childress requested that Mr. Vasquez provide staff with a written proposal for consideration. To date, staff had not received a written proposal from Mr. Vasquez.

Non-Union Salary Survey – City Administrator Arteaga reported that at the August 11, 2015 meeting, Council directed staff to complete a salary and benefit comparison for non-union employees. The City Attorney would be finalizing a document for discussion with Council in executive session at the March 8th meeting.

2016 Grant Opportunities – City Administrator reported on the following grant opportunities available in 2016:

1. **Pedestrian and Bicycle Program**

- Funding source: Washington State Department of Transportation
- Funds available: \$18,380,000
- Match: There is no match but preference will be given to projects with match
- Application due: May 6, 2016
- Grant award: Spring 2017
- Recommended project: Larson Street Pedestrian Improvements
- Location: Larson Street from West Fifth Street to West King Street
- Estimated construction cost: \$217,000
- Estimated engineering cost for application preparation: \$4,000

2. **Safe Routes to School Program**

- Funding source: Washington State Department of Transportation
- Funds available: \$19,150,000
- Match: There is no match but preference will be given to projects with match

- Application due: May 13, 2016
 - Grant award: Spring 2017
 - Recommended project: North Elm Street and Fir Street Pedestrian Improvements
 - Project Location: North Elm Street from Wine Country Road to east Bonnieview; Fir Street from Wine Country Road south to Smith Elementary School; Fir Street from Smith Elementary School south to Highland Road
 - Estimated construction cost: \$420,000
 - Estimated engineering cost for application preparation: \$4,000
3. Community Development Block Grant (CDBG) Program
- Funding source: Washington State Department of Commerce
 - Funds available: \$8,500,000
 - Match: There is no match but preference will be given to projects with match
 - Application due: June 1, 2016
 - Grant award: Fall 2016
 - Recommended project: Stassen Way Neighborhood Improvements
 - Project Location: Stassen Way from Euclid west to Hillcrest
 - Estimated construction cost: Maximum grant award \$750,000
 - Estimated engineering cost for application preparation: \$10,000

On motion by Councilmember Mendoza, second by Councilmember Souders, Council directed staff to research and compile information on the three grant opportunities for presentation to Council at the March 8th study session.

9. MAYOR & COUNCILMEMBER MEETING REPORT

Council Retreat Committee – Councilmembers Everett, Brewer and Souders would be meeting on February 26th at City Hall to discuss the Council retreat.

Community Center Advisory Board Meeting – Councilmember Souders attended the Community Center Advisory Board meeting on February 16th.

Police Department Commendation – Councilmember Souders commended the Police Department for conducting a welfare check in her neighborhood.

New Business Ribbon Cuttings – Mayor Childress attended ribbon cuttings for Peace, Love & Coffee located at 101 Stover Road, and LKR Real Estate Services, Evergreen Home Loans, and Pleasant Ridge Construction located at 223 West Wine Country Road.

10. EXECUTIVE SESSION – None

11. ADJOURNMENT

On motion by Councilmember Mendoza, second by Councilmember Moore, Council adjourned the meeting at 8:00 p.m.