

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING AGENDA  
TUESDAY, AUGUST 23, 2016**



**REGULAR MEETING – 7:00 PM**

**PAGE**

**1. CALL TO ORDER & ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PRESENTATIONS**

**4. PUBLIC COMMENT** – The public may address the Council on items on the agenda.

**5. CONSENT AGENDA**

Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.

A. Minutes of the August 9, 2016 Committee-of-the-Whole meeting

1-3

B. Minutes of the August 9, 2016 Council meeting

4-6

C. Payroll Electronic Fund Transfers (EFT) Nos. 5613-5617 in the amount of \$79,940.25

D. Payroll Check Nos. 9045-9072 in the amount of \$84,902.69

E. Payroll Direct Deposit 08/01/16 – 08/15/16 in the amount of \$97,268.75

F. Claim Check Nos. 111108-111199 in the amount of \$175,657.27

**6. ACTIVE AGENDA**

**7. UNFINISHED AND NEW BUSINESS**

**8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

**9. MAYOR & COUNCILMEMBER MEETING REPORTS**

**10. ADJOURNMENT**

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE  
MEETING MINUTES  
AUGUST 9, 2016**

**1. CALL TO ORDER**

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

**2. ROLL CALL**

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Dennis McDonald, Bill Moore and Javier Rodriguez. Councilmember Gloria Mendoza arrived at 6:05 p.m. Excused from the meeting was Councilmember Mike Everett.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Mike Carpenter, Code Enforcement Officer Cory Taylor, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios.

**3. CITIZEN PARTICIPATION – None**

**4. NEW BUSINESS**

**A. Museum Board Appointment – Ray Vining**

Parks & Recreation Director Carpenter explained that Grandview Municipal Code Chapter 2.52 allowed for the formation of the Museum Board to oversee the functions of the museum facility. Mr. Ray Vining expressed an interest in serving on the Board. Mr. Vining's letter of interest and resume were presented for consideration.

**On motion by Councilmember Brewer, second by Councilmember McDonald, the C.O.W. moved the confirmation of the appointment of Ray Vining to the Museum Board as recommended by the Mayor to the regular Council meeting agenda for consideration.**

**B. New Museum Signs**

Parks & Recreation Director Carpenter reported that he would be applying for a grant from Pacific Power and Light to fund the purchase of a sign for the new museum. The application was due on September 15<sup>th</sup>. He distributed a concept drawing prepared by the architect depicting a main sign "Grandview Museum" and two engraved signs for museum benefactors, R.E. Powell and Anderson.

Following discussion, the C.O.W. concurred with the new signage.

**C. Euclid/Wine Country Road Intersection and Forsell Road Improvements Project Acceptance**

City Administrator Arteaga advised that Wheeler Excavation, LLC, completed the construction of the Euclid/Wine Country Road Intersection and Forsell Road improvements. Staff

recommended Council accept the project as complete once the requirements in the July 29, 2016 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

**On motion by Councilmember Moore, second by Councilmember Mendoza, the C.O.W. moved acceptance of the Euclid/Wine Country Road Intersection and Forsell Road improvements as complete once the project closure requirements as identified in the July 29, 2016 letter from HLA Engineering and Land Surveying, Inc., were satisfied to the regular Council meeting for consideration.**

**D. Ordinance amending Grandview Municipal Code Section 15.72.100 Notification and Service Notice Requirements and Section 15.72.310 Notice of Violation**

City Administrator Arteaga explained that through the years, Council amended the Municipal Code to help expedite non-compliance nuisance violations. Staff recommended that a method be implemented in which the Code Enforcement Officer could access a monetary fine for violators that start to clean-up the nuisance violation, but refuse to finish the project. The City had nuisance violators that start the clean-up process with no end in sight causing additional work for the Code Enforcement Officer and deteriorating the neighborhood. The new wording would allow the Code Enforcement Officer to write up to an additional \$500 ticket for each week that no clean-up activity had taken place.

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved Ordinance No. 2016-12 amending Grandview Municipal Code Section 15.72.100 Notification and Service Notice Requirements and Section 15.72.310 Notice of Violation to the regular Council meeting agenda for consideration.**

**E. Social Media Consideration**

City Administrator Arteaga explained that during the Council Retreat, the issue of implementing social media accounts for the City was identified. Prior to creating a social media account, he requested the City Attorney provide a memorandum regarding important considerations the City should keep in mind when evaluating whether it should have a social media presence and in administering/operating any social media accounts. The City Attorney's memo addressed legal implications of social media accounts such a public records act compliance, records retention, copyright issues, and open public meetings act issues. He explained that staff had been researching social media policies from several local governmental entities. He recommended that prior to the City creating a social media account, a social media policy be adopted addressing compliance with legal obligations and the administration/operation of said accounts. In addition, staff was gathering information from neighboring cities who have social media accounts regarding the commitment of time and resources in operating said accounts. He also addressed the issue of whether the social media account would be for distribution of information only and/or a public forum.

Following discussion, the C.O.W. consensus was for staff to continue researching social media with neighboring communities and proceed with drafting a social media policy for consideration. The consensus was also to begin with a Facebook page that would provide for distribution of information only.

5. **OTHER BUSINESS**

2016 Resurfacing Improvements – City Administrator Arteaga reported that the 2016 Resurfacing Improvements were underway. Wallace Way was paved on August 5th, Ash Street and alley were paved on August 8th, and Wine Country Road would be paved on August 9<sup>th</sup> and 10<sup>th</sup> before the fair and parade.

FruitSmart Property Improvements – City Administrator Arteaga reported that FruitSmart completed the water main relocation and was constructing a new sidewalk along Euclid Road.

Legal Newspaper – Councilmember Brewer requested that the C.O.W. revisit utilizing the Daily Sun News as the City's legal newspaper.

Swim Team Championships – Councilmember Souders stated that she received a number of positive comments on the renovations to the pool facility during the Swim Team Championships.

6. **ADJOURNMENT**

The study session adjourned at 6:50 p.m.

---

Mayor Norm Childress

---

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING MINUTES  
AUGUST 9, 2016**

**1. CALL TO ORDER**

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Dennis McDonald, Bill Moore, Gloria Mendoza, Javier Rodriguez and Joan Souders. Excused from the meeting was Councilmember Mike Everett.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Mike Carpenter, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios.

**2. PLEDGE OF ALLEGIANCE**

City Clerk Palacios led the pledge of allegiance.

**3. PRESENTATIONS**

**A. 2016 Swim Team Championships – Frans Ebbelaar**

Frans Ebbelaar, Chair of the Swim Team Championships, reported that the 2016 Swim Team Championships hosted by the Grandview Swim Team was a huge success. He thanked the City for their assistance and support.

Parks & Recreation Director Carpenter commended Public Works Maintenance employee Scott Smotherman for preparation of Westside Park and swim pool for the event.

**4. PUBLIC COMMENT – None**

**5. CONSENT AGENDA**

**On motion by Councilmember Souders, second by Councilmember Mendoza, Council approved the Consent Agenda consisting of the following:**

- A. Minutes of the July 26, 2016 Committee-of-the-Whole meeting**
- B. Minutes of the July 26, 2016 Council meeting**
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5605-5610 in the amount of \$88,692.89**
- D. Payroll Check Nos. 8994-9044 in the amount of \$30,279.84**
- E. Payroll Direct Deposit 07/16/16 – 07/31/16 in the amount of \$101,040.47**
- F. Claim Check Nos. 111010-111107 in the amount of \$132,378.26**

4

**6. ACTIVE AGENDA**

**A. Resolution No. 2016-35 approving Addendum No. 1 to Task Order No. 2016- 02 with HLA Engineering and Land Surveying, Inc., for the Municipal Pool Improvements – Phase 2**

City Administrator Arteaga explained that the City opened bids for the Municipal Pool Improvements – Phase 2 on June 21, 2016. Only one bid was received and the bid price significantly exceeded budgeted amounts for construction. Staff recommended to revise and restructure the bid documents and rebid the project in small phases of work, giving opportunity for smaller local contractors to competitively bid similar trades of work. It was anticipated that this approach would reduce the overall project cost so improvements could be completed within the available budget. Additional engineering services were required for completion of plans, specifications, and estimates necessary for the additional public bid packages. The revised phases of work included new barrier fencing and gates; pool deck lighting improvements; site drainage, utility and sidewalk improvements; and double-flume water slide feature.

Following was a breakdown of the original Task Order No. 2016-02 and Addendum No. 1:

<b>Original Task Order</b>		<b>Addendum No. 1</b>	
Engineering Design and Final Plans, Specifications, and Estimate	\$24,000.00	Engineering Design and Final Plans, Specifications, and Estimate	\$40,000.00
Engineering Services During Construction	\$16,000.00	Engineering Services During Construction	\$20,000.00
Additional Services (Pool Deck Lighting Design)	\$11,510.21	Additional Services (Pool Deck Lighting Design)	\$11,510.21
<b>Total</b>	<b>\$51,510.21</b>		<b>\$71,510.21</b>

**On motion by Councilmember Moore, second by Councilmember Souders, Council approved Resolution No. 2016-35 approving Addendum No. 1 to Task Order No. 2016-02 with HLA Engineering and Land Surveying, Inc., for the Municipal Pool Improvements – Phase 2.**

**B. Museum Board Appointment – Ray Vining**

**On motion by Councilmember Souders, second by Councilmember Rodriguez, Council confirmed the appointment of Ray Vining to the Museum Board as recommended by the Mayor.**

**C. Euclid/Wine Country Road Intersection and Forsell Road Improvements Project Acceptance**

**On motion by Councilmember McDonald, second by Councilmember Moore, Council accepted the Euclid/WCR Intersection and Forsell Road Improvements as complete once the project closure requirements as identified in the July 29, 2016 letter from HLA Engineering and Land Surveying, Inc., were satisfied.**

D. **Ordinance No. 2016-12 amending Grandview Municipal Code Section 15.72.100 Notification and Service Notice Requirements and Section 15.72.310 Notice of Violation**

On motion by Councilmember Moore, second by Councilmember McDonald, Council approved Ordinance No. 2016-12 amending Grandview Municipal Code Section 15.72.100 Notification and Service Notice Requirements and Section 15.72.310 Notice of Violation.

7. **UNFINISHED AND NEW BUSINESS** – None

8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**

Tri-City Rose Society – Parks & Recreation Director Carpenter reported that the Tri-City Rose Society would be visiting the Grandview Rose Garden on August 22nd.

2015 Financial and Accountability Audit – City Administrator Arteaga reported that the State Auditors were in-house performing the City's 2015 financial and accountability audit.

2017 Preliminary Budget – City Administrator Arteaga reported that the 2017 preliminary budget worksheets would be distributed to Department Heads to prepare estimates of revenue and expenditures on August 11<sup>th</sup>. Estimates would be filed with the City Treasurer on September 6<sup>th</sup>.

9. **MAYOR & COUNCILMEMBER MEETING REPORT**

WWTP Vehicle Decals – Councilmember Souders commented on the new vehicle decals on Wastewater Treatment Plant vehicles.

New Grandview School District Superintendent – Mayor Childress, City Administrator Arteaga and Parks & Recreation Director Carpenter met with the new Grandview School District Superintendent Henry Strom on August 8<sup>th</sup> to discuss ongoing partnerships between the City and School District.

10. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council adjourned the meeting at 8:15 p.m.

---

Mayor Norm Childress

---

Anita Palacios, City Clerk

6