

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING MINUTES
AUGUST 9, 2016**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Dennis McDonald, Bill Moore, Javier Rodriguez and Joan Souders. Councilmember Gloria Mendoza arrived at 6:05 p.m. Excused from the meeting was Councilmember Mike Everett.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Mike Carpenter, Code Enforcement Officer Cory Taylor, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios.

3. CITIZEN PARTICIPATION – None

4. NEW BUSINESS

A. Museum Board Appointment – Ray Vining

Parks & Recreation Director Carpenter explained that Grandview Municipal Code Chapter 2.52 allowed for the formation of the Museum Board to oversee the functions of the museum facility. Mr. Ray Vining expressed an interest in serving on the Board. Mr. Vining's letter of interest and resume were presented for consideration.

On motion by Councilmember Brewer, second by Councilmember McDonald, the C.O.W. moved the confirmation of the appointment of Ray Vining to the Museum Board as recommended by the Mayor to the regular Council meeting agenda for consideration.

B. New Museum Signs

Parks & Recreation Director Carpenter reported that he would be applying for a grant from Pacific Power and Light to fund the purchase of a sign for the new museum. The application was due on September 15th. He distributed a concept drawing prepared by the architect depicting a main sign "Grandview Museum" and two engraved signs for museum benefactors, R.E. Powell and Anderson.

Following discussion, the C.O.W. concurred with the new signage.

C. Euclid/Wine Country Road Intersection and Forsell Road Improvements Project Acceptance

City Administrator Arteaga advised that Wheeler Excavation, LLC, completed the construction of the Euclid/Wine Country Road Intersection and Forsell Road improvements. Staff

recommended Council accept the project as complete once the requirements in the July 29, 2016 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

On motion by Councilmember Moore, second by Councilmember Mendoza, the C.O.W. moved acceptance of the Euclid/Wine Country Road Intersection and Forsell Road improvements as complete once the project closure requirements as identified in the July 29, 2016 letter from HLA Engineering and Land Surveying, Inc., were satisfied to the regular Council meeting for consideration.

D. Ordinance amending Grandview Municipal Code Section 15.72.100 Notification and Service Notice Requirements and Section 15.72.310 Notice of Violation

City Administrator Arteaga explained that through the years, Council amended the Municipal Code to help expedite non-compliance nuisance violations. Staff recommended that a method be implemented in which the Code Enforcement Officer could access a monetary fine for violators that start to clean-up the nuisance violation, but refuse to finish the project. The City had nuisance violators that start the clean-up process with no end in sight causing additional work for the Code Enforcement Officer and deteriorating the neighborhood. The new wording would allow the Code Enforcement Officer to write up to an additional \$500 ticket for each week that no clean-up activity had taken place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved Ordinance No. 2016-12 amending Grandview Municipal Code Section 15.72.100 Notification and Service Notice Requirements and Section 15.72.310 Notice of Violation to the regular Council meeting agenda for consideration.

E. Social Media Consideration

City Administrator Arteaga explained that during the Council Retreat, the issue of implementing social media accounts for the City was identified. Prior to creating a social media account, he requested the City Attorney provide a memorandum regarding important considerations the City should keep in mind when evaluating whether it should have a social media presence and in administering/operating any social media accounts. The City Attorney's memo addressed legal implications of social media accounts such as public records act compliance, records retention, copyright issues, and open public meetings act issues. He explained that staff had been researching social media policies from several local governmental entities. He recommended that prior to the City creating a social media account, a social media policy be adopted addressing compliance with legal obligations and the administration/operation of said accounts. In addition, staff was gathering information from neighboring cities who have social media accounts regarding the commitment of time and resources in operating said accounts. He also addressed the issue of whether the social media account would be for distribution of information only and/or a public forum.

Following discussion, the C.O.W. consensus was for staff to continue researching social media with neighboring communities and proceed with drafting a social media policy for consideration. The consensus was also to begin with a Facebook page that would provide for distribution of information only.

5. OTHER BUSINESS

2016 Resurfacing Improvements – City Administrator Arteaga reported that the 2016 Resurfacing Improvements were underway. Wallace Way was paved on August 5th, Ash Street and alley were paved on August 8th, and Wine Country Road would be paved on August 9th and 10th before the fair and parade.

FruitSmart Property Improvements – City Administrator Arteaga reported that FruitSmart completed the water main relocation and was constructing a new sidewalk along Euclid Road.

Legal Newspaper – Councilmember Brewer requested that the C.O.W. revisit utilizing the Daily Sun News as the City's legal newspaper.

Swim Team Championships – Councilmember Souders stated that she received a number of positive comments on the renovations to the pool facility during the Swim Team Championships.

6. ADJOURNMENT

The study session adjourned at 6:50 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk