

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE  
MEETING MINUTES  
DECEMBER 13, 2016**

**1. CALL TO ORDER**

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

**2. ROLL CALL**

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald, Gloria Mendoza and Bill Moore. Councilmember Joan Souders arrived at 6:05 p.m. Councilmember Javier Rodriguez arrived at 6:15 p.m.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, Parks & Recreation Director Mike Carpenter, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Benton County Mosquito Control Board Appointment**

Benton County Mosquito Control District informed the City that the two year term of Rudy Cortez as a trustee on the Benton County Mosquito Control Board would expire on December 31, 2016. Mr. Cortez expressed interest in serving another two year term. The District recommended the City reappoint Mr. Cortez for another two year term beginning January 1, 2017 and ending December 31, 2018.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember McDonald, the C.O.W. moved the appointment of Rudy Cortez to the Benton County Mosquito Control Board to a regular Council meeting for consideration.**

**B. Municipal Court Judge Appointments and Resolution authorizing the Mayor to sign an Interlocal Agreement between Yakima County and the City of Grandview for Municipal Court Services**

City Clerk Palacios explained that RCW 3.50.040 required that the City appoint a municipal judge or judges to preside over the Grandview Municipal Court either every four years or when there was a change. Yakima County requested that the following judges be appointed effective January 13, 2017 through January 13, 2021 as Grandview Municipal Court judges: Judge Donald Engel, Judge Kevin Roy, Judge Brian Sanderson, Judge Alfred Schweppe, Commissioner Kevin Eilmes.

On February 1, 2007, the City began contracting with Yakima County District Court for Grandview Municipal Court services. The contract with Yakima County was set to expire

December 31, 2016. The County provided a draft agreement for the City's review which would begin January 1, 2017 through December 31, 2017. Staff noted that the previous contract was for a 10-year term and the new contract was for a one-year term. Staff was advised by Therese Murphy, District Court Manager for Yakima County Courts that the County wanted to enter into a multiyear contract, but was concerned with the cost of probation services. The County currently provided probation services to all municipalities at no cost and they were assessing whether that approach was sustainable. The indication was that it was not. They were not quite sure what that meant for the cities, but they wanted to be able to address this next year for the 2018 budget. Early in 2017, the County would be meeting with municipalities to discuss further.

Discussion took place.

Council expressed concern with Yakima County requesting the appointment of the Municipal Court Judges for a four-year term, but only proposing a one year contract term for Municipal Court Services.

Following discussion, Council moved these items to the January 13, 2017 C.O.W. meeting and directed staff to invite the Yakima County District Court Manager to the meeting to provide clarification.

**C. Resolution accepting 2016 Resurfacing Improvements project as complete**

City Administrator Arteaga explained that Granite Construction Company completed the construction of the 2016 Resurfacing Improvements. Staff recommended Council accept the project as complete once the requirements in the November 22, 2016 letter from HLA Engineering and Land Surveying, Inc., had been satisfied.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Rodriguez, the C.O.W. moved a resolution accepting 2016 Resurfacing Improvements project as complete to the December 13, 2016 regular Council meeting for consideration.**

**D. Resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement for the FY 2018 Overlay Project, Multiple Locations, TIB Project Number 3-E-183(005)-1 West Fifth Street from Larson to Euclid**

City Administrator Arteaga explained that on August 3, 2016, the City submitted a TIB grant funding application to the 2016 Arterial Preservation Program in the amount of \$369,702 for a grind and overlay of West Fifth Street from Larson Street to Euclid Road. On November 18, 2016, the City was awarded FY 2018 Overlay Project funding from the Washington State Transportation Improvement Board (TIB) in the amount of \$369,702 for the West Fifth Street from Larson to Euclid grind and overlay project. The City would be required to provide a 10% local match in the amount of \$41,078 which would be funded through the Transportation Benefit District. The project was scheduled for construction in the spring of 2017. The Fuel Tax Grant Agreement with TIB grant required Council approval.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement for the FY 2018 Overlay Project, Multiple Locations, TIB Project Number 3-E-183(005)-1 West Fifth Street from Larson to Euclid to the January 10, 2017 regular Council meeting for consideration.**

**E. Resolution accepting the bid for Municipal Pool Improvements – Phase 2A and authorizing the Mayor to sign all contract documents with Fencing & Awning, Inc.; Resolution accepting the bid for Municipal Pool Improvements – Phase 2B and authorizing the Mayor to sign all contract documents with TTC Construction, Inc.; and Resolution accepting the bid for Municipal Pool Improvements – Phase 2C and authorizing the Mayor to sign all contract documents with Bestebreur Bros. Construction, Inc.**

Parks & Recreation Director Carpenter explained that at the August 9, 2016 regular meeting, Council was advised that the City opened bids for the Municipal Pool Improvements – Phase 2 on June 21, 2016. Only one bid was received in the amount of \$399,930.27. The bid price significantly exceeded budgeted amounts for construction. At that meeting, staff recommended to revise and restructure the bid documents and rebid the project in small phases of work, giving opportunity for smaller local contractors to competitively bid similar trades of work. It was anticipated that this approach would reduce the overall project cost so improvements could be completed within the available project budget and in time for the 2017 pool opening.

Bids for the Municipal Pool Improvements – Phase 2A (barrier and crowd control fencing improvements) were opened on December 6, 2016. A total of two (2) bids were received with Fencing & Awning, Inc., of Moxee, Washington, submitting the low bid in the amount of \$55,569.38, including sales tax. This bid included the alternate which called for vinyl coating chain-link fencing. The low bid was approximately 12 percent below the City Engineer's estimate of \$63,250.98.

Bids for the Municipal Pool Improvements – Phase 2B (utility, drainage/deck improvements) were opened on December 6, 2016. A total of three (3) bids were received with TTC Construction, Inc., of Yakima, Washington, submitting the low bid in the amount of \$69,163.90, including sales tax. The low bid was approximately 13 percent above the City Engineer's estimate of \$60,963.50.

Bids for the Municipal Pool Improvements – Phase 2C (pool deck lighting and electrical improvements) were opened on December 6, 2016. A total of three (3) bids were received with Bestebreur Bros. Construction, Inc., of Sunnyside, Washington, submitting the low bid in the amount of \$119,718.29, including sales tax. The low bid was approximately 3 percent below the City Engineer's estimate of \$124,085.00.

There was currently \$252,500 in the 2017 Capital Improvement Fund for the three components of Phase 2. The total of all three bids including sales tax was \$244,451.36 which was \$8,000 under budget.

He recommended Council move all three bid recommendations to the regular Council meeting agenda since there were time sensitive issues regarding contractors ordering materials and supplies needed to get the work completed before the 2017 pool season.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. moved a resolution accepting the bid for Municipal Pool Improvements – Phase 2A and authorizing the Mayor to sign all contract documents with Fencing & Awning, Inc.; a resolution accepting the bid for Municipal Pool Improvements – Phase 2B and authorizing the Mayor to sign all contract documents with TTC Construction, Inc.; and a resolution accepting the bid for Municipal Pool Improvements – Phase 2C and authorizing the Mayor to sign all contract documents with Bestebreur Bros. Construction, Inc., to the December 13, 2016 regular Council meeting for consideration.**

**F. Resolution amending Section 7.07 of the City’s Personnel Manual as it relates to medical and disability insurance**

City Administrator Arteaga explained that the City’s Personnel Policy Manual was adopted on May 5, 2008. Beginning January 1, 2016, the non-union employees began contributing 10% towards the cost of medical insurance. In addition, the City contributed \$700 annually into a Voluntary Employees’ Beneficiary Association (VEBA) trust account for each full time non-union City employee. Staff recommended the City continue the 90% employer paid and 10% employee paid cost of medical insurance for full time non-union employees and the \$700 annual contribution to the non-union employee VEBA trust accounts.

Discussion took place.

**On motion by Councilmember Mendoza, second by Councilmember Souders, the C.O.W. moved a resolution amending Section 7.07 of the City’s Personnel Manual as it relates to medical and disability insurance to the January 10, 2017 regular Council meeting for consideration.**

**G. Basin Integrated Plan Economic Study – Policy Brief and Contribution Request**

City Administrator Arteaga explained that at the November 22, 2016 regular meeting, Executive Director Larry Mattson with the Yakima Valley Conference of Governments (YVCOG) presented the Basin Integrated Plan Economic Study – policy brief and contribution request. The City’s per-capita contribution to generate \$10,000 toward the economic benefit study would be \$676.34.

Discussion took place.

Following discussion, Council moved this item to the January 10, 2017 C.O.W. meeting for consideration and directed staff to obtain additional information from YVCOG regarding which cities have agreed to contribute and whether the City would have any input in the study.

**5. OTHER BUSINESS – None**

**6. ADJOURNMENT**

The study session adjourned at 6:50 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk