

2015 Budget

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207 West Second Street - Grandview, Washington 98930 – (509) 882-9200

October 31, 2014

Dear Council Members and the Citizens of Grandview:

It is a privilege to present the 2015 preliminary annual budget for consideration. This budget was developed with our Council's leadership in identifying the operating and capital priorities during the July Council Retreat. This guidance provided the basis for the departments to submit their operation and maintenance budget proposals and some additional program requests for consideration.

The development of the 2015 annual budget required creative solutions in order to provide a balanced budget as required by law. Staff is committed to providing the citizens with the most efficient service delivery within the available resources.

The 2015 preliminary budget, for the most part, maintains the existing services, although there will be areas where lower priority programs have been eliminated and/or reduced. Reducing and/or eliminating lower priority programs, has allowed us to continue to realign resources to maintain the current services. Maintaining priority services is possible because of the positive planning efforts that have continued to occur over the past years.

Some of this year's accomplishments are as follows:

- Bonnieview Road Improvements funded by an STP grant in the amount of \$1,120,330.
- OIE Road Improvements design funded by an STP grant in the amount of \$211,406.
- Speed display sign on Euclid Road.
- New portable restroom facilities in Westside Park and Palacios Pathway.
- Water main improvements to Bonnieview Road.
- OIE water main improvements design.
- Wastewater Treatment Plant Improvements funded by a USDA loan in the amount of \$3,300,000.

We have also been successful in securing the following funding grants for 2015:

- A CDBG grant for the East Fourth Street Neighborhood Improvements in the amount of \$750,000.
- Completion of the water main design for OIE funded by a DWSRF loan.
- Completion of the road design for OIE funded by an STP grant
- Forsell Road sidewalk improvements from Euclid west to Wallace Way funded by a \$275,000 grant.

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan for the period of January 1, 2015 to December 31, 2015.

These key components are as follows:

- 2015 Budget Highlights
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Summary/Recommendations

2015 BUDGET HIGHLIGHTS

- The proposed budget includes 2015 expenditures of \$5,347,325 in the Current Expense Fund. This represents a 4.9% increase from the 2014 projected expenditures and an increase of 1.4% from the adopted 2014 budget. The projected 12/31/15 Current Expense Fund balance is \$999,220, which represents a fund balance equal to approximately 18.7% of the proposed 2015 expenditures. This meets the City Council's direction to maintain a minimum 15% fund balance.
- The 2014/2015 Budget Summary displays, over a 24-month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2015 will increase slightly from the 2014 level of \$1,405,000. This is due to an increase in property assessed value of about 5.8%. Property tax revenue represents about 28.5% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$337.50 or \$28.13 per month. **Attachment A** entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by the residents are distributed.
- We estimate that sales tax revenue will have an increase from \$504,300 in 2014 to \$554,250 in 2015. Actual sales taxes collected in 2013 were \$525,790. Sales tax revenue represents about 11% of the Current Expense Fund revenue in 2014.

- Property taxes, sales tax, private utility taxes and city utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 81% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.
- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations.
- The proposed 2015 budget provides full funding for the replacement of vehicles and equipment, except for major fire apparatus. In 2015, there are planned replacements of a John Deere Mower, Ford Expedition, Chevy Pickup, two Patrol cars. Also planned is the purchase of new computer workstations at City Hall. The list of equipment proposed for replacement is included as **Attachment D**.
- The proposed budget contains funding to support several community programs and/or organizations, including:
 1. Association of Washington Cities – \$6,900
 2. Yakima Valley Conference of Governments – \$10,000
 3. Yakima County Development Association – \$6,500
 4. Yakima Regional Clean Air Agency – \$4,405
 5. Yakima County Emergency Management – \$12,550
 6. D.R.Y.V.E – \$1,000
 7. E.D.G.E – \$5,000
- The 2015 budget contains funding for a School Resource Officer with the costs being shared 50% by the School District and 50% by the City.
- As part of the budget process, Department Heads were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes a 2% rate increase for water, a 1% rate increase for sewer, a 1% rate increase in irrigation and a 2% decrease in the solid waste utility tax.
- The budget for 2015 is formatted into specific programs within each department. The purpose of this approach is to identify and segregate services provided by a department into program budgets, and to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

ENTERPRISE FUNDS

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single family residence. A water and sewer rate analysis was conducted by the City's engineering firm Huibregtse, Louman Associates, Inc., in October 2014. This is done on an annual basis to make certain that the various utility rates are sufficient to support operation and maintenance and capital projects in the respective funds. The recommended 2% water, 1% sewer and 1% irrigation rate increases, along with the 2% decrease in solid waste utility tax, are based upon the engineer recommendations reviewed with City Council in

November 2008 and updated annually. The 2014 rate review and analysis is included as **Attachment E**. Also included as **Attachment F**, is a survey which shows 2014 and 2015 utility rates of similar sized cities in the area.

Utility	Proposed Rate Increase	Proposed % Rate Increase	2014 Rate	2015 Rate	Last Rate Increase	Additional Revenue
Solid Waste	\$0	N/A	\$13.50	\$13.50	2008	N/A
Water	\$0.57	2%	\$28.38	\$28.95	2014	\$35,000
Wastewater	\$0.32	1%	\$31.69	\$32.01	2014	\$25,000
Irrigation	\$0.11	1%	\$10.95	\$11.06	2011	\$4,500
TOTAL	\$1.00		\$84.52	\$85.52		\$64,500

PERSONNEL

The proposed budget provides for 62 full-time equivalent employees in 2015. Since 2006, the City has reduced the following 14 full time employee positions (FTE):

- 1 FTE – Wastewater Treatment Plant
- 3 FTE – Public Works Department
- 1 FTE – Animal Control Officer
- 1 FTE – City Attorney
- 1 FTE – City Hall Receptionist
- 1 FTE – City Hall Administrative Assistant
- 1 FTE – City Administrator
- 1 FTE – Municipal Court Clerk
- 1 FTE – Deputy Recreation Director
- 1 FTE – Police Detective
- 1 FTE – Police Officer
- 1 FTE – Police Administrative Assistant

As positions have become vacant, we have and will continue to consider alternative staffing strategies. These include the use of seasonal labor, reduction/modification of services, or, in the case of animal control and legal/prosecution services, contracting out that service. Again this year, we will continue with the combination of the City Administrator/Public Works Director position.

The proposed budget includes a 3% cost of living wage adjustments for all City employees. Negotiations will continue with the police patrol/sergeant union in 2015. The following health insurance premium increases were included in the 2015 budget estimates: medical 6%, dental 8%, and vision 5.5%.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of the challenges as a City is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

<u>REVENUE SOURCE</u>	<u>APPROVING AUTHORITY</u>	<u>COMMENTS</u>
Utility tax on private utilities	Voters	1% increase = \$170,000
Utility tax on public utilities	City Council	1% increase = \$52,000
Vehicle license fee	Voters	\$100/year = \$750,000
Property tax lid lift	Voters	1% increase = \$11,000
Real Estate Excise Tax	Voters	2 nd ¼% increase = \$30,000

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2015 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus, police station renovation/replacement, local transportation infrastructure and swimming pool upgrades. No financing mechanism is currently in place to make certain that we, as a community, are protecting these investments.

In 2011, the City Council adopted Ordinance No. 2011-9 creating the Grandview Transportation Benefit District (TBD). In turn, the Grandview TBD established an annual vehicle fee in the amount of \$20 which is estimated to generate approximately \$150,000 annually to be used only for transportation improvements.

I would identify the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction – \$12,135,900
- Major fire apparatus – \$2,300,000
- Swimming pool upgrade – \$3,500,000
- Police station renovation/replacement – \$10,000,000

VEHICLE REPLACEMENT

The following are scheduled for replacement in 2015 - 1997 JD455 John Deere lawn mower (#374), 2005 Ford Expedition (#105), 2001 Chevy Pickup (#386) and two Patrol vehicles (#212 & #213). City Hall is also scheduling computer station upgrades in 2015.

SUMMARY/RECOMMENDATIONS

In an effort to continue to reduce 2015 Current Expense Fund expenditures, only minimal proposed capital items are included in this fund. Additionally, capital replacements are either included in the EMS, Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.

Property tax revenues in 2015 are expected to increase by \$15,000 or 1.1%. While the levy increase is capped at 1%, the cost of delivering services has increased approximately 3% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services. Sales tax levels are established by the state

legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services.

In summary, this year's budget is fiscally responsible and will provide staff with the means to deliver priority services.

As in past years, I want to thank the Department Head Team for carefully reviewing their budget submittals and for recognizing that there are limited resources to be allocated to City-wide priorities. I would also like to recognize the employees who work diligently every day to implement the City-wide goals and objectives. The Department Directors continue to approach this year's budget process as a **"TEAM"** effort and from the perspective of identifying the services citizens expect and deserve and not from their own departmental perspectives.

We have continued to make progress towards realizing the goal of building a more vibrant community for all of us to live, work and play.

We will meet on Wednesday, November 12th and Tuesday, November 25th at 5:30 p.m. in the Council Chambers at City Hall to review the proposed budget with Department Heads.

Respectfully submitted,

Mayor Norm Childress

ATTACHMENT A

2015 Budget

Where Does Your Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

City of Grandview	\$ 0.262
Yakima County	\$ 0.164
Local & State School Total	\$ 0.540
Port of Grandview	\$ 0.034
TOTAL	\$ 1.000



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00				
Tax Code Area 440 - City		2013		
		Tax Levy Rates/\$1,000 AV *		
		Non-Voted	Voted	Total Rate
City of Grandview		3.38	-	3.38
County Emergency Services		0.25	-	0.25
County Flood Control		0.09	-	0.09
Grandview Port District #2		0.43	-	0.43
Grandview School M&O		-	1.80	1.80
Grandview School Bonds		-	2.53	2.53
State School Levy		2.61	-	2.61
Yakima County		1.76	-	1.76
Total		8.53	4.33	12.86
				Total Tax
				337.50
				25.00
				9.13
				43.48
				180.39
				253.01
				261.49
				176.46
				1,286.47

* Rates rounded to nearest cent

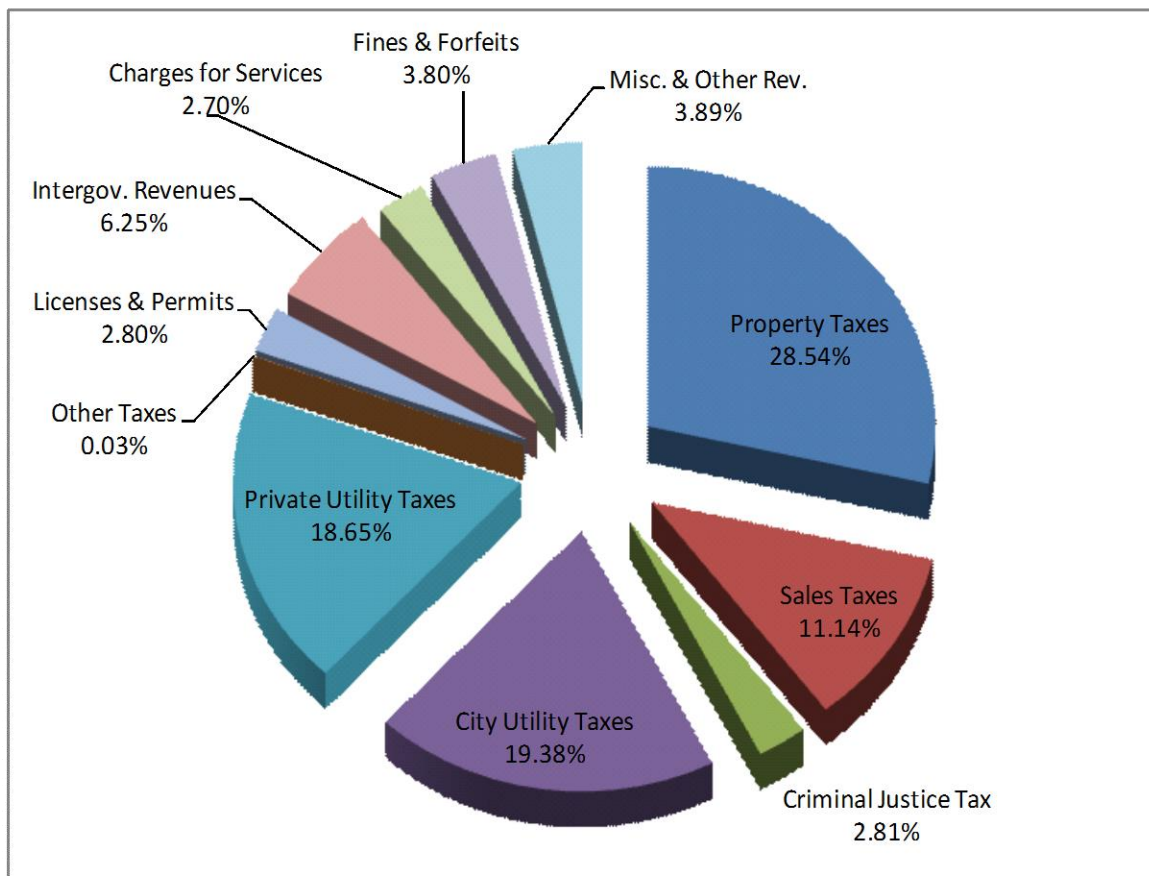
City Total	337.50	26%
County Total	210.59	16%
Local & State School Total	694.89	54%
Port Total	43.48	3%
	1,286.47	100%

ATTACHMENT B

City of Grandview 2015 Budget

Current Expense Revenues

Revenue Type	Amount	
Property Taxes	\$ 1,420,000	28.54%
Sales Taxes	554,250	11.14%
Criminal Justice Tax	140,000	2.81%
City Utility Taxes	964,000	19.38%
Private Utility Taxes	928,000	18.65%
Other Taxes	1,300	0.03%
Licenses & Permits	139,500	2.80%
Intergov. Revenues	310,700	6.25%
Charges for Services	134,480	2.70%
Fines & Forfeits	189,200	3.80%
Misc. & Other Rev.	193,470	3.89%
Total Revenue	\$ 4,974,900	



10/18/2013

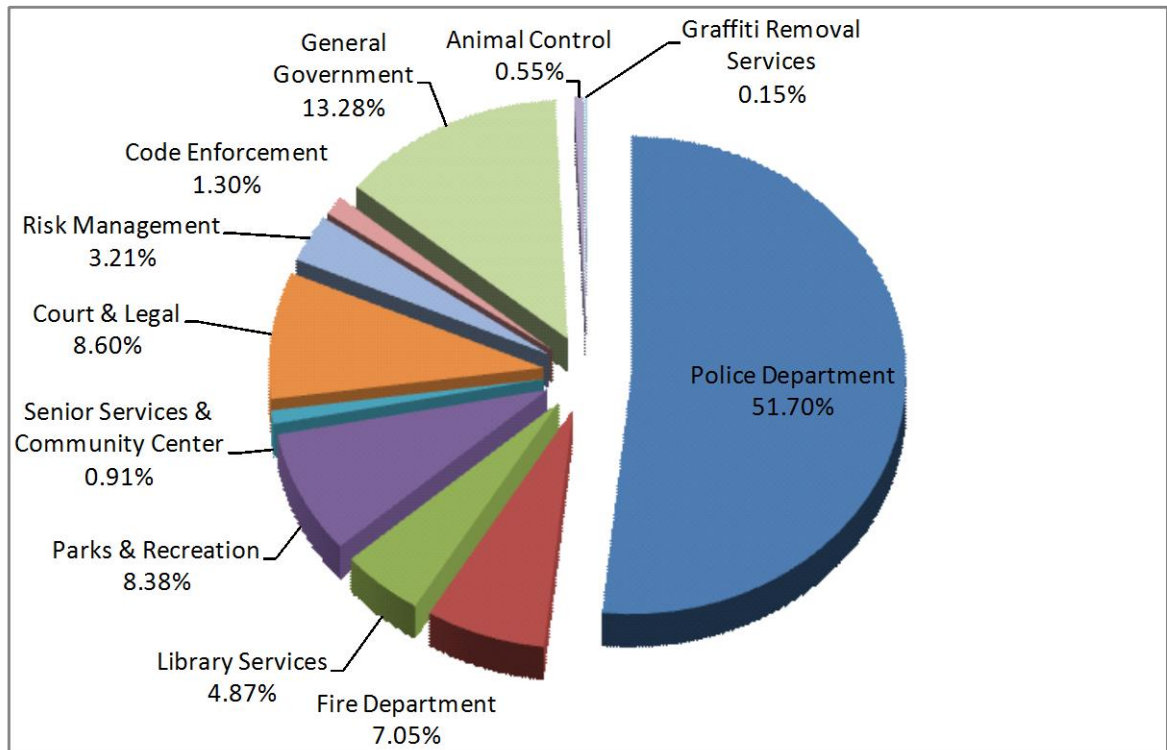
ATTACHMENT C

City of Grandview 2015 Budget

Current Expense Expenditures

Department/Services	Amount	
Police Department	\$ 2,754,090	51.70%
Fire Department	375,340	7.05%
Library Services	259,540	4.87%
Parks & Recreation	446,475	8.38%
Senior Services & Community Center	48,290	0.91%
Court & Legal	458,050	8.60%
Risk Management	171,150	3.21%
Code Enforcement	69,460	1.30%
General Government	707,400	13.28%
Animal Control	29,280	0.55%
Graffiti Removal Services	8,250	0.15%
Total Expenditures	\$ 5,327,325	

See Note below *



***Note:** General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

ATTACHMENT D

2015 Budget Vehicle/Equipment Replacement

DEPARTMENT	VEHICLE/EQUIPMENT	FUNDING SOURCE
City Hall	Computer Workstations	Equipment Rental Fund
Fire	Ford Expedition (Unit 105)	Equipment Rental Fund
Police	Patrol Cars (Units 212 and 213)	Equipment Rental Fund
Public Works	Lawn Mower (Unit 374)	Equipment Rental Fund
Public Works	Chevy Pickup (Unit 386)	Equipment Rental Fund

ATTACHMENT E

2015 Budget

City of Grandview 2015 Water and Sewer Rate Analysis

RATE ANALYSIS REVIEW

October 20, 2014

Project Background

In October 2008, Huibregtse, Louman Associates, Inc. (HLA) examined the projected 2009 revenues and expenditures for Grandview's water and sewer fund. That analysis considered the loss of revenue caused by the Wild River Foods fire. Had Wild River Foods remained in operation, they would have generated an estimated \$130,000 in annual water charge revenue and \$750,000 in annual sewer charge revenue. As a result of this significant loss of revenue, a 5-year plan was developed to bring water and sewer revenues back to the level where each department is self-sufficient.

Annual updates have since been performed during the budget planning process. In October 2011, a more detailed update was completed and the long-term plan to increase rates was revised because revenues were falling behind projections. Additional rate increases would need to extend farther into the future. The Council adopted the recommended 2012 water rate increase of 6%, but elected to raise 2012 sewer rates 7% instead of the recommended 6% in an effort to offset the sewer department deficit and potentially reduce future sewer rate increases.

When revenues were again reviewed in October 2012, water department revenues were returning to typical amounts and Council adopted a 2% water rate increase rather than the previously recommended 6% water rate increase for 2013, but a 6% increase for sewer was still necessary and was adopted by Council.

The revenue picture continued to improve in 2013 and expenses were tracking behind projections. Therefore, increases of 2% for water and 4% for sewer were recommended by HLA and adopted by Council. The original plan to bring water and sewer revenues back to the level where each department is self-sufficient appears to be on track.

September 2014 Analysis

Our recent analysis included the following major work items:

- A review of 2014 revenues and expenses;
- Projection of 2014 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

The cash flow analysis relies on reasonable revenue projections. Fortunately, both year-end 2013 revenues and 2014 revenues to date (as well as estimated 2014 year-end revenues) are tracking ahead of previous projections. Therefore, the cash flow analysis was updated to reflect the revised revenue projections and to account for adjustments in planned capital improvements. A few key items in the analysis are worth noting:

- The sewer department balances continued to be negative through 2013, but the projected 2014 year-end balance in the sewer department may be positive for the first time since 2007. Furthermore, budgeted revenues continue to exceed expenses in 2015. Therefore, future rate increases may only be needed to match inflation.

- Upgrades to the wastewater pumping stations (Euclid Road and Primary Clarifier Pump Stations) are included as a sewer expenses in 2014 (project construction). Budgeted 2015 capital improvements are included in the analysis.
- Water department expenses include \$86,000 for the Department of Health required update of the Water System Plan in 2014 and 2015, as well as several of the future improvements outlined in the previous Water System Plan. Also included are improvement projects in Bonnieview Road (2014) and Old Inland Empire (OIE) Road (2014 design and 2015 construction).
- The sewer department pays off the PWTF portion of the sewer debt in 2016, reducing annual expenses by about \$240,000. The revenue bond portion of the sewer debt is paid off in 2019, further reducing sewer expenses by \$540,750 per year.
- Ending fund balances are adequate to provide a typical minimum balance of at least 25% of annual expenditures, which provides more than three months of reserve.

Results

A table showing projected water and sewer rate increases is attached. The table compares the October 2011 recommendations with the revised results developed from the September 2013 and September 2014 analyses.

Water Department

- The cash flow analysis includes the 2014 water department expense of \$130,000 for replacement of water pipelines within the limits of the Bonnieview Road street improvement project. Water system improvements, funded by a \$910,000 DWSRF Loan, are also planned in OIE Road as part of a future road improvement project.
- Other future water system capital improvements are consistent with the recommendations found in the City's Water System Plan. Timing of some of the improvements has been adjusted to account for expected funding cycles. Capital improvements will be re-examined as part of the update to the Water System plan and the long-term financial plan will be updated accordingly.
- Since projected water revenues are above, and expenditures below, previous projections, we recommend the City implement a 2% water rate increase for 2015.

Sewer Department

- Our cash flow analysis includes the Wastewater Pumping Improvements, which are now complete. Improvements consisted of upgrading the pumping equipment at the Euclid Road pump station and building a new primary clarifier pump station at the wastewater treatment plant. This project is funded through a \$3,200,000 USDA Rural Development loan. Debt service for the loan is included in the analysis beginning in 2014.
- At this time, our analysis does not include future improvements to the wastewater treatment plant. A separate evaluation of the wastewater treatment facility to address potential groundwater contamination is being conducted as required by the City's NPDES permit. If treatment plant improvements are needed, new debt service may begin when existing debt service on past improvements is retired.
- When sewer revenues were lagging, we previously recommended sewer rates include successive years of 6% increases to all users through 2016. Fortunately, sewer revenues are significantly ahead of past projections. Revised revenue and expenditure projections show a 1% increase may be needed in 2015, followed by 2% increases in 2016 and 2017. Therefore, we recommend the City implement a 1% sewer rate increase for 2015.

PROJECTED RATE INCREASES - SEPTEMBER 2014 ANALYSIS

	Rate Increase at Beginning of Year					
	2011	2012	2013	2014	2015	2016
<u>Water Department</u>						
October 2011 Presentation	As Recommended	6%	6%	2%	2%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$31.81	\$33.72	\$35.74	\$36.46	\$37.19	\$37.93
Increase Over Previous Year		\$1.91	\$2.02	\$0.71	\$0.73	\$0.74
Proposed Rates September 2013 Review	As Recommended	6% Adopted by Council	2% Revised and Adopted	2% Adopted by Council	2%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$31.81	\$33.72	\$34.39	\$35.08	\$35.78	\$36.50
Increase Over Previous Year		\$1.91	\$0.67	\$0.69	\$0.70	\$0.72
Proposed Rates September 2014 Review	As Recommended	6% Adopted by Council	2% Revised and Adopted	2% Adopted by Council	2% Recommended	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$31.81	\$33.72	\$34.39	\$35.08	\$35.78	\$36.50
Increase Over Previous Year		\$1.91	\$0.67	\$0.69	\$0.70	\$0.72
<u>Sewer Department</u>						
October 2011 Presentation	As Recommended	6% 7% Adopted by Council	6%	6%	6%	6%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$40.42	\$42.85	\$45.42	\$48.14	\$51.03	\$54.09
Increase Over Previous Year		\$2.43	\$2.57	\$2.72	\$2.89	\$3.06
Proposed Rates September 2013 Review	As Recommended	7% Adopted by Council	6% Adopted by Council	4% Adopted by Council	2%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$40.42	\$43.25	\$45.84	\$47.68	\$48.63	\$49.60
Increase Over Previous Year		\$2.83	\$2.59	\$1.83	\$0.95	\$0.97
Proposed Rates September 2014 Review	As Recommended	7% Adopted by Council	6% Adopted by Council	4% Adopted by Council	1% Recommended	2%

ATTACHMENT F

2015 Budget

Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2014/Current Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total
Selah	19.20	21.0% 4.03	36.01	21.0% 7.56	14.28	21.0% 3.00	84.08
Union Gap	22.77	-	35.99	-	11.44	-	70.20
Toppenish	29.18	23.0% 6.71	60.23	23.0% 13.85	15.81	23.0% 3.64	129.42
Sunnyside	20.34	18.0% 3.66	47.87	18.0% 8.62	10.98	18.0% 1.98	93.45
Prosser	26.60	20.6% 5.48	39.89	22.1% 8.82	14.33	5.0% 0.72	95.84
West Richland	37.00	13.5% 5.00	42.00	13.5% 5.67	13.59	16.0% 2.17	105.43
Grandview	28.38	24.2% 6.87	31.69	6.0% 1.90	13.50	40.0% 5.40	87.74

2015 Adopted or Anticipated Rates

Water/Sewer billing for 5,000 gallons min.

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total	note/ comment
Selah	19.97	21.0% 4.19	37.09	21.0% 7.79	14.28	21.0% 3.00	86.32	(1)
Union Gap	23.23	-	35.99	-	11.67	-	70.89	(2)
Toppenish	30.93	23.0% 7.11	63.84	23.0% 14.68	16.44	23.0% 3.78	136.78	(3)
Sunnyside	20.34	18.0% 3.66	47.87	18.0% 8.62	11.42	18.0% 2.06	93.97	(4)
Prosser	27.66	20.6% 5.70	41.69	22.1% 9.21	14.56	5% 0.73	99.55	(5)
West Richland	40.10	13.5% 5.41	42.00	13.5% 5.67	13.59	16.0% 2.17	108.94	(6)
Grandview	28.95	24.2% 7.01	32.01	6.0% 1.92	13.50	38.0% 5.13	88.52	(7)

1) Water +4%, sewer +3%

2) Water and garbage +2%

3) 2015 rates are listed in their municipal code

4) Garbage +4% (contracts with Yakima Waste - their increase)

5) Water +4%, sewer +4.5%, garbage +1.6%

6) 2015 rates are listed in their municipal code

7) Water +2%, sewer +1%, garbage utility tax -2%

2015 BUDGET SUMMARY

12/3/2014 8:03

Fund No.	Fund	1/1/2014 Beg. Balance	Projected Est. 2014 Revenue	Projected Est. 2014 Expenditures	2014 Difference Rev/Exp	Projected Beginning Balance 1/1/2015	Estimated 2015 Revenue	Estimated 2015 Expenditures	2015 Difference Rev/Exp	Estimated Ending Balance
001	CURRENT EXPENSE FUND	1,478,075	4,992,505	5,098,935	(106,430)	1,371,645	4,974,900	5,327,325	(352,425)	1,019,220
105	EMERGENCY MEDICAL SERVICES	138,135	119,490	121,590	(2,100)	136,035	122,100	135,650	(13,550)	122,485
106	LAW & JUSTICE TAX .3%	108,640	245,100	230,180	14,920	123,560	235,100	272,450	(37,350)	86,210
110	STREET	88,400	1,502,645	1,437,105	65,540	153,940	958,450	1,035,080	(76,630)	77,310
130	CEMETERY	48,095	137,200	129,500	7,700	55,795	126,250	148,680	(22,430)	33,365
301	CAPITAL IMPROVEMENTS	234,070	71,200	62,990	8,210	242,280	55,150	244,500	(189,350)	52,930
320	CDBG - EAST 4TH STREET	-	-	-	-	-	750,000	750,000	-	-
410	WATER/SEWER	2,169,645	7,059,845	5,889,265	1,170,580	3,340,225	5,916,355	5,112,150	804,205	4,144,430
420	IRRIGATION	251,840	437,020	433,820	3,200	255,040	441,700	480,700	(39,000)	216,040
430	SOLID WASTE	323,080	1,087,240	987,960	99,280	422,360	1,084,250	1,073,435	10,815	433,175
456	W/S REV. BOND REDEMPTION	91,785	545,500	538,600	6,900	98,685	545,500	543,020	2,480	101,165
510	EQUIPMENT RENTAL	2,096,675	527,000	588,640	(61,640)	2,035,035	525,000	505,770	19,230	2,054,265
630	TRANS. BENEFIT DISTRICT	127,535	152,150	92,300	59,850	187,385	150,100	275,410	(125,310)	62,075

2015 Budget Summary Work
12/3/2014 7:59

Fund No.	Fund	Program	Balance 1/1/2014	Projected Est. 2014 Revenue	Projected Est. 2014 Exp.	2014 Difference Rev/Exp	Est. Balance 1/1/2015	Est. 2015 Revenue	Est. 2015 Exp.	2015 Difference Rev/Exp	Est. Ending Balance
001	CURRENT	EXPENSE FUND	1,478,075	4,992,505	5,098,935	(106,430)	1,371,645	4,974,900	5,327,325	(352,425)	1,019,220
		Legislative Services			46,775	-2.1%			53,470	-7%	19%
		Community Support Services			33,580				36,095		
		Court Services			237,260				267,250		
		Executive Services			81,240				89,580		
		Clerk Services			46,030				48,210		
		Accounting Services			91,465				101,340		
		Risk Management Services			161,585				171,150		
		Legal Services			164,750				190,800		
		Human Resource Services			52,185				54,680		
		General Facilities Services			30,525				37,190		
		Police Administrative Services			295,200				346,550		
		Police Investigation Services			239,220				277,350		
		Police Patrol Services			1,241,310	2,632,290			1,361,120	2,754,090	
		Police Community Programs			192,180				14,340		
		Police Correction Services			133,880				151,330		
		Police Communication Services			505,000				556,500		
		Graffiti Removal Services			3,450				8,250		
		Fire - Administrative Services			140,715				144,720		
		Fire - Suppression Services			213,675	354,390			230,620	375,340	
		Code Enforcement Services			61,140				69,460		
		Animal Control Services			22,400				29,280		
		Senior Services			11,675				12,190		
		Planning Services			26,530				49,450		
		Economic Development Services			20,100				21,510		
		Inspection & Permitting Services			45,280				51,710		
		Library Services			247,230				259,540		
		Recreation Services			127,410				131,810		
		Aquatics Services			77,420	420,250			88,325	446,475	
		Parks Maintenance Services			215,420				226,340		
		Museum			4,885	7,205			6,845	9,165	
		Community Center			45,600				36,100		
		Taxes -> St & Transfers Out			256,000				155,000		
		Police Res. Balance			25,500				46,900		
		Museum Res. Balance			2,320				2,320		
105	EMERGENCY MED. SERVICES FUND		138,135	119,490	121,590	(2,100)	136,035	122,100	135,650	(13,550)	122,485
										-10%	90%
106	LAW & JUSTICE TAX .3% FUND		108,640	245,100	230,180	14,920	123,560	235,100	272,450	(37,350)	86,210
										-14%	32%
110	STREET FUND		88,400	1,502,645	1,437,105	65,540	153,940	958,450	1,035,080	(76,630)	77,310
		Road & Street Maintenance			85,230				117,430	-7%	7%
		Storm Drainage			2,240				10,170		
		Structures			400				1,590		
		Sidewalks			1,930				5,950		
		Street Lighting			141,500				155,000		
		Traffic Control Devices			57,360				59,410		
		Parking Facilities			5				-		
		Snow & Ice Control			18,840				20,590		
		Street Cleaning			18,750				23,970		
		Roadside			100,640				108,000		
		Maintenance Administration			47,980				55,690		
		Construction Project			962,230				477,280		
130	CEMETERY FUND		48,095	137,200	129,500	7,700	55,795	126,250	148,680	(22,430)	33,365
										-15%	22%
301	CAPITAL IMPROVEMENTS		234,070	71,200	62,990	8,210	242,280	55,150	244,500	(189,350)	52,930
										-77%	22%
320	CDBG - EAST 4TH STREET		-	-	-	-	-	750,000	750,000	-	-
										0%	0%
410	WATER/SEWER FUND		2,169,645	7,059,845	5,889,265	1,170,580	3,340,225	5,916,355	5,112,150	804,205	4,144,430
		Water			1,463,670				1,813,000	16%	81%
		Sewer Collection			587,970				732,300		
		Sewer Treatment			2,630,290				1,358,530		
		W/S Debt Service & Transfers Out			1,207,335				1,208,320		
420	IRRIGATION FUND		251,840	437,020	433,820	3,200	255,040	441,700	480,700	(39,000)	216,040
										-8%	45%
430	SOLID WASTE FUND		323,080	1,087,240	987,960	99,280	422,360	1,084,250	1,073,435	10,815	433,175
		Collection			961,340				1,042,790	1%	40%
		Neighborhood Clean-Up			13,010				15,595		
		Landfill & Op. Transfer Out			13,610				15,050		
456	REVENUE BOND REDEMPTION FUND		91,785	545,500	538,600	6,900	98,685	545,500	543,020	2,480	101,165
										0%	19%
510	EQUIPMENT RENTAL FUND		2,096,675	527,000	588,640	(61,640)	2,035,035	525,000	505,770	19,230	2,054,265
										4%	406%

2015 PERSONNEL SUMMARY

The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

FUND/ PROGRAM	DESCRIPTION	2015 FTE	2015 Projected Revenues (1)	2015 Projected Expenses
001	Legislative Services	0	\$ 0	53,470
002	Community Support Services	0.05	0	36,095
003	Municipal Court Services	0	200,000	267,250
006	General Management Services	0.40	0	89,580
008	Clerk Services	0.35	38,500	48,210
009	Accounting Services	0.80	91,790	101,340
013	Risk Management Services	0	0	171,150
015	Legal Services	0	0	190,800
020	Human Resource Services	0.35	0	54,680
025	General Facilities Services	0	16,100	37,190
030	Police Administration Services	3.00	0	346,550
031	Police Investigation Services	2.00	0	277,350
032	Police Patrol Services	10.90	0	1,361,120
033	Police Community Programs	.10	0	14,340
034	Police Correction Services	1.00	1,000	151,330
035	Police Communications Services	5.00	3,000	556,500
036	Graffiti Removal Services	0.20	0	8,250
037	Fire Administrative Services	1.00	0	144,720
038	Fire Suppression Services	0.75	3,500	230,620
040	Code Enforcement Services	0.625	0	69,460
055	Animal Control Services	0	5,000	29,280
058	Senior Center Programs	0.10	2,000	12,190
060	Planning & Community Development Services	0.20	2,000	49,450
062	Economic Development Services	0.10	0	21,510
065	Inspection and Permitting Services	0.50	75,000	51,710
075	Library Services	3.20	10,700	259,540
080	Recreation Services	1.35	42,500	131,810
081	Aquatics Services	1.215	17,500	108,325
082	Parks Maintenance Services	1.00	0	226,340
085	RE Powell Museum Services	.025	0	6,845
087	Community Center	0	7,300	36,100
Subtotal Current Expense Fund		34.22	\$ 515,890	5,143,105
105	Emergency Medical Services	0.25	121,950	135,650
106	Yakima County Law & Justice Tax	2.00	235,000	272,450
110	Street	2.10	227,500	557,800
130	Cemetery Services	1.175	61,000	148,680
410	Water Pumping, Treatment & Delivery	6.30	4,278,200	3,903,830
	Wastewater Collection Services	3.10		
	Wastewater Treatment Services	6.95		
420	Irrigation Water Delivery Services	1.35	441,500	480,700
430	Solid Waste	4.33	760,400	1,073,435
510	Equipment Rental	0.20	525,000	505,770
630	Transportation Benefit District	0	150,000	275,410
Grand Total		61.97	\$ 7,271,440	12,496,830

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes.

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CURRENT EXPENSE FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Beginning Fund Balance	1,139,623.87	1,479,205	1,478,075	1,371,645	1,371,645
Taxes					
Real & Personal Property Taxes	1,396,238.26	1,405,000	1,405,000	1,410,000	1,420,000
Local Sales Tax	524,049.22	502,500	565,000	552,750	552,750
Hotel/motel Tax	1,743.02	1,800	1,500	1,500	1,500
Brokered Natural Gas Use Tax	77,172.67	75,000	80,000	80,000	80,000
Criminal Justice Tax - 1/10%	135,553.84	130,000	140,000	140,000	140,000
Utility Tax - Electricity	554,645.84	515,000	550,000	540,000	540,000
City Water Utility Tax	430,982.13	415,000	425,000	430,000	430,000
Utility Tax - Natural Gas	89,051.16	95,000	115,000	105,000	105,000
City Sewer Utility Tax	165,441.08	160,000	160,000	162,000	162,000
Utility Tax - Garbage	56,554.74	55,000	55,000	53,000	53,000
City Garbage Utility Tax	304,876.30	305,000	307,000	292,000	292,000
Utility Tax - Cable T.V.	30,622.61	35,000	35,000	35,000	35,000
Utility Tax - Telephone	203,154.99	205,000	195,000	195,000	195,000
Leasehold Excise Taxes	1,212.36	1,300	1,300	1,300	1,300
Total Taxes	3,971,298.22	3,900,600	4,034,800	3,997,550	4,007,550
Licenses and Permits					
Amusement Licenses & Permits	3,925.00	3,500	3,500	3,500	3,500
Franchise Fees-Charter Cable	35,377.86	35,000	36,000	36,000	36,000
Business Licenses & Permits	27,039.00	25,000	25,000	25,000	25,000
Other Non-Bus License & Permit	14,732.35	8,000	10,000	10,000	10,000
Building Permits	56,296.81	65,000	40,000	60,000	60,000
Animal Licenses	5,168.50	5,200	5,000	5,000	5,000
Total Licenses and Permits	142,539.52	141,700	119,500	139,500	139,500
Intergovernmental Revenues					
Federal Grant - Police Vests	0.00	0	0	0	0
F.E.M.A. Grant - Fire Hose	0.00	0	0	0	0
L.E.A.D. Task Force Grant	47,942.31	45,000	45,000	41,000	41,000
Traffic Safety Comm. Grant	1,298.76	3,000	7,500	5,000	5,000
State Library Grant - OCLC	0.00	3,830	0	0	0
P.U.D. Privilege Tax	42,320.04	28,000	40,820	40,000	40,000
City-County Assistance	93,176.74	68,000	90,000	80,000	80,000
Criminal Justice Tax - Pop.	2,645.54	2,000	2,500	2,500	2,500
Criminal Justice Tax - DCD	9,846.84	7,200	9,000	9,000	9,000
DUI Distribution	1,998.55	2,000	2,000	2,000	2,000
Liquor Excise Tax	7,368.95	9,000	17,500	29,800	29,800
Liquor Board Profits	98,878.78	101,000	98,000	96,500	96,500
In-Lieu of Taxes	419.59	400	400	400	400
In-Lieu of Taxes - G.F.H.L.P.	1,002.00	0	1,000	1,000	1,000
Intergov. Charges For Services	3,534.85	3,500	3,600	3,500	3,500
Total Intergovernmental Revenues	310,432.95	272,930	317,320	310,700	310,700

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Charges for Goods and Services					
Municipal Court Fees & Charges	9,234.61	10,000	15,000	15,000	15,000
Records Search	3,235.64	3,000	4,500	3,500	3,500
Photostatting	2,840.94	3,000	2,500	2,500	2,500
Sales of Merchandise: T-Shirts	131.12	100	50	50	50
Sale of Maps & Publications	4.00	50	0	0	0
Library Photocopies	3,121.51	3,500	3,200	3,500	3,500
Election Candidate Filing Fees	180.00	0	0	0	0
Law Enforcement Services	0.00	0	0	0	0
PD SRO Services - School Dist.	45,730.92	45,700	45,700	45,700	45,700
Work Release Program	1,180.00	2,000	2,500	1,000	1,000
Animal Control Shelter Fees	0.00	0	0	0	0
Abatement Charges-Property Clean	2,878.80	0	1,100	1,000	1,000
Zoning & Subdivision Fees	4,000.00	3,000	2,000	2,000	2,000
Plan Checking Fees	20,424.49	16,000	13,000	15,000	15,000
Library Use Fees	3,381.50	4,000	3,000	3,200	3,200
Swimming Pool Fees - *t*	11,094.67	11,500	11,310	11,500	11,500
Museum Receipts	27.00	30	20	30	30
Swimming Lesson Fees	5,785.00	6,000	6,245	6,000	6,000
Recreation Program Fees - *t*	15,212.00	17,500	16,000	16,500	16,500
Soap Box Derby Registration	0.00	0	0	0	0
School Recreation Programs	8,000.00	8,000	8,000	8,000	8,000
Total Charges for Goods and Services	136,462.20	133,380	134,125	134,480	134,480
Fines and Penalties					
Traffic Infraction Penalties	156,639.18	150,000	140,000	140,000	140,000
Civil Parking Inf. Penalties	2,299.60	1,500	2,000	2,000	2,000
DUI Fines	16,567.62	13,000	13,000	13,000	13,000
Other Criminal Traffic Misc.	17,421.44	18,000	15,000	15,000	15,000
Narcotics/investigative Funds	105.34	150	0	0	0
DUI Investigative Fund	3,238.52	1,500	3,000	3,000	3,000
Other Crim Non-Traffic Fines	14,035.12	12,000	12,000	12,000	12,000
Library Late Returns	4,140.03	4,500	3,500	4,000	4,000
Building Code Violation Fee	920.80	0	195	200	200
Total Fines and Penalties	215,367.65	200,650	188,695	189,200	189,200

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Miscellaneous Revenues					
Investment Interest	13,413.30	9,500	10,000	10,000	10,000
Interest On Taxes	213.85	500	250	300	300
Interest - Other - Gen. Acct.	6,620.54	5,800	7,500	6,500	6,500
Country Park Facilities Rental	4,475.00	4,000	2,500	2,500	2,500
Community Center Rental	2,475.00	3,000	2,300	2,500	2,500
Lease - Inspire Development Centers	10,287.50	13,350	13,350	13,400	13,400
Lease - Chamber of Commerce	2,420.00	2,650	2,640	2,640	2,640
Lease - AT&T - Tower Park	1,155.00	1,500	1,155	1,155	1,155
Lease - Verizon - Tower Park	2,310.00	1,500	10,725	11,700	11,700
Lease - Alba	9,141.42	10,050	10,150	10,300	10,300
Lease - Baker	8,592.74	10,250	10,500	10,650	10,650
Rent - Misc. Facilities	235.00	380	0	0	0
Concession/jail Phone Proceeds	533.27	800	500	500	500
Concessions/Community Center	113.95	100	50	0	0
Contributions To Police Dept.	0.00	500	2,500	50	50
Contributions to Police Explor	0.00	700	0	0	0
Contributions To Fire Dept.	500.00	0	0	0	0
Contributions To Library	14.15	300	15	50	50
Contrib. - Friends of the Library	21.91	500	25	25	25
Contributions To Park	26,949.04	16,000	22,230	21,000	21,000
Contributions-Park - Trees	0.00	0	400	400	400
Contributions To Museum	33.00	50	0	0	0
Contributions to Community Center	4,800.00	4,800	11,800	4,800	4,800
Confiscated & Forfeited Property	4,479.29	1,500	1,000	500	500
Judgments And Settlements	3,377.60	1,000	1,000	1,000	1,000
Cashier's Overages & Shortages	(43.71)	0	250	0	0
Library Over & Short	(3.04)	0	25	0	0
Other Miscellaneous Revenue	3,020.05	1,000	3,000	2,000	2,000
L & I Retro Refund	5,948.50	0	0	0	0
Total Miscellaneous Revenues	111,083.36	89,730	113,865	101,970	101,970

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Nonrevenues					
Rental Property Damage Deposit	3,050.00	0	0	0	0
Due Others - Misc. & Deposits	0.00	0	0	0	0
MVIP, CJT, JIS Fees, Etc.	228,842.09	0	0	0	0
State Gun Permit Fee	2,954.00	0	0	0	0
WSP/fingerprinting For CWP	2,487.00	0	0	0	0
Sales Taxes Collected	2,173.75	0	0	0	0
NSF Checks Receivable	4,050.97	0	0	0	0
State Building Code Fee	558.00	0	0	0	0
Bail Pass Through Money	60,527.00	0	0	0	0
Leasehold Tax	2,950.23	0	0	0	0
Forfeited Property 10% -> State	0.00	0	0	0	0
Total Agency Type Deposits	0.00	0	0	0	0
Equity Transfers-In	0.00	0	0	0	0
Other Non-Revenues	0.00	0	0	0	0
Total Nonrevenues	307,593.04	0	0	0	0
Other Financing Sources					
Sale of Fixed Assets	250,000.00	0	0	0	0
Operating Transfers-In	84,200.00	84,200	84,200	91,500	91,500
Transfers-In	0.00	0	0	0	0
Transfer-In Comm Cntr Const Fund	0.00	0	0	0	0
Total Other Financing Sources	334,200.00	84,200	84,200	91,500	91,500
Total Current Expense Fund	6,668,600.81	6,302,395	6,470,580	6,336,545	6,346,545

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

This program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services, service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2015 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Legislative Services - City Council					
Regular Salaries & Wages	25,200.00	27,000	26,000	27,000	27,000
Overtime	0.00	0	0	0	0
Social Security	1,927.80	2,070	1,930	2,070	2,070
Retirement	0.00	0	0	0	0
Workman's Compensation	89.88	250	90	200	200
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	283.13	400	450	450	450
Professional Services	13.83	0	0	50	50
Advertising	138.91	250	0	200	200
Communications	1,064.24	1,000	900	1,000	1,000
Travel	512.00	1,500	1,700	3,000	3,000
Operating Rentals & Leases	1,440.00	1,800	1,500	1,800	1,800
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	259.13	1,000	300	800	800
Misc. - Dues - AWC	6,767.00	6,810	6,805	6,900	6,900
Misc. - Dues - YVCOG	10,680.00	10,680	7,100	10,000	10,000
Total Legislative Services	48,375.92	52,760	46,775	53,470	53,470

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site and an inventory of community information pamphlets and maps.

Staffing Level – Deputy City Clerk/Treasurer .05

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Payment to Yakima County for local election support

Notable Changes in 2015

- Increase to Emergency Preparedness due to the City of Yakima opting out of the interlocal agreement for Emergency Management.

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – None

Equipment and Vehicles Assigned – Misc. Office Equipment (City Hall)

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Community Support Services					
Voter Registration Costs					
Election Services - County	6,710.32	10,000	10,400	10,000	10,000
Communications	0.00	0	0	0	0
Total Voter Registration Costs	6,710.32	10,000	10,400	10,000	10,000
Emergency Services					
Ambulance Services	0.00	0	0	0	0
Emergency Preparedness Service	8,031.00	8,240	8,240	12,550	12,550
Total Emergency Services	8,031.00	8,240	8,240	12,550	12,550
Pollution Control					
Intergovernmental Services	4,368.00	4,400	4,400	4,405	4,405
Total Pollution Control	4,368.00	4,400	4,400	4,405	4,405
Information Services					
Regular Salaries & Wages	931.48	2,678	2,600	2,730	2,730
Longevity	668.55	72	70	70	70
Social Security	76.13	216	200	220	220
Retirement	91.45	258	240	280	280
Workman's Compensation	4.51	20	10	20	20
Medical/life Insurance	274.42	850	680	700	720
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	100	20	50	50
Professional Services	2,145.22	1,000	200	500	500
Advertising	0.00	0	0	0	0
Communications	19.90	50	20	50	50
Operating Rentals & Leases	0.00	0	0	0	0
Misc Chamber of Comm - Tourism	0.00	4,000	4,000	2,000	2,000
Total Information Services	4,211.66	9,244	8,040	6,620	6,640
Mental and Physical Health					
Intergovernmental Services - Y.C.H.D.	1,977.46	2,500	2,500	2,500	2,500
Total Mental and Physical Health	1,977.46	2,500	2,500	2,500	2,500
Total Community Support Services	25,298.44	34,384	33,580	36,075	36,095

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.
- Oversees service contract with indigent defense counsel.

Notable Changes in 2015 – Yakima County District Court costs increased from \$175,000 in 2014 to \$190,000 in 2015. In response to Wilbur v. City of Mt. Vernon (W.D. Wash. 2013), the City assessed the current system of providing indigent defense services and the Public Defender Agreement with the Law Firm of Beck and Phillips, PLLC was renegotiated from \$58,200 per year in 2014 to \$69,000 per year in 2015 plus the cost of investigators, experts, etc.

Mandated Programs – Federal and State

Various requirements under Washington State Criminal Code in regards to traffic offenses including driving while under the influence of alcohol and/or drugs.

Revenue Generated

Fees & Charges	\$ 15,000
Fines & Forfeitures	<u>\$185,000</u>
	\$200,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Municipal Court Services					
Regular Salaries & Wages	0.00	0	0	0	0
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/life Insurance	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	0	0	0	0
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	74,634.00	65,000	62,000	77,000	77,000
Advertising	0.00	0	140	100	100
Yakima County District Court	184,677.00	175,000	175,000	190,000	190,000
Process Server	0.00	0	0	0	0
Communications	37.33	50	30	50	50
Travel	0.00	0	40	50	50
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Misc - Jury Fees	0.00	0	0	0	0
Misc - Witness Fees	119.14	50	50	50	50
Total Operating Expenses	259,467.47	240,100	237,260	267,250	267,250
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Municipal Court Services	259,467.47	240,100	237,260	267,250	267,250

FUND: CURRENT EXPENSE

PROGRAM: GENERAL MANAGEMENT SERVICES

PROGRAM STATEMENT

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrator of the City. They provide direction and supervision to the city Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level –

City Administrator	<u>.40</u>
Total	.40

Overview of Ongoing and Present Activities

- Overall administration and management of the City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2015 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – Ford Escape

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
General Management Services - Mayor/City Administrator					
Regular Salaries & Wages	58,743.63	60,770	59,000	61,000	61,000
Overtime	0.00	0	0	0	0
Longevity	1,509.74	1,571	1,570	1,620	1,620
Social Security	4,444.57	4,769	4,640	4,790	4,790
Retirement	4,801.00	5,747	5,580	7,020	7,020
Workman's Compensation	763.27	1,833	700	1,500	1,500
Medical/life Insurance	5,882.65	5,900	6,250	7,250	7,400
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	336.34	300	150	300	300
Items Purchased For Resale	0.00	0	0	0	0
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	91.71	0	0	0	0
Advertising	0.00	500	0	250	250
Communications	1,534.46	2,500	1,000	1,800	1,800
Travel	622.19	700	700	850	850
Travel - Training	0.00	500	250	500	500
Operating Rentals & Leases	1,080.00	1,500	1,200	1,400	1,400
Repairs & Maintenance	0.00	100	0	100	100
Miscellaneous	0.00	1,000	100	800	800
Misc. - Training Registration	0.00	250	100	250	250
Total Operating Expenses	79,809.56	87,940	81,240	89,430	89,580
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	
Total Capital Expenditures	0.00	0	0	0	0
Total General Management	79,809.56	87,940	81,240	89,430	89,580

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary on the Firemen's Pension & Welfare Board and the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

City Clerk	.30
Deputy City Clerk/Treasurer	<u>.05</u>
Total	.35

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Issuance and renewal of various licenses and permits.
- Administrative services for LEOFF, Firemen's Pension & Welfare Board and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code Supplement services.
- Respond to public information requests.

Notable Changes in 2015 – None

Mandated Programs – Federal and State

RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

Amusement Licenses & Permits	\$ 3,500
Business Licenses & Permits	\$25,000
Non-Business Licenses & Permits	<u>\$10,000</u>
	\$38,500

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Clerk Services - City Clerk					
Regular Salaries & Wages	27,799.24	30,900	28,000	29,000	29,000
Overtime	0.00	0	0	0	0
Longevity	640.80	721	720	780	780
Social Security	2,155.87	2,266	2,200	2,280	2,280
Retirement	2,280.97	2,678	2,650	3,000	3,000
Workman's Compensation	93.83	100	80	100	100
Medical/life Insurance	4,954.52	5,200	4,900	4,900	5,000
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	2,990.09	3,000	3,030	3,000	3,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	91.72	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	2,972.14	2,500	2,500	3,000	3,000
Travel	58.68	200	100	100	100
Operating Rentals & Leases	1,620.00	1,500	1,500	1,600	1,600
Repairs & Maintenance	0.00	50	50	50	50
Miscellaneous	220.00	250	300	300	300
Misc. - Training Registration	0.00	0	0	0	0
Total Operating Expenses	45,877.86	49,365	46,030	48,110	48,210
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Clerk Services	45,877.86	49,365	46,030	48,110	48,210

FUND: CURRENT EXPENSE

PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer's and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall's computer network.

<u>Staffing Level</u> –	City Treasurer	.40
	Accounts Payable Clerk	.30
	Deputy City Treasurer	<u>.10</u>
	Total	.80

Overview of Ongoing and Present Activities

- Maintenance of the City's General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2015 – Increase in Bank Service Fees. The City will no longer credit this expense with interest income earned.

Mandated Programs – Federal and State

RCW 35.27.131 – Monthly Treasurer's Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/ WA St. Auditor's Budgetary, Acctg. and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor's Office

<u>Revenue Generated</u> –	Interest on Investments, All Funds:	\$ 90,590 (2015 estimate)
	Returned Items (NSF Checks) Fees:	\$ 1,200

Equipment and Vehicles Assigned – City Hall Computer Network – File Server and Workstations; Shared use of Sharp AR-M550 Digital Imager (copier/printer); Shared use of XEROX WorkCentre 6400 color laser printer/copier/scanner, Miscellaneous Office Machines

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Accounting Services - City Treasurer					
Regular Salaries & Wages	48,149.21	43,260	42,200	46,000	46,000
Overtime	0.00	0	0	0	0
Longevity	462.29	515	515	500	500
Social Security	3,715.58	3,399	3,230	3,560	3,560
Retirement	3,579.20	4,120	3,900	4,650	4,650
Workman's Compensation	216.69	225	200	210	210
Medical/life Insurance	16,898.66	17,225	11,250	11,200	11,450
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	626.71	500	750	600	600
Professional Services	2,848.42	500	100	500	500
Advertising	5.92	20	20	20	20
Communications	1,247.54	1,100	1,100	1,100	1,100
Travel	1,176.96	400	550	500	500
Operating Rentals & Leases	600.00	660	600	600	600
Miscellaneous	47.82	100	50	100	100
Misc - Bank Service Fees	0.00	500	4,100	4,500	4,500
Registration - Training	770.00	500	400	500	500
Total Operating Expenses	80,345.00	73,024	68,965	74,540	74,790
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Capitalized Rentals/leases	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Auditing					
Professional Services-S.A.O.	18,011.47	25,000	22,500	26,550	26,550
Total Auditing	18,011.47	25,000	22,500	26,550	26,550
Total Accounting Services	98,356.47	98,024	91,465	101,090	101,340

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The Risk Management program provides bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance. This program also provides for the payment of medical costs for active and retired Police and Fire Department employees qualified under the provisions of RCW 41.26 Law Enforcement Officers' and Firefighters' (LEOFF) Plan 1 Retirement System.

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversee City-wide risk management programs.
- Manage bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance.
- Oversee payment of medical claims and provide medical insurance in accordance with the LEOFF Plan 1 Retirement System and the Yakima County Disability Board.
Currently, the City has seven LEOFF 1 retirees and one LEOFF 1 active member.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all COMPACT requirements are met.

Notable Changes in 2015 – The City's liability assessment with WCIA increased from \$151,106 in 2014 to \$159,911 in 2015. The assessment formula is based on two factors: worker hours multiplied by the assessment rate. The assessment rate is determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property, boiler and machinery, and crime/fidelity rates remained the same for 2015.

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire (LEOFF 1) employees under RCW 41.26 and Yakima County Disability Board.

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Risk Management Services					
Leoff 1 Med Benefits - Police	67,131.34	90,000	80,000	90,000	90,000
Leoff 1 Med. Benefits - Fire	8,254.98	9,000	11,000	10,000	10,000
Office & Operating Supplies	0.00	0	0	0	0
Total Operating Expenses	75,386.32	99,000	91,000	100,000	100,000
Other Expenditures					
Insurance - Leg.	351.93	420	420	450	450
Insurance - Court	895.81	1,065	1,065	1,130	1,130
Insurance - Exec.	1,045.11	1,240	1,240	1,320	1,320
Insurance - Treas.	554.55	660	660	700	700
Insurance - Clerk	405.25	485	480	510	510
Insurance - Attorney	703.85	835	835	890	890
Insurance - H.R.	181.30	215	215	230	230
Insurance - Gen. Fac.	2,626.10	2,810	2,610	2,630	2,630
Insurance - PD Admin	5,694.37	6,730	6,735	7,120	7,120
Insurance - PD Investigation	8,543.57	9,690	9,200	9,880	9,880
Insurance - PD Patrol	6,493.37	7,525	7,525	7,910	7,910
Insurance - Fire Suppression	9,876.48	11,185	11,290	11,540	11,540
Insurance - PD Corrections	5,809.37	6,845	6,855	7,240	7,240
Insurance - Code Enforcement	0.00	0	0	400	400
Liability - TBD	5,000.00	2,500	2,500	0	0
Insurance - Animal Control	730.26	865	860	910	910
Insurance - Community Center	0.00	0	0	220	220
Insurance - Insp. & Permits	533.22	635	635	270	270
Insurance - Planning	106.64	130	130	140	140
Insurance - Econ. Dev.	0.00	0	0	0	0
Insurance - Sr. Center	351.93	420	420	220	220
Insurance - Library	6,982.72	7,730	7,370	7,570	7,570
Insurance - PK Admin.	170.63	205	205	220	220
Insurance - Recreation	1,162.42	1,380	1,380	1,460	1,460
Insurance - Museum	530.57	570	530	540	540
Insurance - Aquatics	3,701.68	4,210	4,100	4,250	4,250
Insurance - PK Maint.	3,180.17	3,500	3,325	3,400	3,400
Total Other Expenditure	65,631.30	71,850	70,585	71,150	71,150
Total Risk Management Services	141,017.62	170,850	161,585	171,150	171,150

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose to the office of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinion and reviews and prepares legal documents for the City Council and Staff.

The City contracts with Yakima County for prosecution services on behalf of the City in Grandview Municipal Court.

Staffing Level – None (contract for services)

Overview of Ongoing and Present Activities

- Provide legal opinion and advice to City Council and Staff.
- Represents the City in other necessary legal proceedings.
- Prosecution services provided by Yakima County in Grandview Municipal Court actions.
- Legal services provided by the law firm of Menke Jackson Beyer Ehlis & Harper LLP.

Notable Changes in 2015 – City Attorney services for general legal services was increased from \$3,500 per month in 2014 to \$4,000 per month in 2015. City Attorney services for other services (public records requests) was increased from \$7,500 in 2014 to \$15,000 in 2015. City Attorney services for the police officers/sergeants union binding interest arbitration was increased from \$20,000 in 2014 to \$55,000 in 2015.

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Legal Services					
Office & Operating Supplies	0.00	0	0	0	0
City Attorney Services-General	41,217.00	42,000	42,000	48,000	48,000
City Attorney Services-Other	4,748.63	7,500	15,000	15,000	15,000
City Attorney Services - Labor	30,384.52	20,000	35,000	55,000	55,000
Yakima County Prosecution Serv	72,000.00	72,000	72,000	72,000	72,000
Communications	442.45	500	450	500	500
Travel	92.13	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	300.00	300	300	300	300
Miscellaneous	0.00	0	0	0	0
Prior Years Corrections	0.00	0	0	0	0
Total Legal Services	149,184.73	142,300	164,750	190,800	190,800

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selection, and retainage of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Human Resource Assistant and as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

City Clerk	.25
Deputy City Clerk/Treasurer	<u>.10</u>
Total	.35

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug & alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and monitor City payroll, including pay adjustments/increases, employee benefits, employee health care benefits, and employee wellness program.
- Coordinate and administer Human Resources related programs and policies.

Notable Changes in 2015 – None

Mandated Programs – Federal and State

- Department of Transportation (DOT) random commercial driver's license testing
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service
- Washington State Family Leave Act
- Military Family Leave Act
- Patient Protection and Affordable Care Act (1/1/2011)

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Human Resource Services					
Regular Salaries & Wages	21,526.21	30,900	28,000	28,000	28,000
Overtime	0.00	0	0	0	0
Longevity	0.00	670	670	750	750
Social Security	1,701.45	2,060	2,200	2,200	2,200
Retirement	1,860.91	2,472	2,650	2,880	2,880
Workman's Compensation	155.20	150	90	100	100
Medical/life Insurance	4,914.89	5,200	4,910	4,900	5,000
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	858.69	1,500	690	1,000	1,000
Employee Appreciation	117.78	400	150	400	400
Employee Wellness Program	0.00	0	0	0	0
Professional Services	18,009.15	10,000	10,000	10,000	10,000
Advertising	2,466.38	3,000	1,000	2,000	2,000
Communications	1,106.08	1,500	1,000	1,500	1,500
Travel	82.81	200	300	300	300
Operating Rentals & Leases	420.00	500	420	450	450
Miscellaneous	150.00	100	105	100	100
Total Operating Expenses	53,369.55	58,652	52,185	54,580	54,680
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00
Total Human Resoure Services	53,369.55	58,652	52,185	54,580	54,680

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk maintains and operates a Facility Management Program so as to efficiently use city resources to purchase goods and services consumed by current expense departments.

Staffing Level – None

Overview of Ongoing and Present Activities

- Purchase of paper products and cleaning supplies.
- Improvements and maintenance for buildings managed by the General Fund departments, including City Hall, Alice Grant Learning Center and 303 West Wine Country Road (former Parks & Recreation Office).

Notable Changes in 2015 – None

Mandated Programs – Federal and State – None

Revenue Generated

Learning Center Lease	\$13,400
Chamber of Commerce Lease	<u>\$ 2,700</u>
	\$16,100

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
General Facilities Service					
Regular Salaries & Wages	1,643.42	3,090	3,000	3,000	3,000
Overtime	65.09	0	90	100	100
Social Security	129.57	206	200	200	200
Retirement	99.99	155	155	155	155
Workman's Compensation	77.63	150	150	150	150
Medical/life Insurance	157.53	180	180	180	185
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	3,391.78	4,000	3,000	3,000	3,000
Shirts/caps Purchased FR Resal	0.00	0	0	100	100
Small Tools & Minor Equipment	0.00	100	100	100	100
Professional Services	5,676.69	5,000	5,000	5,000	5,000
Advertising	0.00	0	0	0	0
Communications	2,861.47	2,500	2,000	2,500	2,500
Travel	0.00	0	0	0	0
Operating Rentals & Leases	660.00	600	600	600	600
Public Utility Services	12,066.60	13,000	12,000	13,000	13,000
Repairs & Maintenance	3,577.31	400	3,500	3,000	3,000
Lighting Retrofit	0.00	0	0	0	0
Miscellaneous	460.95	600	550	600	600
Misc - Dues & Memberships	0.00	0	0	0	0
Total Operating Expenses	30,868.03	29,981	30,525	31,685	31,690
Capital Expenditures					
Land - Alba/Baker	14,800.00	0	0	0	0
Buildings	0.00	0	0	0	0
Improvements Other Than Bldgs	0.00	0	0	5,500	5,500
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	14,800.00	0	0	5,500	5,500
Total General Facilities Services	45,668.03	29,981	30,525	37,185	37,190

FUND: CURRENT EXPENSE

PROGRAM: POLICE ADMINISTRATION SERVICES

PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to ensure the highest quality interaction, not only within the community served, but the entire justice system in our area. This program is to ensure that the values of a free society are maintained and that the laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

<u>Staffing Level</u>	Police Chief	1.0
	Asst. Police Chief	1.0
	Admin. Assistant	<u>1.0</u>
	Total	3.0

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures.
- Insure compliance with state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Ensure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections services.
- Direct and review the delivery of communication services.

Notable Changes in 2015 –

Overtime for Assistant Chief (To reduce Comp Time)	\$2,800.00
Increase in "Misc" for Ammunition	\$1,000.00

Mandated Programs – Federal and State

- Maintain jail operations, medical treatment, and food service to meet or exceed Bureau of Prison, American Correction Association, and Washington Corrections Association guidelines on prisoner care and custody.
- Follow state mandated time limits for incarcerations of Domestic Violence and DUI/DWLS.

Revenue Generated – None

Equipment Assigned - 2010 Ford Expedition (ER-215)
2003 Ford Expedition (CE-203)

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Police Administration Services					
Regular Salaries & Wages	208,613.83	228,659	200,000	225,000	225,000
Overtime	(110.20)	0	0	2,800	2,800
Longevity	4,568.18	5,459	5,500	5,100	5,100
Social Security	16,282.46	18,025	16,000	17,900	17,900
Retirement	7,127.74	12,360	11,000	15,100	15,100
Workman's Compensation	2,572.53	3,800	2,600	5,450	5,450
Medical/life Insurance	44,672.32	46,000	35,000	41,800	43,000
Unemployment Compensation	0.00	2,500	0	2,500	2,500
Uniforms & Clothing	2,322.48	2,500	2,500	2,500	2,500
Office & Operating Supplies	643.76	1,000	1,000	1,000	1,000
Fuel Consumed	1,505.84	1,800	1,000	1,800	1,800
Small Tools & Minor Equipment	0.00	500	500	1,000	1,000
Professional Services	0.00	0	0	0	0
Advertising	65.60	100	100	100	100
Communications	3,787.23	4,500	4,500	4,500	4,500
Travel	1,931.26	3,000	3,000	4,000	4,000
Operating Rentals & Leases	2,640.00	8,800	8,000	8,800	8,800
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	46,675.70	3,000	3,000	3,000	3,000
Miscellaneous	1,061.61	1,500	1,500	2,000	2,000
Miscellaneous - Training	0.00	0	0	1,000	1,000
Total Police Administration	344,360.34	343,503	295,200	345,350	346,550

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 2.0

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes in 2015 –

Increase Misc Training to include ammunition \$2,000

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2005 Chrysler Pacifica
- 2003 Ford Explorer
- 1996 Dodge SIRT Van
- Night Vision Equipment
- Thermal Imaging Unit
- Alarm Detection Equipment

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Police Investigation Services					
Regular Salaries & Wages	120,905.01	126,277	124,000	133,000	133,000
Overtime	28,151.29	36,050	36,000	37,200	37,200
Court Time	0.00	0	0	0	0
Longevity	1,716.40	1,957	1,770	4,100	4,100
Salary/wages .3% L&J Tax	0.00	0	0	0	0
Social Security	11,500.96	12,566	12,000	13,400	13,400
Retirement	7,654.96	8,549	8,500	9,200	9,200
Workman's Compensation	3,683.04	3,800	3,800	3,750	3,750
Medical/life Insurance	35,544.49	38,000	38,000	50,400	51,500
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	798.65	1,000	1,000	1,000	1,000
Pension And Disability Payment	0.00	0	0	0	0
Benefits .3% L&J Taxes	0.00	0	0	0	0
Office & Operating Supplies	400.07	1,500	1,500	1,500	1,500
Fuel Consumed	3,990.66	5,000	4,000	5,000	5,000
Small Tools & Minor Equipment	1,219.48	2,000	2,000	2,000	2,000
Mnr Eqpt.-Forfeited Prop Proce	0.00	0	0	0	0
Professional Services	0.00	2,000	450	3,000	3,000
Advertising	0.00	0	0	0	0
Communications	1,789.53	1,200	1,200	1,200	1,200
Travel	315.05	2,000	2,000	3,000	3,000
Travel - Training	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	3,716.94	3,000	2,500	3,500	3,500
Lighting Upgrade	0.00	0	0	500	500
Miscellaneous	44.75	500	500	500	500
Misc - Maint. Agreements	0.00	0	0	0	0
Misc. - Training	0.00	0	0	2,000	2,000
Misc - Investigative Expenses	646.32	2,000	0	2,000	2,000
Total Operating Expenses	222,077.60	247,399	239,220	276,250	277,350
Capital Expenditures					
High Risk Vest	0.00	0	0	0	
Total Capital Expenditures	0.00	0	0	0	0
Total Police Investigation Services	222,077.60	247,399	239,220	276,250	277,350

FUND: CURRENT EXPENSE

PROGRAM: POLICE PATROL SERVICES

PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. This program ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol is to keep the streets of Grandview safe and to make its citizens feel safe.

<u>Staffing Level</u>	Patrol Officers	8.0
	Patrol Sergeants	2.0
	School Officer	<u>.9</u>
	Total	10.9

Overview of Ongoing and Present Activities

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates criminal complaints
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail.
- Arrest, transport and book prisoners.
- Assist LEAD Task Force.
- Investigates traffic accidents and enforce traffic laws.
- Performs community policing functions and programs.
- Helps direct reserve police officer program.
- Assist all other city departments.
- Assist all outside law enforcement agencies.
- Develops information on gang activity, and targets repeat offenders.
- Assist in Municipal Court security.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2015 –

Purchase four new patrol cars to replace aging vehicles (Equipment Rental)

Units 212 and 213

Mobile Data Terminals (Increase) \$5,500 (Capital Replacement item)

Rifles (Increase) \$4,400 (Capital Replacement item)

Vests \$1,000 (Capital Replacement item)

TASER \$1,000 (Capital Replacement item)

Increase Misc Training to include Ammunition \$6,300

Fill 2 vacant Supervisor Positions \$15,000

Mandated Programs – Federal and State

- Washington State mandated arrest on Domestic Violence
- Enforcement of all Local, State and Federal Laws

Revenue Generated - See Municipal Court Services Program Statement

Equipment Assigned – 5-patrol fleet, 5-take home

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Police Patrol Services					
Regular Salaries & Wages	616,275.67	634,480	640,000	697,000	697,000
Overtime	109,768.51	113,300	116,500	130,000	130,000
Longevity	15,879.94	18,540	18,540	17,500	17,500
Social Security	56,569.93	58,710	58,710	64,700	64,700
Retirement	37,849.60	40,170	40,170	44,200	44,200
Workman's Compensation	15,471.26	18,000	18,000	20,200	20,200
Medical/life Insurance	172,893.84	175,500	175,500	194,800	200,000
Uniforms & Clothing	9,188.25	8,000	8,540	8,500	8,500
Reserves Pension Fund	1,405.00	1,500	1,500	2,000	2,000
Office & Operating Supplies	20,529.26	22,000	22,000	22,000	22,000
Fuel Consumed	11,541.00	13,000	10,500	13,000	13,000
Small Tools & Minor Equipment	292.76	0	0	1,000	1,000
Dui/impaired Driving Safety	464.46	1,500	1,500	1,500	1,500
Professional Services	507.52	300	300	1,000	1,000
Advertising	358.86	0	0	0	0
Communications	7,398.45	7,000	7,000	7,000	7,000
Travel	3,258.79	7,000	7,000	8,000	8,000
Operating Rentals & Leases	43,260.00	86,120	86,000	86,120	86,120
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	10,359.55	10,000	10,000	10,000	10,000
Range Maintenance	0.00	2,000	2,000	2,500	2,500
Miscellaneous	4,778.74	6,000	6,000	6,000	6,000
Misc. - Training	167.20	700	700	7,000	7,000
Total Operating Expenses	1,138,218.59	1,223,820	1,230,460	1,344,020	1,349,220
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Radios, Portable	0.00	1,000	0	0	0
Vests	0.00	1,000	1,000	1,000	1,000
TASER	0.00	1,000	1,000	1,000	1,000
Rifles	0.00	3,600	3,600	4,400	4,400
MDT	0.00	5,000	5,250	5,500	5,500
Total Capital Expenditures	0.00	11,600	10,850	11,900	11,900
Total Police Patrol Services	1,138,218.59	1,235,420	1,241,310	1,355,920	1,361,120

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties

Staffing Level

School Resource Officer .10

Overview of Ongoing and Present Activities

- Community – Block watch programs
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide presentations on gang activity
- Provide security for community functions, e.g.: parades, dances, and events
- Assist schools with student and parent presentations or information

Notable Changes in 2014 -

Notable reductions in most lines, due to re-distribution of wage percentages from the 2014 budget.

Mandated Programs – Federal and State - None

Revenue Generated - None

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup
- Live View Camera system

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Police Community Programs					
Regular Salaries & Wages	115,336.24	128,750	121,000	6,100	6,100
Volunteer Compensation	0.00	0	0	0	0
Overtime	14,090.83	16,480	16,480	2,000	2,000
Longevity	2,654.20	0	3,000	190	190
Social Security	10,059.79	11,330	10,500	640	640
Retirement	6,030.58	7,725	7,000	440	440
Workman's Compensation	2,350.84	3,000	2,700	170	170
Medical/life Insurance	30,256.03	34,000	30,000	2,210	2,300
Uniforms & Clothing	0.00	0	0	0	0
Crime Prevention Supplies	993.86	1,500	1,500	2,000	2,000
JRA Anti-Gang Grant - Supplies	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Communications	0.00	0	0	500	500
Travel	0.00	0	0	0	0
Crime Prevention - Misc.	0.00	0	0	0	0
Citizens For Safe Communities	0.00	0	0	0	0
Total Police Community Programs	181,772.37	202,785	192,180	14,250	14,340

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners within the Grandview Jail facility. Also to provide a safe environment for offenders to be housed safely away from the general population, as well as to provide necessary care to those incarcerated and to treat them in a humane manner.

Staffing Level

Corrections Officer 1.0

Overview of Ongoing and Present Activities

- Maintain all care and custody of prisoners.
- Transport prisoners to and from court/court security.
- Transport prisoners to and from medical facilities.
- Transport prisoners to and from other jails.
- Maintain all jail supplies/food.
- Maintain custody of prisoner property.
- Maintain all prisoner medical supplies and prescriptions.
- Maintain building maintenance and care.
- Prepare all prisoners meals/special meals.
- Manage trustee/work crews.
- Monthly report.
- Testify in court.

Notable Changes in 2015 -

Increase Professional Services reserve by (Possible translation services)	\$5,000.00
Purchase a Commercial Freezer for jail food (New Capital Replacement item)	\$3,500.00

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care
- Provide Mental Health and medical needs for inmates

Revenue Generated

Work Release \$1,000

Equipment Assigned

2002 Chevrolet Jail transport van (Unit 9992)

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Police Correction Services - Jail					
Regular Salaries & Wages	43,456.35	45,731	46,000	48,500	48,500
Overtime	1,559.69	2,060	2,000	2,500	2,500
Longevity	627.00	680	680	730	730
Social Security	3,426.99	3,760	3,700	4,000	4,000
Retirement	4,350.23	5,150	5,100	5,500	5,500
Workmans Compensation	1,413.52	1,800	1,700	1,900	1,900
Medical/life Insurance	19,045.56	20,000	18,000	14,000	14,500
Uniforms & Clothing	1,428.05	1,200	1,200	1,200	1,200
Office & Operating Supplies	24,157.10	22,000	22,000	22,000	22,000
Fuel Consumed - Transport Van	2,347.34	3,000	2,500	3,000	3,000
Professional Services	9,935.35	30,000	24,000	35,000	35,000
Communications	0.00	500	500	500	500
Repairs & Maintenance	1,851.43	5,000	5,000	5,000	5,000
Van - Repairs & Maintenance	887.78	1,500	1,500	2,500	2,500
Miscellaneous	0.00	0	0	0	0
Miscellaneous - Training	0.00	0	0	1,000	1,000
Total Operating Expenses	114,486.39	142,381	133,880	147,330	147,830
Capital Expenditures					
Transport Van	0.00	0	0	0	0
Commercial Freezer	0.00	0	0	3,500	3,500
Total Capital Expenditures	0.00	0	0	3,500	3,500
Total Police Correction Services	114,486.39	142,381	133,880	150,830	151,330

PROGRAM: POLICE COMMUNICATIONS

PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The program involves the dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. Dispatcher/Clerks are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. They provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher/Clerks 5.0

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls.
- Prepare monthly reports.
- Provide appropriate services to walk-in customers.
- Respond to mail requests for information.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records.
- Maintain all custodial care files/court commit files.
- Maintain all office and operations supplies, and materials.
- Take bail and bonds and assist in prisoner release.
- Testify in court.
- Search prisoners.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2015 –

Purchase Computer Replacements \$3,000 (Capital Replacement Item)
Increase Overtime (Possible Shift Coverage) \$12,000

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

one (1) Motorola Base Radio; one (1) Repeater; one (1) Computer Aided Digital Recording System; one (1) Server with Spillman Records Management; ACCESS State Computer System; Fax and Copy Machines

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Police Communications Services					
Regular Salaries & Wages	199,011.74	213,210	203,000	236,000	236,000
Overtime	40,445.52	43,260	47,000	55,000	55,000
Longevity	3,605.29	4,120	4,000	4,400	4,400
Social Security	18,819.72	19,982	19,500	22,600	22,600
Retirement	19,952.97	24,102	23,500	33,100	33,100
Workman's Compensation	7,227.16	9,000	8,000	9,400	9,400
Medical/life Insurance	73,580.37	77,000	70,000	67,300	69,000
Unemployment Compensation	293.28	400	400	400	400
Uniforms & Clothing	2,859.59	3,000	3,000	3,000	3,000
Office & Operating Supplies	8,079.61	9,000	9,000	9,000	9,000
Professional Services	10,049.62	13,000	11,000	13,000	13,000
Communications	56,179.16	50,000	51,000	51,000	51,000
Travel	998.94	2,000	2,000	3,000	3,000
Travel - Training	0.00	0	0	0	0
Operating Rentals & Leases	12,547.86	16,000	15,000	16,000	16,000
Insurance	0.00	0	0	0	0
Public Utility Services	15,822.07	16,000	16,000	17,000	17,000
Repairs & Maintenance	3,638.51	10,000	8,000	10,000	10,000
Miscellaneous	1,388.56	1,600	1,600	1,600	1,600
Misc. - Training Registration	0.00	0	0	0	0
Total Operating Expenses	474,499.97	511,674	492,000	551,800	553,500
Capital Expenditures					
Computers	0.00	3,000	3,000	3,000	3,000
Cooling System & Cross Match	0.00	0	0	0	0
Carpet	4,435.51	0	0	0	0
Mirra Recorder	0.00	10,000	10,000	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	4,435.51	13,000	13,000	3,000	3,000
Total Police Communication Services	478,935.48	524,674	505,000	554,800	556,500
Reserve for Capital Replacement	0.00	25,500	25,500	46,900	46,900
Total Police Department	2,479,850.77	2,721,662	2,632,290	2,744,300	2,754,090

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti. This program is under the supervision of the Public Works Department.

Staffing Level

Maintenance Employee .20

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up which includes all private and public property.

Notable Changes in 2015- None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Graffiti Removal					
Regular Salaries & Wages	1,195.91	4,119	800	3,500	3,500
Overtime	0.00	258	100	250	250
Longevity	0.00	0	0	0	0
Social Security	90.41	340	70	290	290
Retirement	78.22	402	90	420	420
Workman's Compensation	33.83	160	40	140	140
Medical/life Insurance	472.34	2,170	350	1,100	1,150
Unemployment Compensation	0.00	0	0	0	0
Crime Prevention Supplies	0.00	0	0	0	0
Graffiti Removal Supplies	2,133.08	2,000	2,000	2,500	2,500
Small Tools/minor Eq-Computer	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Graffiti Equipment Rental	0.00	0	0	0	0
Total Graffiti Removal	4,003.79	9,449	3,450	8,200	8,250

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

Staffing Level - Fire Chief 1.0

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department and develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2015

- There are notable changes in this budget this year. Salaries and associated line items are slightly increased and medical insurance is decreased to reflect changes that were made in 2014.

Mandated Programs – Federal and State

Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

Equipment Assigned - 2009 Chevrolet Tahoe (Grandview 1)

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Fire Administration Services					
Regular Salaries & Wages	81,120.01	85,160	85,160	87,300	87,300
Overtime	0.00	0	0	0	0
Longevity	1,216.99	1,257	1,260	1,300	1,300
Social Security	6,196.31	6,613	6,500	6,800	6,800
Retirement	4,307.53	4,532	4,500	4,650	4,650
Workman's Compensation	1,772.14	2,030	2,000	2,600	2,600
Medical/life Insurance	15,777.48	15,800	13,000	12,500	12,800
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	849.02	880	880	880	880
Office & Operating Supplies	1,280.01	1,350	1,350	1,350	1,350
Public Education Supplies	1,717.42	1,800	1,800	1,900	1,900
Small Tools & Minor Equipment	1,619.44	2,060	2,100	2,100	2,100
Professional Services	0.00	0	0	0	0
Advertising	120.82	600	200	600	600
Communications	7,759.30	10,550	10,500	10,900	10,900
Travel	408.73	500	400	500	500
Operating Rentals & Leases	3,180.00	6,300	7,140	7,140	7,140
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	2,980.63	3,000	3,000	3,000	3,000
Misc - Training	960.00	900	925	900	900
Total Operating Expenses	131,265.83	143,332	140,715	144,420	144,720
Capital Expenditures					
Computer Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Fire Administrative Services	131,265.83	143,332	140,715	144,420	144,720

FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

<u>Staffing Level</u>	Fire Captain	.75
	Firefighters / Volunteers	<u>14.80</u>
	Total	15.55

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving fire.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 296+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data into our online "Emergency Reporting System" to maintain records and supply data for the Federal "National Fire Incident Reporting System."
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2015

- Increase in Volunteer Compensation to reflect an increase in compensation to firefighter's of 1.50 per hour. Base rate from \$8.50 to \$10.00 per hour. Volunteer compensation is split between Fire Suppression(40%) and EMS(60%).
- Salaries and associated line items are slightly increased and medical insurance is decreased to reflect changes that were made in 2014
- Increase of \$0.82 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression(25%) and EMS(75%).
- Increase in "Public Utility Services" to reflect possible rate increases.

- Increase of \$1,500 to Professional Services to be able to partner with other local departments to bring in Professional Instructors to provide local training.
- Increase of \$1,300 to Repairs and Maintenance to pay for 5 year mandatory Hydro testing of SCBA bottles.
- Increase of \$600 to Misc – Training to provide for personnel to attend state fire training academy.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA's, hydro-testing of bottles every 5 years (2010, 2015) and replacement of complete pack and bottles every 15 years (2020).
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

Intergovernmental Charges for Services	\$3,500.00
Equipment Rental (State Mobilization)	<u>Varies</u>
Total	\$3,500.00

Equipment Assigned

- 1995 E-One Fire Engine (Grandview 11)
- 1999 American La France Aerial (Grandview 18)
- 2004 American La France Fire Engine (Grandview 12)
- 2010 E-One Fire Engine (214)
- 1997 Ford Explorer (Grandview 6 / Training)
- 2005 Ford Expedition (Grandview 3 / Duty Officer)
- 24 Self Contained Breathing Apparatus

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Fire Suppression Services					
Regular Salaries & Wages	42,072.90	43,363	43,360	44,500	44,500
Volunteer Compensation	28,575.90	37,430	30,000	41,950	41,950
Overtime	8,113.43	10,918	10,900	11,200	11,200
Longevity	821.99	855	855	880	880
Social Security	3,902.06	4,223	4,200	4,350	4,350
Retirement	2,616.88	2,884	2,800	2,980	2,980
Workman's Compensation	1,536.08	1,780	1,700	2,300	2,300
Medical/life Insurance	15,041.71	15,100	12,000	10,000	10,200
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	6,708.53	10,800	10,800	10,800	10,800
Pension And Disability Payment	1,020.00	1,710	2,000	1,900	1,900
Office & Operating Supplies	1,451.62	1,650	1,650	1,650	1,650
Fuel Consumed	3,830.81	4,000	4,000	4,000	4,000
Small Tools & Minor Equipment	11,816.55	8,750	8,750	8,750	8,750
Professional Services	7,240.33	2,400	2,400	3,900	3,900
Advertising	0.00	0	0	0	0
Communications	8,328.30	7,580	7,000	7,900	7,900
Travel	1,278.91	2,000	2,000	2,000	2,000
Operating Rentals & Leases	20,577.00	25,260	25,260	25,260	25,260
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	7,089.79	6,700	6,700	8,000	8,000
Miscellaneous	1,874.38	2,000	2,000	2,000	2,000
Misc - Training	3,894.31	3,400	3,400	4,000	4,000
Total Operating Expenses	177,791.48	192,803	181,775	198,320	198,520

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Fire Suppression Services					
Facilities					
Office & Operating Supplies	633.59	600	600	600	600
Supplies For Repairs	5,555.24	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	654.82	600	600	600	600
Professional Services	2,790.14	2,900	2,900	2,900	2,900
Public Utility Services	14,665.19	14,800	14,800	15,000	15,000
Repairs & Maintenance	11,670.48	10,000	10,000	10,000	10,000
Total Facilities	35,969.46	31,900	31,900	32,100	32,100
Capital Expenditures					
Buildings	0.00	0	0	0	0
Fire Station Sprinklers	3,062.76	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Construction Projects	0.00	0	0	0	0
Capitalized Rentals & Leases	0.00	0	0	0	0
Total Capital Expenditures	3,062.76	0.00	0.00	0.00	0.00
Total Fire Suppression Services	216,823.70	224,703	213,675	230,420	230,620
Total Fire Department	348,089.53	368,035	354,390	374,840	375,340

FUND: CURRENT EXPENSE

PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level

Code Enforcement Officer	.600
Public Works Office Clerk	<u>.025</u>
Total FTE	.625

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

Notable Changes in 2015 – None

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – 2012 Ford Escape

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Code Enforcement Services					
Regular Salaries & Wages	32,305.80	35,020	34,500	35,500	35,500
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	1,021.82	1,133	1,050	1,150	1,150
Overtime	0.00	0	0	0	0
Longevity	334.62	1,082	800	1,100	1,100
Social Security	2,574.23	2,853	2,780	2,890	2,890
Retirement	2,775.18	3,327	3,350	4,230	4,230
Workman's Compensation	918.24	1,160	1,110	1,150	1,240
Medical/life Insurance	12,680.42	12,450	10,140	11,760	12,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	152.80	400	350	450	450
Office & Operating Supplies	657.23	1,000	400	1,000	1,000
Small Tools & Minor Equipment	946.27	500	200	500	500
Professional Services	1,465.50	1,500	1,460	1,500	1,500
Advertising	45.43	100	50	100	100
Communications	1,864.04	1,500	1,200	1,500	1,500
Travel	0.00	350	0	300	300
Operating Rentals & Leases	2,400.00	2,100	2,150	2,400	2,400
Public Utility Services	379.69	500	350	500	500
Repairs & Maintenance	301.15	400	250	400	400
Miscellaneous-Abatement	3,474.34	2,500	1,000	2,500	2,500
Misc - Training	0.00	200	0	200	200
Total Operating Expenses	64,296.76	68,075	61,140	69,130	69,460
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0.00	0.00	0.00	0.00
Total Code Enforcement Services	64,296.76	68,075	61,140	69,130	69,460

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

Staffing Level – Contracted with Humane Society of Central Washington

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2015 – Last signed contract for services with the Humane Society of Central Washington for animal control (15 hours a week) coverage was in 2010 (\$21,600). Proposed rates for an updated 3 year contract are:

2015 rate 28,080
2016 rate 29,484
2017 rate 30,960

Mandated Programs – Federal and State

Comply with State, Federal and DEA requirements on usage, storage and disposal of drugs used with this department

Revenue Generated

Animal Licenses \$5,000

Equipment Assigned

All equipment provided by the Humane Society
Animal Control shelter

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Animal Control Services					
Office & Operating Supplies	427.91	300	300	600	600
Professional Services	23,280.00	21,600	21,600	28,080	28,080
Advertising	0.00	0	0	0	0
Communications	164.58	400	200	300	300
Travel	0.00	0	0	0	0
Operating Rentals & Leases	180.00	300	300	300	300
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Operating Expenses	24,052.49	22,600	22,400	29,280	29,280
Capital Expenditures					
Improve. Other Than Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Animal Control Services	24,052.49	22,600	22,400	29,280	29,280

FUND: CURRENT EXPENSE

PROGRAM: SENIOR CITIZEN SERVICES

PROGRAM STATEMENT

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens at the Grandview Community Center. The department also builds partnerships and engages in networking to maximize program benefits.

<u>Staffing Level</u>	Parks and Recreation Director	<u>.10</u>
	TOTAL	.10

Overview of Ongoing and Present Activities

- Oversee operation and implementation of programs.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and event supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Partner with the Senior Network to offer quarterly events.

Notable Changes in 2015 – We will continue to seek out volunteers and establish partnerships to help maintain quality programs.

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

United Way Contributions: \$ 2,000

Equipment and Vehicles Assigned - n/a

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Senior Citizen Services					
Regular Salaries & Wages	7,260.10	7,478	7,480	7,670	7,670
Overtime	0.00	0	0	0	0
Longevity	209.70	216	220	220	220
Social Security	571.34	572	550	600	600
Retirement	593.03	690	690	800	800
Workman's Compensation	154.04	180	150	170	170
Medical/life Insurance	2,288.63	2,300	1,575	1,400	1,450
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	842.00	1,000	1,000	1,100	1,100
Professional Services	0.00	0	0	0	0
Communications	1.37	50	10	30	30
Operating Rentals & Leases	0.00	0	0	150	150
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Senior Citizen Services	11,920.21	12,486	11,675	12,140	12,190

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level

City Clerk .20

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to the Planning Commission, Hearing Examiner and Board of Appeals.

YVCOG administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan.

The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards.

Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2015 – The Growth Management Act requires that all cities review and update their planning documents including comprehensive plans and development regulations every eight years. These updates are due for the City of Grandview on June 30, 2017. In order to be in compliance, staff would like to begin the update process in 2015. Failure to meet the deadline could affect the City's ability to apply for state infrastructure funding. In the past, the City has utilized the planning services of YVCOG to assist in the review and revision process. YVCOG has provided an estimate of \$20,000 to complete this task.

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long-range community development planning.

Revenue Generated

Fees for Permits and Applications \$2,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Planning & Community Development Services					
Regular Salaries & Wages	15,732.17	16,686	16,000	16,700	16,700
Overtime	0.00	0	0	0	0
Longevity	385.78	412	410	490	490
Social Security	1,219.84	1,339	1,260	1,280	1,280
Retirement	1,302.11	1,545	1,520	1,670	1,670
Workmans Compensation	49.34	60	50	60	60
Medical Insurance	2,615.14	3,000	2,800	2,800	2,900
Office & Operating Supplies	0.00	50	70	100	100
Professional Services	9,118.91	4,500	2,350	4,000	4,000
Advertising	410.83	300	100	300	300
Comp Plan Update	0.00	0	0	0	20,000
Communications	840.48	600	900	900	900
Travel	44.61	0	500	500	500
Operating Rentals & Leases	540.00	500	570	550	550
Miscellaneous	100.00	0	0	0	0
Total Planning & Community Services	32,359.21	28,992	26,530	29,350	49,450

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level –

City Administrator .10

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information
- Work with Port of Grandview, Yakima County Development Association, Chamber of Commerce and Grandview's E.D.G.E.

Notable Changes in 2015

Provide \$5,000 in financial support to Grandview's E.D.G.E.

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Economic Development Services					
Regular Salaries & Wages	5,806.58	6,180	5,800	6,200	6,200
Overtime	0.00	0	0	0	0
Longevity	167.72	196	200	200	200
Social Security	438.42	484	460	480	480
Retirement	474.75	577	550	580	580
Workman's Compensation	72.27	100	90	100	100
Medical/life Insurance	652.64	670	700	820	850
Office & Operating Supplies	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
C.o.g. - Comp Plan	0.00	0	0	0	0
Advertising	1,021.20	300	300	350	350
Communications	49.71	300	50	250	250
Travel	131.47	500	150	400	400
Operating Rentals & Leases	420.00	700	500	600	600
Miscellaneous	0.00	0	0	0	0
Misc - Y.C.D.A.	5,240.00	6,000	6,300	6,500	6,500
Misc - Training	0.00	0	0	0	0
Misc. - E.D.G.E.	0.00	5,000	5,000	5,000	5,000
Total Operating Expenses	14,474.76	21,007	20,100	21,480	21,510
Total Economic Development Services	14,474.76	21,007	20,100	21,480	21,510

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

Building Official/Code Enforcement Officer	.40
Public Works Office Clerk	<u>.10</u>
Total FTE	.50

Overview of Ongoing and Present Activities

This program is responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2015 – None

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

Building permits	\$ 60,000
Plan Review Fees	<u>\$ 15,000</u>
Total	\$ 75,000

Equipment and Vehicles Assigned –

1 – 2012 Ford Escape

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Inspection & Permitting Services					
Regular Salaries & Wages	20,270.04	22,145	21,000	22,000	22,000
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	4,087.42	4,429	4,200	4,400	4,400
Overtime	0.00	258	100	250	250
Longevity	1,338.49	824	830	900	900
Social Security	1,962.89	2,034	2,000	2,110	2,110
Retirement	2,118.96	2,544	2,410	3,090	3,090
Workman's Compensation	613.00	880	800	850	910
Medical/life Insurance	10,202.80	11,470	7,180	8,330	8,500
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	152.80	350	350	400	400
Office & Operating Supplies	2,435.38	1,600	500	1,500	1,500
Small Tools & Minor Equipment	431.60	500	100	400	400
Professional Services	1,465.50	1,500	1,460	1,550	1,550
Advertising	0.00	50	0	100	100
Communications	466.52	1,000	400	850	850
Travel	482.93	500	400	550	550
Operating Rentals & Leases	2,460.00	2,500	2,400	2,500	2,500
Public Utility Services	379.71	500	350	500	500
Repairs & Maintenance	301.16	500	200	500	500
Miscellaneous	220.00	300	300	350	350
Misc. - Training	295.00	300	300	350	350
Total Operating Expenses	49,684.20	54,184	45,280	51,480	51,710
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Inspection & Permitting Services	49,684.20	54,184	45,280	51,480	51,710

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Grandview Library serves Grandview residents, YVCC students, staff and faculty and other individuals in the area by acquiring, organizing, providing and promoting informational, educational, cultural and recreational materials in a variety of formats.

Staffing Level

Library Director	1.00	Part-time Library Page	.35
Assistant Librarian	1.00	Part-time Library Page	.35
Part-time Library Aide	.50	Total FTE	3.20

Overview of Ongoing and Present Activities

- Purchase, prepare and maintain books, periodicals, audio-visual materials and online resources, including e-books, e-audios and downloadable music.
- Provide information services and research assistance.
- Provide public access to the internet, word processing, e-reading materials, periodical database and other computer programs and assist in training patrons in their use.
- Provide reader's advisory for all ages and plan activities to promote literacy and library usage.
- Participate in civic organizations, school, college, library and city sponsored programs that promote awareness of library services.
- Interact with college personnel regarding building, IT, network and library needs.
- Interact with college students, staff and faculty regarding academic materials for addition to the collection.
- Maintain Polaris library system for accuracy in bibliographic, collection and patron information.

Notable Changes in 2015

- Friends of Grandview Library may not be able to offer same support as in the past. Of the most concern are the newspaper subscriptions that have been paid by them.
- Federal funding *may* decrease for the on-line periodical database and *will* decrease for the OCLC bibliographic database and the e-books/e-audio subscription.
- YVCC will begin to contribute to our "out of pocket cost" for the OCLC bibliographic database.
- Revenue may be "flattening" or decreasing.

Mandated Programs – Federal and State – Annual statistical report to qualify for state and federal assistance.

Revenue Generated

\$4,000 late returns
\$3,500 printing and copying fees
\$3,200 non-resident fees

Equipment and Vehicles Assigned - None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Library Services					
Regular Salaries & Wages	100,404.01	103,422	103,420	106,100	106,100
Regular Wages - Part Time	26,101.20	28,325	27,000	28,000	28,000
Overtime	0.00	0	0	0	0
Longevity	1,286.99	1,339	1,340	1,980	1,980
Social Security	9,778.45	10,094	10,000	10,410	10,410
Retirement	9,246.89	9,332	10,630	12,280	12,280
Workman's Compensation	837.10	1,020	1,000	1,000	1,000
Medical/life Insurance	16,603.68	16,600	23,460	24,970	25,500
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	3,428.31	4,000	4,000	4,000	4,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	170.66	200	200	200	200
Advertising	0.00	50	50	50	50
Communications	419.39	500	500	500	500
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	58.50	70	70	70	70
Miscellaneous - Training	0.00	0	0	0	0
Total Operating Expenses	168,335.18	174,952	181,670	189,560	190,090
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Books	6,083.78	8,000	8,000	8,000	8,000
Periodicals	1,447.86	1,000	1,000	1,400	1,400
Other Media	3,900.58	1,200	1,200	1,650	1,650
Gates Grant Expenditures	0.00	0	0	0	0
Online Databases	0.00	200	200	2,250	2,250
e-media, e-books & e-audio	575.00	1,700	1,760	3,500	3,500
Total Capital Expenditures	12,007.22	12,100	12,160	16,800	16,800
Redemption Of Long-Term Debt					
Debt Service - St. Loan - Principal	25,000.00	25,000	25,000	25,000	25,000
Debt Service - St. Loan - Interest	29,150.00	28,400	28,400	27,650	27,650
Total Debt Service	54,150.00	53,400	53,400	52,650	52,650
Total Library Services	234,492.40	240,452	247,230	259,010	259,540

FUND: CURRENT EXPENSE

PROGRAM: RECREATION SERVICES

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for the Grandview citizens. We strive to offer innovative activities to reflect the needs of our diverse community. We embrace partnerships that help enhance the quality of life for our patrons.

<u>Staffing Level</u>	Parks and Recreation Director	.80
	Part-Time Help	<u>.55</u>
	TOTAL	1.35

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Attend meetings and prepare minutes/agendas for respective committees.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; deliver flyers to schools and inform media.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps and offer programs for the disabled.
- Coordinate/organize Frenzy Friday, Youth Drop-in Program, Fitness/Dance Courses and other recreational programming; plus special events.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Order and maintain recreation and administrative supplies as needed.

Notable Changes in 2015 – This budget includes the reduction of the Deputy Director of Recreation. Limited Part-time help is included to help maintain the Youth Drop-In, Frenzy Friday, and special event programming.

Mandated Programs – Federal and State - n/a

<u>Revenue Generated</u> -	United Way Contributions:	\$ 8,000
	Recreation Fees:	\$ 16,500
	School District Programs:	\$ 8,000
	School-Recreation Contribution:	<u>\$ 10,000</u>
	TOTAL:	\$ 42,500

Equipment and Vehicles Assigned - #437 (ER) 2005 Ford Ranger. Vehicle #439 (ER) 2012 Ford Escape.

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Recreational Services					
Regular Salaries & Wages	58,080.73	59,822	59,820	61,360	61,360
Regular Wages - Part Time	6,013.81	13,905	7,500	13,000	13,000
Overtime	0.00	0	0	0	0
Longevity	1,677.59	1,741	1,740	1,760	1,760
Social Security	5,031.71	5,634	5,200	5,830	5,830
Retirement	4,744.44	5,511	5,400	6,440	6,440
Workman's Compensation	1,404.51	3,620	1,800	2,600	2,600
Medical/life Insurance	18,308.52	18,310	13,000	11,190	11,420
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	4,401.98	7,000	6,000	7,000	7,000
Soap Box Derby Supplies	0.00	0	0	0	0
Professional Services	50.00	7,600	7,050	50	50
Advertising	0.00	200	0	0	0
Rec. Program Instructor Fees	8,809.40	13,000	10,400	12,500	12,500
Communications	1,434.84	1,500	1,500	1,500	1,500
Travel	30.93	0	0	250	250
Operating Rentals & Leases	2,940.00	7,200	4,800	3,600	3,600
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	1,200	1,200
Miscellaneous	2,421.60	3,500	3,200	3,300	3,300
Misc. - Training	0.00	0	0	0	0
Total Recreational Services	115,350.06	148,543	127,410	131,580	131,810

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40 yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

<u>Staffing Level</u>	Parks and Recreation Director	.075
	PW Maintenance Technician	.090
	Pool Manager	.150
	Asst. Pool Manager	.150
	Lifeguards (10-12)	<u>.750</u>
	TOTAL	1.215

Overview of Ongoing and Present Activities

- Offer and instruct a swim lesson curriculum.
- Recruit and train qualified aquatic staff.
- Order and furnish administrative supplies.
- Order pool chemicals and maintain proper water chemistry.
- Open swim sessions, family swim, special events and other.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit transactions and true accounting of fees.
- Manage pool party rentals, provide adequate staffing.
- Overall administration of swim pool facility.
- Work closely with staff to orchestrate pool maintenance.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2015 – This budget includes funds to replace concrete benches, repair butterfly valves, repair work to bleacher units, replace underwater light, and other items required from an aging facility.

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections
- Safe Chemical Usage/Storage
- Applicable procedures for handling blood borne pathogens.
- Lifeguard Certification.
- State Regulations regarding management of outdoor pool facilities.

Revenue Generated – Swimming Pool Revenues: \$ 17,500

Equipment and Vehicles Assigned - n/a

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Aquatics					
Regular Salaries - Admin.	5,445.36	5,613	5,610	5,750	5,750
Regular Salaries & Wages	23,758.35	26,265	22,500	26,460	26,460
Regular Sal & Wages -Maint.	2,505.41	3,945	5,200	4,100	4,100
Overtime	0.00	412	510	500	500
Longevity	157.28	175	175	175	175
Social Security	2,437.52	2,745	2,550	2,780	2,780
Retirement	661.99	876	825	960	960
Workman's Compensation	2,279.99	2,490	2,050	2,390	2,390
Medical/life Insurance	2,271.30	2,750	1,850	2,400	2,450
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	227.22	300	260	300	300
Office & Operating Supplies	15,035.17	12,500	15,500	14,000	14,000
Small Tools & Minor Equipment	2,213.80	0	0	6,000	6,000
Professional Services	140.00	250	3,550	1,200	1,200
Advertising	212.75	300	0	250	250
Aquatic Design	0.00	0	0	20,000	0
Communications	277.21	350	310	310	310
Travel	160.60	175	200	200	200
Operating Rentals & Leases	1,061.55	600	530	550	550
Public Utility Services	9,240.39	9,000	9,000	9,250	9,250
Repairs & Maintenance	862.58	7,500	4,100	8,000	8,000
Miscellaneous	2,612.76	3,200	2,700	2,700	2,700
Total Operating Expenses	71,561.23	79,446	77,420	108,275	88,325
Capital Expenditures					
Mach & Eqpt.- Lift	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Aquatics	71,561.23	79,446	77,420	108,275	88,325

FUND: CURRENT EXPENSE

PROGRAM: PARKS MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level

Public Works Maintenance Technicians	0.20
Part-time Seasonal Maintenance Employees	<u>0.80</u>
Total	1.00

Overview of Ongoing and Present Activities

- Maintain 65+ acres of park land
- Turf management including mowing, grooming and irrigation
- Manage and make repairs to irrigation systems as needed
- Conduct safety inspections throughout the park system
- Constant litter patrol of parks
- Conduct safety check on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required
- Secure and prepare facilities for rentals and usage
- Maintain accurate records on inspections, inventory, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Museum, Library, Police and City Hall grounds
- Setup/cleanup for community events as needed
- Manage winterization program of park system
- Manage department budget
- Recruit and train staff and volunteers
- Supervise tree care program on an ongoing basis

Notable Changes in 2015 –

Irrigation system for Dykstra Park – (Phase 3)	\$ 4,000
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Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned

1 – Ford Escape	3 – Full size truck	2 – 1 Ton Trucks
1 – Mixer	2 – Backhoes	3 – Tractors
1 – 4 Track	2 – Generators	
3 – Weed-eaters	4 – Mowers	
1 – Grass Sweeper		

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Parks Maintenance Services					
Regular Salaries-Supervision	0.00	0	0	0	0
Regular Salaries - Admin	0.00	0	0	0	0
Regular Salaries & Wages	45,506.24	40,170	44,450	46,000	46,000
Regular Wages - Seasonal	16,359.85	0	0	0	0
Overtime	1,228.42	4,120	2,200	3,800	3,800
Longevity	2,178.98	1,442	1,440	1,800	1,800
Social Security	4,982.29	3,502	3,320	3,950	3,950
Retirement	4,596.14	4,223	4,000	5,780	5,780
Workman's Compensation	2,949.24	1,000	1,530	1,680	1,960
Medical/life Insurance	13,028.94	12,000	15,000	15,090	15,500
Unemployment Compensation	4,437.34	6,200	2,160	4,500	4,500
Uniforms & Clothing	874.59	1,700	1,000	1,500	1,500
Office & Operating Supplies	22,348.62	22,000	21,000	22,000	22,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	165.00	18,000	12,000	18,000	18,000
Advertising	449.82	400	0	400	400
Communications	1,103.91	900	900	1,000	1,000
Travel	33.41	100	200	250	250
Travel - Training	0.00	300	0	200	200
Operating Rentals & Leases	19,580.69	27,000	21,000	25,000	25,000
Public Utility Services	50,729.40	52,000	49,000	52,000	52,000
Repairs & Maintenance	16,842.59	18,000	18,000	18,000	18,000
Miscellaneous	220.20	500	250	500	500
Misc - Training	0.00	200	0	200	200
Total Operating Expenses	207,615.67	213,757	197,450	221,650	222,340
Capital Expenditures					
Improve. Other Than Buildings	2,871.88	4,000	4,000	4,000	4,000
Machinery & Equipment	0.00	16,000	13,970	0	0
Total Capital Expenditures	2,871.88	20,000	17,970	4,000	4,000
Total Parks Maintenance Services	210,487.55	233,757	215,420	225,650	226,340
Total Parks & Recreations	397,398.84	461,746	420,250	465,505	466,475

FUND: CURRENT EXPENSE

PROGRAM: R.E. POWELL MUSEUM

PROGRAM STATEMENT

The R.E. Powell Museum facility is open to the public upon tour arrangement with the Parks and Recreation Department. The facility has a variety of memorabilia that depicts the history of Grandview.

<u>Staffing Level</u>	Parks and Recreation Director	<u>.025</u>
	TOTAL	.025

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and minutes.
- Recruitment and supervision of volunteers.
- Manage departmental budget.

Notable Changes in 2015 - The City and School District have agreed to extend the lease agreement through August 31, 2015, which will allow the City to operate the Museum at the current location of 315 Division Street. Options are currently being sought for another location. In the Capital Improvement Fund, \$200,000 is allocated for the design and renovation of the selected location.

Mandated Programs – Federal and State - n/a

Revenue Generated - none

Equipment and Vehicles Assigned - n/a

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Museum					
Regular Salaries & Wages	1,814.62	1,875	1,875	1,920	1,920
Overtime	0.00	0	0	0	0
Longevity	52.42	62	55	60	60
Social Security	142.84	144	140	150	150
Retirement	148.37	175	175	200	200
Workman's Compensation	38.49	50	40	40	40
Medical/life Insurance	572.16	590	400	350	375
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	11.78	200	50	100	100
Professional Services	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	0.00	50	0	0	0
Public Utility Services	1,335.39	2,400	2,100	2,400	3,900
Repairs & Maintenance	19.24	200	50	100	100
Miscellaneous	10.00	0	0	0	0
Total Operating Expenses	4,145.31	5,746	4,885	5,320	6,845
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improve. Other Than Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Ending Fund Balance					
Ending Fund Bal. - Museum	0.00	2,310	2,320	2,320	2,320
Total Ending Fund Balance	0.00	2,310	2,320	2,320	2,320
Total Museum	4,145.31	8,056	7,205	7,640	9,165

FUND: CURRENT EXPENSE FUND

PROGRAM: COMMUNITY CENTER

PROGRAM STATEMENT

The Grandview Community Center continues to be an optimal facility to meet the leisure time needs of Grandview and beyond.

Staffing Level - (See recreation and senior citizen services budgets)

Overview of Ongoing and Present Activities

- Manage departmental budget.
- Oversee ongoing maintenance and operation of facility.
- Perform troubleshooting duties as required.

Notable Changes in 2015 – None

Mandated Programs – Federal and State

- Federal and State: meeting the needs of low to moderate income level patrons in terms of recreational, nutritional and social programming.
- Annual testing of fire control system, kitchen hood operation, and security alarm system.

Revenue Generated – People for People utility reimbursement: \$4,800
Facilities Rental: \$2,500

Equipment and Vehicles Assigned – n/a

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Community Center					
Regular Salaries & Wages	0.00	0	0	0	0
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/Life Insurance	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	2,129.89	3,600	6,100	3,600	3,600
Small Tools & Minor Equipment	0.00	0	6,900	0	0
Professional Services	9,149.50	9,500	9,500	9,500	9,500
Advertising	0.00	0	0	0	0
Communications	3,635.58	5,200	4,100	4,250	4,250
Public Utility Services	12,166.27	15,000	14,000	14,750	14,750
Repairs & Maintenance	3,118.62	3,750	5,000	4,000	4,000
Total Operating Expenses	30,199.86	37,050	45,600	36,100	36,100
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements Other Than Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Community Center	30,199.86	37,050	45,600	36,100	36,100

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Activities in 2015

- A \$110,000 transfer to the Street Fund is anticipated in 2015.
- A \$5,000 transfer to the Capital Improvement Fund is anticipated in 2015.

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Current Expense Fund					
Nonexpenditures					
Cntry Park Deposit Remitted	840.00	0	0	0	0
Community Center Deposit Remitted	2,300.00	0	0	0	0
Due Others - Misc.	75.00	0	0	0	0
Mvip, Cjr, Jis Fees Remitted	242,068.00	0	0	0	0
Gun Permit Fees Remitted	3,467.00	0	0	0	0
Wsp/fingerprints Remitted	2,045.50	0	0	0	0
State Tax on Utility Tax	43,845.02	40,000	40,000	40,000	40,000
Nsf Checks Remitted	3,924.00	0	0	0	0
Bldg Code Fee Remitted	779.00	0	0	0	0
Bail Pass Thru Remitted	60,527.00	0	0	0	0
Leasehold Tax Remitted	3,800.44	0	0	0	0
Forfeited Property 10% > State	461.65	0	0	0	0
Total Nonexpenditures	364,132.61	40,000	40,000	40,000	40,000
Transfers					
Operating Transfers Out	0.00	0	0	0	0
Transfer Out - Street Fund	110,000.00	210,000	210,000	110,000	110,000
Transfer Out - Cap. Improvment Fund	75,000.00	6,000	6,000	5,000	5,000
Total Transfers	185,000.00	216,000	216,000	115,000	115,000
Ending Fund Balance					
Ending Fund Balance - C.e.	1,478,074.42	1,028,245	1,371,645	1,023,950	1,019,220
Total Ending Fund Balance	1,478,074.42	1,028,245	1,371,645	1,023,950	1,019,220
Total Current Expense Fund	6,668,600.81	6,302,395	6,470,580	6,336,545	6,346,545

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EMERGENCY MEDICAL SERVICES FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Emergency Medical Services Fund					
Beginning Fund Balance - Reserved	25,000.00	45,000	45,000	55,000	55,000
Beginning Fund Balance	105,036.93	93,010	93,135	81,035	81,035
Total Beginning Cash Balance	130,036.93	138,010	138,135	136,035	136,035
Taxes					
Property Taxes-E.M.S.	98,515.10	110,000	112,000	115,000	115,000
Intergovernmental Revenues					
Dept. of Health - E.M.S. Grant	1,208.00	1,000	1,470	1,200	1,200
Intergov. Charges-Fire Dist. #5	3,534.83	3,500	3,500	3,500	3,500
Intergov. Charges-P. Hospital	1,175.47	2,240	2,400	2,250	2,250
Total Intergovernmental Revenues	5,918.30	6,740	7,370	6,950	6,950
Miscellaneous Revenues					
Investment Interest	155.09	170	120	150	150
Total Emergency Medical Services	234,625.42	254,920	257,625	258,135	258,135

FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. Currently we are starting the first year of a new ten-year levy.

<u>Staffing Level</u>	Fire Captain	.25
	Firefighters / Volunteer	<u>22.20</u>
	Total	22.45

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Interact with other health care providers in our area and assist them when requested.

Notable Changes in 2015

- Increase in Volunteer Compensation to reflect an increase in compensation to firefighter's of 1.50 per hour. Base rate from \$8.50 to \$10.00 per hour. Volunteer compensation is split between Fire Suppression(40%) and EMS(60%).
- Salaries and associated line items are slightly increased and medical insurance is decreased to reflect changes that were made in 2014
- Increase of \$0.82 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression(25%) and EMS(75%).

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

<u>Revenue Generated</u>	EMS Tax	\$115,000
	Dept. of Health Grant	1,200
	Intergovernmental Charges	<u>5,750</u>
	Total	\$121,950

Equipment Assigned - 1997 Braun Heavy Rescue Truck (Rescue 14)
2009 Chevrolet Tahoe (Grandview 2)

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Emergency Medical Services Fund					
Regular Salaries & Wages	14,024.01	14,451	14,450	14,800	14,800
Volunteer Compensation	43,988.85	56,135	50,000	62,900	62,900
Overtime	2,704.52	3,554	3,550	3,750	3,750
Longevity	273.99	288	290	300	300
Social Security	1,300.75	1,401	1,400	1,450	1,450
Retirement	872.32	958	950	1,000	1,000
Pension & Disability Payments	1,020.00	1,761	1,800	1,900	1,900
Worksman's Compensation	512.09	600	600	800	800
Medical/life Insurance	5,013.77	5,100	3,800	3,350	3,450
Employer Life	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	2,934.59	10,000	10,000	10,000	10,000
Office & Operating Supplies	1,742.71	2,250	2,250	2,250	2,250
Fuel Consumed	459.16	1,000	1,000	1,000	1,000
Small Tools & Minor Equipment	0.00	2,000	2,000	2,000	2,000
Communications	18,001.33	20,050	20,000	20,800	20,800
Travel	0.00	500	500	500	500
Operating Rentals & Leases	2,160.00	6,000	6,000	6,000	6,000
Repairs & Maintenance	813.34	1,000	1,000	1,000	1,000
Miscellaneous	0.00	1,000	1,000	1,000	1,000
Miscellaneous - Training	666.52	750	1,000	750	750
Total Rescue And Emergency Aid	96,487.95	128,798	121,590	135,550	135,650
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Ending Fund Balance					
Reserve - Capital Replacement	0.00	45,000	45,000	55,000	55,000
Ending Fund Balance - E.M.S.	138,137.47	81,122	91,035	67,585	67,485
Total Ending Fund Balance	138,137.47	126,122	136,035	122,585	122,485
Total E.M.S. Fund	234,625.42	254,920	257,625	258,135	258,135

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Yakima Cnty Law & Justice Tax Fund					
Beginning Fund Balance	86,578.29	108,625	108,640	123,560	123,560
Taxes					
Criminal Justice Tax - 3/10%	249,468.53	220,000	245,000	235,000	235,000
Miscellaneous Revenues					
Investment Interest	105.02	75	100	100	100
Total Yakima Cnty Law & Justice Tax	336,151.84	328,700	353,740	358,660	358,660

FUND: CRIMINAL JUSTICE FUND

PROGRAM: CRIMINAL JUSTICE FUNDS

PROGRAM STATEMENT

The tax payers in the City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004 and it was again renewed in 2010 to make improvements to public safety and criminal justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for corrections officer for the jail
- Provide for court services
- Purchase needed equipment for the Police Department

Staffing Level

Patrol Officers 2.00

Overview of Ongoing and Present Activities

- Two patrol officer's salaries
- Police department capital items (when funds are available)

Notable Changes in 2015 – purchase the following equipment

SWAT Equipment (Ballistic Shield)	\$2,600 (Capital Expenditure)
Network Server Upgrade/Replace	\$4,500 (Capital Expenditure)
(January) 2 "Next Generation" Portable Radios	\$6,000
(February) Radio Antennas	\$6,500
(May) Radio Repeater	\$17,000
(Nov) Base Station Radio	\$4,000
Increase Misc Training to include ammunition	\$1,000

Set up Radio Voter System in Capital Expenditure for 2016 purchase.

2015- \$13,500 2016- \$13,500 (\$27K Total)

Mandated Programs – Federal and State - None

Revenue Generated - \$235,000 a year

Equipment Assigned – N/A

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Yakima County Law & Justice Tax Fund					
Regular Salaries & Wages	115,392.03	121,540	121,000	121,100	121,100
Overtime	23,523.57	20,600	25,000	21,300	25,750
Longevity	1,154.01	1,236	1,200	2,500	2,500
Social Security	10,628.91	10,815	11,000	11,100	11,100
Retirement	7,327.78	7,725	7,700	7,600	7,600
Workman's Compensation	3,205.74	4,000	4,000	3,750	3,750
Medical/life Insurance	35,632.32	40,000	42,000	45,000	46,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	1,963.85	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	0.00	0	0	1,000	1,000
Professional Services	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Miscellaneous - Training	0.00	0	0	1,000	1,000
Total Misc. - Training	0.00	0	0	0	0
Total Operating Expenses	198,828.21	208,916	214,900	217,350	222,800
Capital Expenditures					
Tasers	8,236.16	0	0	0	0
MDTs	3,198.00	0	0	0	0
Pistols	13,846.44	2,200	2,200	0	0
DVR Player	985.61	0	0	0	0
Computers	2,417.16	0	0	0	0
Balistic Shield	0.00	2,500	2,580	2,600	2,600
Surveillance Camera	0.00	8,500	8,500	0	0
Hostage Negotiation Phone	0.00	0	0	0	0
Vests	0.00	1,800	0	0	0
Headsets	0.00	2,000	2,000	0	0
Network Server Upgrade	0.00	0	0	4,500	4,500
Portable Radio	0.00	0	0	6,000	6,000
Radio Antennas	0.00	0	0	6,500	6,500
Radio Repeater	0.00	0	0	17,000	17,000
Base Station Radio	0.00	0	0	4,000	4,000
Radio Voter System	0.00	0	0	13,500	13,500
Total Capital Expenditures	28,683.37	17,000	15,280	54,100	54,100
Ending Fund Balance					
Ending Fund Balance	108,640.26	102,784	123,560	87,210	81,760
Total Ending Fund Balance	108,640.26	102,784	123,560	87,210	81,760
Total Yak Cnty Law&Justice Tax Fund	336,151.84	328,700	353,740	358,660	358,660

STREET FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Street Fund					
Beginning Fund Balance	19,158.88	87,150	88,400	153,940	153,940
Taxes					
Real & Personal Property Tax	0.00	0	620	0	0
Local Sales Tax	203,362.39	195,000	220,000	214,500	214,500
Total Taxes	203,362.39	195,000	220,000	214,500	214,500
Intergovernmental Revenues					
STP Grant - Euclid Road	807,494.15	0	0	0	0
STP Grant - Bonnieview Road	78,112.25	907,820	760,000	0	0
STP Grant - OIE	0.00	211,410	80,000	131,410	131,410
TIB Grant - Euclid Rd - Groom/Stassen	152,820.00	0	0	0	0
TIB Grant - W. 2nd - Euclid/Grandridge	308,325.00	0	0	0	0
TAP Grant - Forsell Rd. Sidewalk Ext	0.00	0	0	0	275,000
Motor Vehicle Fuel Tax	227,401.43	228,000	225,000	225,000	225,000
Total Intergovernmental Revenues	1,574,152.83	1,347,230	1,065,000	356,410	631,410
Miscellaneous Revenues					
Investment Interest	45.92	35	40	40	40
Insurance Claim Receipts	0.00	0	3,705	0	0
Contributions - Sidewalks	2,485.53	2,500	2,400	2,500	2,500
Contributions & Donations - ST	22,100.00	0	0	0	0
Other Miscellaneous Revenue	0.00	0	1,500	0	0
Total Miscellaneous Revenues	24,631.45	2,535	7,645	2,540	2,540
Other Financing Sources					
Sale of Fixed Assets	0.00	0	0	0	0
Operating Transfer-IN	0.00	0	0	0	0
Transfer from W/S Fund	100,000.00	0	0	0	0
Transfer from C.E. Fund	110,000.00	210,000	210,000	110,000	110,000
Total Other Financing Sources	210,000.00	210,000	210,000	110,000	110,000
Total Street Fund	2,031,305.55	1,841,915	1,591,045	837,390	1,112,390

FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

Program is responsible for repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

Staffing Level

Public Works Director	0.150	City Clerk	0.050
City Treasurer	0.050	Assistant Public Works Director	0.050
Public Works Foreman	0.100	Public Works Maintenance Technician	1.000
Public Works Assistant	0.125	Seasonal Maintenance Technician	0.500
Accounting Clerk	0.050	Public Works Office Clerk	<u>0.025</u>
		Total FTE	2.100

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways
- Snow and ice control
- Pothole and seal-coat maintenance
- Street painting
- Maintenance of gravel roads and alleys

Notable Changes in 2015

- OIE (Design)	\$131,410
- East 4 th Street – CDBG	\$ 70,870
- Forsell Rd. Sidewalk Extension	\$275,000
- Speed Display Sign for East WCR	\$ 7,000
- Capital Improvement Plan (Professional Services)	<u>\$ 12,000</u>
Total	\$496,280

Mandated Programs – Federal and State

- All traffic control is in compliance with the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated

Fuel Taxes	\$225,000
Sidewalk Contribution (donation)	<u>\$ 2,500</u>
Total	\$227,500

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Ford Explorer	1 – Generator
1 – Road Grader	3 – Tractors	1 – Air Compressor
1 – Paint Striper	1 – 1 Ton Truck	1 – Brush Hog
1 – Loader	3 – Weedeaters	1 – Sweeper
1 – Forklift	2 – Flatbed Truck	1 – Sewer Rodder
1 – Backhoe	2 – Riding Mowers	1 – Water Truck
6 – Full size Pick-ups	2 – Dump Trucks	

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Street Fund					
Roadway					
Regular Salaries & Wages	5,596.92	15,449	13,000	16,000	16,000
Overtime	612.63	618	600	700	700
Longevity	0.00	0	0	0	0
Social Security	456.06	1,226	1,040	1,280	1,280
Retirement	492.45	1,483	1,250	1,870	1,870
Workman's Compensation	159.49	590	480	590	630
Medical/life Insurance	(2,799.57)	3,900	2,760	3,200	3,300
Unemployment Compensation	0.00	0	80	100	100
Uniforms & Clothing	633.22	1,200	1,000	1,200	1,200
Office & Operating Supplies	13,209.09	16,000	9,000	15,000	15,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	9,701.89	12,000	8,000	24,000	24,000
Advertising	257.38	250	200	250	250
Communications	2,221.40	2,200	1,500	2,100	2,100
Travel	279.23	500	200	500	500
Operating Rentals & Leases	36,101.21	38,000	34,000	37,000	37,000
Insurance	0.00	0	0	0	0
Repairs & Maintenance	5,734.46	5,000	5,000	5,000	5,000
Miscellaneous	1,180.53	1,500	1,100	1,500	1,500
Total Roadway	73,836.39	99,916	79,210	110,290	110,430
Capital Expenditures					
Improvements O/T Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	7,000	6,020	7,000	7,000
Total Capital Expenditures	0.00	7,000	6,020	7,000	7,000
Drainage					
Regular Salaries & Wages	849.01	5,150	1,000	5,000	5,000
Overtime	317.96	515	150	500	500
Longevity	0.00	0	0	0	0
Social Security	88.13	433	90	420	420
Retirement	89.56	525	100	620	620
Workman's Compensation	34.01	210	50	200	210
Medical/life Insurance	246.77	600	150	600	620
Office & Operating Supplies	0.00	900	200	800	800
Professional Services	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	2,000	500	2,000	2,000
Total Drainage	1,625.44	10,333	2,240	10,140	10,170

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Street Fund					
Structures					
Regular Salaries & Wages	0.00	515	200	520	520
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	0.00	41	20	40	40
Retirement	0.00	41	20	60	60
Workman's Compensation	0.00	20	10	20	20
Medical/life Insurance	0.00	140	50	140	150
Office & Operating Supplies	0.00	0	0	0	0
Professional Services	391.51	800	100	800	800
Repairs & Maintenance	0.00	0	0	0	0
Total Structures	391.51	1,557	400	1,580	1,590
Sidewalks					
Salaries & Wages	494.93	1,751	100	1,700	1,700
Overtime	96.20	0	0	0	0
Social Security	44.85	134	10	130	130
Retirement	43.88	165	10	190	190
Workmans Compensation	22.25	70	10	60	60
Medical/life Insurance	431.45	550	100	550	570
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	1,015.44	500	200	500	500
Professional Services	0.00	0	0	0	0
Operating Rentals & Leases	63.90	0	0	0	0
Repairs & Maintenance	0.00	2,800	1,500	2,800	2,800
Total Sidewalks	2,212.90	5,970	1,930	5,930	5,950
Capital Expenditures					
Improvements O/T Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Street Lighting					
Public Utility Services	146,546.76	149,000	135,000	150,000	150,000
Repairs & Maintenance	0.00	1,000	6,500	5,000	5,000
Total Street Lighting	146,546.76	150,000	141,500	155,000	155,000

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Street Fund					
Traffic Control Devices					
Regular Salaries & Wages	14,199.55	11,330	12,000	12,000	12,000
Overtime	600.86	258	800	400	400
Social Security	1,126.98	886	1,000	950	950
Retirement	1,183.55	1,071	1,200	1,390	1,390
Workman's Compensation	759.47	420	500	440	470
Medical/life Insurance	8,575.94	7,000	6,760	7,840	8,000
Uniforms & Clothing	146.71	400	400	400	400
Office & Operating Supplies	21,468.71	24,000	20,000	23,000	23,000
Professional Services	0.00	3,000	6,000	3,000	3,000
Travel	0.00	300	0	300	300
Operating Rentals & Leases	702.82	1,000	700	1,000	1,000
Repairs & Maintenance	10,987.96	8,000	8,000	8,000	8,000
Miscellaneous	0.00	500	0	500	500
Total Traffic Control Devices	59,752.55	58,165	57,360	59,220	59,410
Parking Facilities					
Miscellaneous	4.30	0	5	0	0
Total Parking Facilities	4.30	0	5	0	0
Snow And Ice Control					
Regular Salaries & Wages	1,909.03	6,180	6,000	7,000	7,000
Overtime	692.98	3,090	3,000	3,100	3,100
Social Security	194.77	711	690	780	780
Retirement	203.24	855	830	1,130	1,130
Workman's Compensation	91.55	340	320	360	380
Medical/life Insurance	1,313.73	1,150	2,000	1,650	1,700
Office & Operating Supplies	5,102.06	5,000	5,000	5,000	5,000
Repairs & Maintenance	3,778.55	1,500	1,000	1,500	1,500
Total Snow And Ice Control	13,285.91	18,826	18,840	20,520	20,590
Street Cleaning					
Regular Salaries & Wages	5,075.50	8,240	6,200	8,000	8,000
Overtime	881.87	515	400	500	500
Social Security	441.06	670	510	650	650
Retirement	482.03	803	610	800	800
Workman's Compensation	216.27	320	230	320	320
Medical/life Insurance	3,274.48	3,410	2,400	3,000	3,100
Uniforms & Clothing	128.38	500	400	500	500
Office & Operating Supplies	28.83	100	0	100	100
Operating Rentals & Leases	13,200.00	11,000	8,000	10,000	10,000
Repairs & Maintenance	0.00	0	0	0	0
Total Street Cleaning	23,728.42	25,558	18,750	23,870	23,970

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Street Fund					
Roadside					
Regular Salaries & Wages	48,732.82	53,590	51,600	54,000	54,000
Overtime	1,573.23	2,030	2,000	2,100	2,100
Longevity	0.00	0	0	0	0
Social Security	3,793.62	4,254	4,100	4,290	4,290
Retirement	3,900.77	5,119	4,940	6,280	6,280
Workman's Compensation	1,935.90	2,020	1,890	1,980	2,130
Medical/life Insurance	23,588.70	24,050	16,310	18,920	19,500
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	144.56	700	600	700	700
Office & Operating Supplies	17,950.11	15,000	16,000	15,000	15,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Repairs & Maintenance	6,180.87	3,300	2,500	3,300	3,300
Miscellaneous	271.02	700	700	700	700
Total Roadside	108,071.60	110,763	100,640	107,270	108,000
Maintenance Administration					
Regular Salaries & Wages	0.00	258	0	200	200
Wages - Supervision	12,206.28	13,390	12,500	13,400	13,400
Wages - Administration	16,828.98	19,055	16,500	19,000	19,000
Overtime	0.00	103	0	100	100
Longevity	0.00	0	0	0	0
Longevity	339.04	412	350	400	400
Longevity	328.50	618	500	600	600
Social Security	2,230.92	2,585	2,280	2,580	2,580
Retirement	2,354.54	3,121	2,750	3,780	3,780
Workman's Compensation	254.18	910	930	1,050	1,280
Medical/life Insurance	7,416.04	7,310	6,200	7,190	7,350
Unemployment Compensation	0.00	0	0	0	0
Supplies	0.00	500	100	500	500
Small Tools/minor Eqpt-Computr	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	90.60	200	100	200	200
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	5,215.24	5,500	5,670	5,800	5,800
Public Utility Services	125.37	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	500	100	500	500
Total Maintenance Administration	47,389.69	54,462	47,980	55,300	55,690

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Street Fund					
Street Construction					
Euclid Road Improvements	885,294.09	0	0	0	0
Bonnieview Road Improvements	77,477.67	907,820	882,230	0	0
Euclid Rd - Groom Ln. to Stassen Ln.	84,559.45	0	0	0	0
W. Second - Euclid to Grandridge Rd.	418,728.48	0	0	0	0
OIE (Design)	0.00	211,410	80,000	131,410	131,410
Forsell Rd. Sidewalk Ext	0.00	0	0	0	275,000
East 4th Street - CDBG	0.00	0	0	70,870	70,870
Total Streets Construction	1,466,059.69	1,119,230	962,230	202,280	477,280
Ending Fund Balance					
Ending Fund Balance	88,400.39	180,135	153,940	78,990	77,310
Total Ending Fund Balance	88,400.39	180,135	153,940	78,990	77,310
Total Street Fund	2,031,305.55	1,841,915	1,591,045	837,390	1,112,390

CEMETERY FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Cemetery Fund					
Beginning Fund Balance	33,700.44	47,675	48,095	55,795	55,795
Taxes					
Local Sales Taxes	54,751.43	52,500	59,000	57,750	57,750
Total Taxes	54,751.43	52,500	59,000	57,750	57,750
Charges for Goods and Services					
Sale of Lots	20,212.00	14,000	18,000	15,000	15,000
Sale of Liners	16,555.00	13,000	15,500	13,000	13,000
Opening & Closing	29,794.00	25,000	25,500	25,000	25,000
Setting Markers	9,000.00	8,000	11,000	8,000	8,000
Total Charges for Goods and Services	75,561.00	60,000	70,000	61,000	61,000
Miscellaneous Revenues					
Investment Interest	8,554.68	7,000	8,000	7,500	7,500
Other Miscellaneous Revenue	0.00	0	200	0	0
Total Miscellaneous Revenues	8,554.68	7,000	8,200	7,500	7,500
Nonrevenues					
Interfund Loan Received	0.00	0	0	0	0
Sales Taxes Collected	1,307.99	0	0	0	0
Equity Transfer IN	0.00	0	0	0	0
Prepayment of Services	0.00	0	0	0	0
Total Nonrevenues	1,307.99	0	0	0	0
Other Financing Sources					
Sale of Fixed Assets	0.00	0	0	0	0
Operating Transfers IN	0.00	0	0	0	0
Total Other Financing Sources	0.00	0	0	0	0
Total Cemetery Fund	173,875.54	167,175	185,295	182,045	182,045

FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level

Public Works Director	.100
Public Works Foreman	.100
Public Works Assistant	.100
City Treasurer	.050
Accounting Clerk	.025
Public Works Maintenance Technician	.800
Total FTE	1.175

Overview of Ongoing and Present Activities

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2015 – Professional Services increase from \$100 to \$10,000 for use of Temporary Employment Service.

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated

Sale of Lots	\$15,000
Sale of Liners	\$13,000
Opening & Closing	\$25,000
Headstone Setting	\$ 8,000
Total	\$61,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Full size truck
2 – 1 Ton Trucks	1 – Mixer
2 – Backhoes	2 – Tractors
3 – Weed eaters	4 – Mowers
1 – Grass Sweeper	1 – Mule

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Cemetery Fund					
Cemetery Services					
Regular Salaries & Wages	36,829.04	36,050	32,100	36,000	36,000
Wages - Supervision	5,807.02	6,180	5,800	6,200	6,200
Wages - Administration	9,451.54	10,300	9,200	10,300	10,300
Overtime	1,303.03	3,090	1,300	3,000	3,000
Longevity	0.00	0	0	0	0
Longevity	167.75	412	200	410	410
Longevity	152.40	412	200	410	410
Social Security	4,070.67	4,326	3,730	4,310	4,310
Retirement	4,312.28	5,253	4,490	6,310	6,310
Workman's Compensation	1,691.31	2,160	1,720	1,990	2,140
Medical/life Insurance	13,393.92	12,450	16,410	17,500	18,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	378.45	800	600	800	800
Office & Operating Supplies	8,949.34	8,000	11,000	9,000	9,000
Liners Purchased For Resale	7,105.50	5,500	4,000	5,500	5,500
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	25.44	100	9,700	10,000	10,000
Niche Wall Engraving	0.00	500	250	500	500
Communications	623.29	1,000	600	1,000	1,000
Travel	0.00	0	20	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	11,608.71	12,000	11,500	12,000	12,000
Insurance	1,577.54	2,000	1,780	2,000	2,000
Public Utility Services	7,250.69	7,000	7,000	7,300	7,300
Repairs & Maintenance	6,020.37	6,000	3,000	6,000	6,000
Miscellaneous	296.94	1,800	400	1,500	1,500
Sales Taxes Remitted	1,264.14	0	0	0	0
Total Cemetery Services	122,279.37	125,833	125,000	142,530	143,180
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	0.00	1,000	1,000	2,000	2,000
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	1,000	1,000	2,000	2,000
Operating Transfer Out	3,500.00	3,500	3,500	3,500	3,500
Ending Fund Balance					
Ending Fund Balance	48,096.17	36,842	55,795	34,015	33,365
Total Ending Fund Balance	48,096.17	36,842	55,795	34,015	33,365
Total Cemetery Fund	173,875.54	167,175	185,295	182,045	182,045

CAPITAL IMPROVEMENTS FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Capital Improvements Fund					
Beginning Fund Balance					
Beginning Fund Balance - Reserved	121,110.00	121,110	121,110	121,110	121,110
Beginning Fund Balance	27,392.95	112,615	112,960	121,170	121,170
Total Beginning Cash Balance	148,502.95	233,725	234,070	242,280	242,280
Taxes					
REET 1 - 1st Quarter Percent	50,830.63	40,000	65,000	50,000	50,000
REET 2 - 2nd Quarter Percent	0.00	0	0	0	0
Total Taxes	50,830.63	40,000	65,000	50,000	50,000
Miscellaneous Revenues					
Investment Interest	217.21	100	200	150	150
Total Miscellaneous Revenues	217.21	100	200	150	150
Other Financing Sources					
Proceeds from Sale of Assets	0.00	0	0	0	0
Transfer In from Current Expense	75,000.00	6,000	6,000	5,000	5,000
Total Other Financing Sources	75,000.00	6,000	6,000	5,000	5,000
Total Capital Improvements Fund	274,550.79	279,825	305,270	297,430	297,430

FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2015

Museum Building Construction	\$200,000
Eastside & Vista Grande Park Restroom	\$35,000

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks,; recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

Real Estate Excise Tax	\$50,000
Investment Interest	<u>\$ 150</u>
Total	\$50,150

Equipment and Vehicles Assigned - None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Capital Improvement Fund					
Capital Expenditures					
Capital Expenditures	40,482.02	0	0	0	0
Architecture Study for PD	0.00	15,000	15,000	4,000	4,000
Community Center Courtyard	0.00	0	0	3,000	3,000
Park Restrooms	0.00	25,000	30,990	35,000	35,000
Country Park Pathway	0.00	0	0	0	0
Museum Construction	0.00	185,000	3,500	185,000	185,000
Museum Design	0.00	15,000	11,000	15,000	15,000
Total Capital Expenditures	40,482.02	240,000	60,490	242,000	242,000
Roadway					
Pathway - W 2nd to Forsell Road	0.00	0	0	0	0
Total Roadway	0.00	0	0	0	0
Roadside Development					
Trees X 23 - E. Wine Country Road	0.00	2,500	2,500	2,500	2,500
Total Roadside Development	0.00	2,500	2,500	2,500	2,500
Transfers					
Operating Transfer Out	0.00	0	0	0	0
Total Transfers Out	0.00	0	0	0	0
Ending Cash Balance					
Ending Fund Balance - Reserved	121,110.00	0	121,110	0	0
Ending Fund Balance	112,958.77	37,325	121,170	52,930	52,930
Total Ending Cash Balance	234,068.77	37,325	242,280	52,930	52,930
Total Capital Improvements Fund	274,550.79	279,825	305,270	297,430	297,430

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
CDBG - East 4th Street					
Beginning Fund Balance	0.00	0	0	0	0
Intergovernmental Revenues					
Community Development Block Grant	0.00	0	0	750,000	750,000
Total Intergovernmental Revenues	0.00	0	0	750,000	750,000
Miscellaneous Revenues					
Investment Interest	0.00	0	0	0	0
Total Miscellaneous Revenues	0.00	0	0	0	0
Total CDBG Fund	0.00	0	0	750,000	750,000

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT

PROGRAM: 2015 – East 4th

PROGRAM STATEMENT

The City of Grandview was awarded a \$750,000 CDBG General Purpose Grant to construct street and sewer improvements in the East Fourth Street neighborhood. The project will result in neighborhood improvements to the city sewer, water and transportation systems along East Fourth Street, from Ash to Elm Streets. Major project components include replacement of approximately 40 linear feet of water main, including valves, fittings and public water services; replacement of approximately 400 linear feet of sewer main and six public sewer connections; and reconstruction of existing roadway including new curb, gutter, sidewalks, storm drainage and street lighting. Total project costs are estimated at \$958,080 with funding from the city of \$208,080.

The project will provide a citywide area benefit consisting of approximately 10,862 persons with 80.7 percent having low- and moderate-incomes based on a 2006 income survey, or 67.2 percent based on HUD's 2010 Census data.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – At the time of budget preparation, it is anticipated that the project will be closed out by November 2015.

Notable Changes in 2015 – The East 4th Street project will take place during 2015.

Mandated Programs – Federal and State

Numerous Federal and State guidelines established for the award, execution and administration of CDBG project grants. Available in the CDBG contract files.

Revenue Generated

C.D.B.G. Funds	\$750,000
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Equipment and Vehicles Assigned - None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
CDBG - East 4th Street					
Capital Expenditures					
E. 4th - Project Administration	0.00	0	0	25,000	25,000
E. 4th - Environmental Review	0.00	0	0	10,000	10,000
E. 4th - Engineering Fees	0.00	0	0	55,480	55,480
E. 4th - Sewer Improvements	0.00	0	0	18,120	18,120
E. 4th - Street/Sidewalk Improvements	0.00	0	0	641,400	641,400
Total Capital Expenditures	0.00	0	0	750,000	750,000
Ending Fund Balance					
Ending Fund Balance	0.00	0	0	0	0
Total Ending Fund Balance	0.00	0	0	0	0
Total CDBG Fund	0.00	0	0	750,000	750,000

WATER/SEWER FUND

The City of Grandview operates a Combined Water/Sewer Fund. Within the fund there are three identified operating departments. Those departments are:

- Water Pumping, Treatment and Delivery see page 125
- Wastewater Collection see page 128
- Wastewater Treatment see page 130

As a combined utility fund the revenues from Water and Sewer departments are pledged to the utilities' debt service liabilities, see page 132. To satisfy conditions of a recent USDA loan the City has pledged to separate the current combined fund to independent Water Fund and Wastewater Fund by the year 2020.

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Water/Sewer Fund					
Beginning Fund Balance	2,073,605.97	2,170,905	2,169,645	3,340,225	3,340,225
Taxes					
City Utility Taxes - Water	476,175.09	480,000	475,000	485,000	485,000
City Utility Taxes - Sewer	258,654.57	245,000	250,000	247,500	247,500
Total Taxes	734,829.66	725,000	725,000	732,500	732,500
Charges for Goods and Services					
Water Receipts	1,709,444.48	1,700,000	1,700,000	1,735,000	1,735,000
Standpipe Water	0.00	0	0	0	0
Sewer Receipts	2,631,822.24	2,500,000	2,583,000	2,525,000	2,525,000
Total Charges for Goods and Services	4,341,266.72	4,200,000	4,283,000	4,260,000	4,260,000
Miscellaneous Revenues					
Investment Interest	20,905.00	21,500	21,000	21,000	21,000
Rents & Leases	5,331.22	2,000	0	0	0
Lease - AT&T - Tower Park Res.	345.00	3,000	345	345	345
Lease - Verizon - Tower Park Res.	690.00	3,000	3,500	3,900	3,900
Miscellaneous Revenues	0.00	0	500	0	0
Insurance Claim Receipts	0.00	0	118,350	0	0
Total Miscellaneous Revenues	27,271.22	29,500	143,695	25,245	25,245
Capital Contributions					
Water Service Connections	51,834.00	10,000	12,500	10,000	10,000
Water Service - Capital Recovery	1,760.00	1,200	1,700	1,200	1,200
Sewer Service Connections	19,683.21	7,000	10,000	7,000	7,000
Total Capital Contributions	73,277.21	18,200	24,200	18,200	18,200
Nonrevenues					
Hydrant Rental Deposit	150.00	0	0	0	0
Leasehold Taxes Collected	438.92	0	0	0	0
Total Nonrevenues	588.92	0	0	0	0
Other Financing Sources					
WWPF - Interim Financing	1,104,213.46	1,853,945	1,853,950	0	0
DWSRF Loan - OIE Water Improv	0.00	910,410	30,000	880,410	880,410
Sale of Land - Alba/Baker	14,800.00	0	0	0	0
Operating Transfers IN	3,062.76	0	0	0	0
Total Other Financing Sources	1,122,076.22	2,764,355	1,883,950	880,410	880,410
Total Water/Sewer Fund	8,372,915.92	9,907,960	9,229,490	9,256,580	9,256,580

FUND: WATER/SEWER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.30	Public Works Foreman	0.80
Public Works Assistant	0.25	Public Works Maintenance Technician	3.50
Public Works Office Clerk	0.25	City Clerk	0.05
City Treasurer	0.15	Utility Billing Clerk	0.30
Deputy City Clerk/Treasurer	0.20	Accounting Clerk	<u>0.10</u>
Assistant Public Works Director	0.40	Total FTE	6.30

Overview of Ongoing and Present Activities

- Water meter reading, installation and repairs.
- Operation and maintenance of the wells and pumping stations.
- Fire hydrant flushing and repairs.
- Cross-connection control program.
- Water main flushing repairs.

Notable Changes in 2015–

- SCADA Well Computer up-grades	\$ 35,000
- OIE Water Main (Design)	\$ 31,000
- Willoughby Property – Irrigation System	\$ 10,000
- Water Comp Plan (Professional Services)	\$ 60,000
- Capital Improvement Plan (Professional Services)	\$ 12,000
- East 4 th Street – CDBG	\$ 55,480
- 300 Birch	<u>\$160,000</u>
Total	\$363,480

Mandated Programs – Federal and State

- All of the water activities are mandated by state and federal requirements.

Revenue Generated

DWSRF	\$ 880,410
Water receipts	\$1,735,000
Water service connections	\$ 10,000
Water Capital Recovery	<u>\$ 1,200</u>
Total	\$2,626,610

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Flatbed	4 – Generators
2 – Air Compressors	2 – Dump Trucks	3 – K-saws
1 – Tractor	1 – 1 Ton Flatbed	1 – Pressure Washer
1 – Concrete Mixer	1 – 1 Ton Truck	2 – Trach Pumps
6 – Full size Pick-ups	1 – Forklift	2 – Backhoes
1 – Sweeper	1 – Mower	

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Water/Sewer Fund					
Water					
Regular Salaries & Wages	172,164.13	206,000	145,000	200,000	200,000
Wages - Supervision	45,385.96	53,560	46,250	53,000	53,000
Wages - Administration	68,490.34	75,190	65,000	75,000	75,000
Overtime	6,542.15	10,300	6,230	10,000	10,000
Longevity	3,449.99	6,695	3,800	6,000	6,000
Longevity	2,407.56	3,090	2,600	3,200	3,200
Social Security	22,649.34	27,141	20,570	26,560	26,560
Retirement	23,917.30	32,682	24,760	38,890	38,890
Workman's Compensation	6,363.03	12,900	9,480	12,240	13,170
Medical/life Insurance	114,204.84	105,000	69,350	80,450	82,100
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	1,133.86	2,100	1,500	2,100	2,100
Office & Operating Supplies	69,852.05	59,000	58,000	62,000	62,000
Small Tools & Minor Equipment	6,506.52	1,000	0	1,000	1,000
Professional Services	50,368.61	48,000	50,000	120,000	120,000
Advertising	733.18	1,000	500	1,000	1,000
Communications	8,468.78	9,000	8,500	9,000	9,000
Travel	799.53	1,000	800	1,000	1,000
Operating Rentals & Leases	42,893.33	46,000	37,000	45,000	45,000
Insurance	14,573.11	17,000	15,660	17,000	17,000
Public Utility Services	170,965.33	180,000	170,000	180,000	180,000
Repairs & Maintenance	30,131.91	47,000	28,000	47,000	47,000
Miscellaneous	7,587.93	15,000	9,000	15,000	15,000
Misc - State Taxes	87,331.90	72,000	72,000	75,000	75,000
Misc - City Taxes	430,982.13	400,000	425,000	430,000	430,000
Misc - Permits	3,233.70	6,000	4,170	6,000	6,000
Total Operating Expenses	1,391,136.51	1,436,658	1,273,170	1,516,440	1,519,020
Bonnieview Water Improvements	0.00	289,390	140,000	0	0
OIE Water Main - (Design)	0.00	71,000	40,000	31,000	31,000
Willoughby Property-Irrigation System	0.00	10,000	8,000	10,000	10,000
Land	0.00	0	0	0	0
Water Meters	8,022.68	5,000	2,500	2,500	2,500
Euclid Road Water Main Project	190,809.56	0	0	0	0
SCADA Well Computer up-grades	0.00	0	0	35,000	35,000
East 4th Street - CDBG	0.00	0	0	55,480	55,480
300 Birch	0.00	0	0	160,000	160,000
Total Capital Expenditures	198,832.24	375,390	190,500	293,980	293,980
Total Water	1,589,968.75	1,812,048	1,463,670	1,810,420	1,813,000

FUND: WATER/SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.250
Public Works Assistant	0.125	Public Works Foreman	0.400
Public Works Office Clerk	0.125	Public Works Maintenance Technician	1.500
City Clerk	0.025	City Treasurer	0.075
Utility Billing Clerk	0.150	Deputy City Clerk/Treasurer	<u>0.200</u>
Accounting Clerk	0.100	Total FTE	<u>3.100</u>

Overview of Ongoing and Present Activities

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line connections.

Notable Changes in 2015

- East 4th Street – CDBG \$19,480

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –

Sewer service connections	\$ 7,000
Sewer Receipts	\$2,525,000
Sale of Pipe	<u>0</u>
Total	\$2,532,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Water/Sewer Fund					
Sewer Collection					
Regular Salaries & Wages	35,323.69	46,350	35,000	46,000	46,000
Wages - Supervision	26,188.63	30,900	27,000	30,000	30,000
Wages - Administration	41,693.32	51,500	40,000	51,000	51,000
Overtime	2,262.79	6,180	2,000	6,000	6,000
Longevity	1,313.97	1,030	1,030	1,300	1,300
Longevity	688.63	1,030	750	1,030	1,030
Longevity	783.10	1,545	850	1,500	1,500
Social Security	8,175.22	10,599	8,160	10,470	10,470
Retirement	8,647.08	12,762	9,820	15,330	15,330
Workman's Compensation	1,846.66	5,340	3,760	4,830	5,190
Medical/life Insurance	39,044.58	37,980	23,350	27,080	28,000
Unemployment Compensation	0.00	0	0	0	0
Uniforms & Clothing	927.45	2,000	1,500	2,000	2,000
Office & Operating Supplies	12,331.76	25,000	20,000	25,000	25,000
Small Tools & Minor Equipment	0.00	3,000	0	3,000	3,000
Professional Services	9,106.73	18,000	8,000	15,000	15,000
Advertising	6.59	500	100	500	500
Communications	8,328.96	9,000	9,000	9,000	9,000
Travel	378.52	500	100	500	500
Operating Rentals & Leases	50,329.00	48,000	46,000	48,000	48,000
Insurance	79,792.16	92,000	90,550	92,000	92,000
Public Utility Services	25,040.42	30,000	30,000	33,000	33,000
Repairs & Maintenance	26,225.70	50,000	10,000	50,000	50,000
Miscellaneous	592.94	2,000	1,000	2,000	2,000
Misc - State Taxes	66,426.02	75,000	60,000	75,000	75,000
Misc - City Taxes	165,441.08	153,500	160,000	162,000	162,000
Buildings	0.00	0	0	0	0
Total Sewer Collection	610,895.00	713,716	587,970	711,540	712,820
East 4th Street - CDBG	0.00	0	0	19,480	19,480
Total Capital Expenditures	0.00	0	0	19,480	19,480
Total Sewer Collection	610,895.00	713,716	587,970	731,020	732,300

FUND: WATER/SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.100
Public Works Assistant	0.250	Public Works Maintenance Technician	5.000
Public Works Office Clerk	0.125	Wastewater Superintendent	1.000
City Treasurer	0.075	City Clerk	<u>0.025</u>
Utility Billing Clerk	0.150	Total FTE	6.950
Accounting Clerk	0.075		

Overview of Ongoing and Present Activities

Operations and Maintenance of the wastewater treatment facility

Notable Changes in 2015

- Stationary Generator	\$50,000
- Machinery & Equipment	\$18,500
- Capital Improvement Plan (Professional Services)	<u>\$12,000</u>
Total	\$80,500

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated – see Collection services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Explorer	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Water/Sewer Fund					
Sewer Treatment					
Regular Salaries & Wages	213,316.46	257,500	232,000	250,000	250,000
Wages - Supervision	85,137.38	90,640	81,400	90,000	90,000
Wages - Administration	36,396.60	44,290	35,000	44,000	44,000
Overtime	10,415.47	8,240	8,200	9,000	9,000
Overtime - Supervision	6,431.66	8,240	7,300	8,300	8,300
Overtime - Administration	0.00	515	0	500	500
Longevity	4,085.99	6,180	5,000	6,000	6,000
Longevity - Supervision	2,432.44	2,369	2,370	2,500	2,500
Longevity - Administration	661.77	1,030	700	1,000	1,000
Social Security	17,426.23	20,806	18,760	20,270	20,270
Social Security - Supervision	7,163.93	7,746	6,970	7,710	7,710
Social Security - Admin.	2,800.09	3,502	2,730	3,480	3,480
Retirement	18,828.54	25,050	22,580	29,680	29,680
Retirement - Supervision	7,503.93	9,322	8,390	11,290	11,290
Retirement - Administration	2,905.75	4,223	3,290	5,100	5,100
Workman's Compensation	7,447.60	9,890	8,650	9,350	10,050
Workman's Compensation-Superv.	1,954.98	2,970	2,300	2,550	3,820
Workman's Compensation - Admin	177.12	1,490	1,110	1,420	1,730
Medical/life Insurance	73,925.75	78,050	73,630	85,410	87,500
Medical/life Insurance -Super	12,063.72	13,270	15,120	17,540	18,000
Medical/life Insurance-Admin.	11,745.51	12,710	9,970	11,570	12,000
Unemployment Compensation	11,778.00	0	720	0	0
Uniforms & Clothing	2,172.81	3,600	3,000	3,600	3,600
Office & Operating Supplies	118,275.72	115,000	115,000	120,000	120,000
Small Tools & Minor Equipment	0.00	5,000	0	5,000	5,000
Professional Services	94,621.11	70,000	68,000	87,000	87,000
Advertising	1,448.18	1,000	0	1,000	1,000
Communications	9,027.12	10,000	7,600	10,000	10,000
Travel	677.10	1,000	500	1,000	1,000
Operating Rentals & Leases	71,713.88	50,000	10,000	50,000	50,000
Insurance	0.00	500	0	500	500
Public Utility Services	270,181.70	200,000	252,000	275,000	275,000
Repairs & Maintenance	56,055.12	50,000	30,000	50,000	50,000
Miscellaneous	34,626.10	15,000	8,000	15,000	15,000
Misc - State Taxes	0.00	0	0	0	0
Misc - City Taxes	0.00	0	0	0	0
Misc - Permits	5,300.64	7,000	13,000	10,000	10,000
Misc. - BioSolids Disposal	0.00	30,000	30,000	40,000	40,000
Total Utilities and Environment	1,198,698.40	1,166,133	1,083,290	1,284,770	1,290,030
WWTP Pumping Facilities Improvements	1,601,064.32	1,853,945	1,500,000	0	0
Machinery And Equipment	0.00	47,100	47,000	68,500	68,500
Total Sewer Treatment	2,799,762.72	3,067,178	2,630,290	1,353,270	1,358,530
Total Sewer Collection & Treatment	3,410,657.72	3,780,894	3,218,260	2,084,290	2,090,830

FUND: WATER/SEWER REVENUE

PROGRAM: WATER/SEWER DEBT SERVICE & OPERATING TRANSFERS

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water/Sewer Fund to finance capital improvements to the Water and Sewer systems. In addition to the loans within the revenue fund there are transfers out to the Water/Sewer Revenue Bond Redemption funds to meet those debt service requirements. One operating transfer from the Water/Sewer Fund is to the Current Expense Fund. This transfer represents the calculated cost of General Management, Human Resources and City Hall Facilities support of the utility.

Staffing Level – None

Overview of Ongoing and Present Activities

Following are the outstanding loans with their respective years of origin and maturity.

- Public Works Trust Fund Loan – W.W.T.P. Improvements
 - 1996 – 2016
- Public Works Trust Fund Loan – Well Rehab Project
 - 1999 – 2019
- Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab
 - 2004 – 2023
- Yakima County S.I.E.D. Loan – Downtown Water Service Improvements
 - 2009 – 2019
- U.S.D.A. Note – Water System Improvements
 - 2009 – 2049
- U.S.D.A. Loan – Waste Water System Improvements
 - 2014 - 2054

Notable Changes in 2015 – U.S.D.A. Loan – Waste Water System Improvements will see an increase in principal and interest payments because of the added construction costs from original 2013 budget.

Mandated Programs – Federal and State

Terms of the multiple loan contracts.

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Water/Sewer Fund					
Long Term Debt & Transfers Out					
Principal					
Princ. Pwtf Loan Well Rehab	27,137.14	27,140	27,140	27,140	27,140
Principal Dwsrf Well Rehab	140,017.09	140,020	140,020	140,020	140,020
USDA Note-'09 & '10 Water Imp	6,336.40	6,550	6,550	6,780	6,780
Principal P/W TF Loan '96 Wwtp	237,505.27	237,510	237,510	237,510	237,510
Yakima Cnty-Sied Loan-Dist Cnt	38,640.61	0	0	0	0
Yakima Cnty-Sied Loan-Downtown	24,073.52	24,665	24,665	25,270	25,270
USDA Loan - '13 & '14 WWTP	0.00	27,610	46,900	46,900	46,900
Total Principal	473,710.03	463,495	482,785	483,620	483,620
Interest					
Interest P/W TF Loan '96 Wwtp	9,500.21	7,125	7,125	4,760	4,760
Int. Pwtf Loan Well Rehab	1,899.60	1,630	1,630	1,360	1,360
Yakima Cnty-Sied Loan-Dist Cnt	714.85	0	0	0	0
Interest Dwsrf Well Rehab	15,401.88	14,005	14,005	12,610	12,610
Yakima Cnty-Sied Loan-Downtown	4,425.28	3,840	3,840	3,240	3,240
USDA Note-'09 & '10 Water Imp	15,263.60	15,050	15,050	14,830	14,830
USDA Loan - '13 & '14 WWTP	0.00	54,100	89,900	89,900	89,900
Total Interest	47,205.42	95,750	131,550	126,700	126,700
Transfers Out					
Operating Transfer-Out C.E.	65,000.00	65,000	65,000	70,000	70,000
Operating Transfer-Out Bond Red.	516,000.00	528,000	528,000	528,000	528,000
Operating Transfer-Out Street	100,000.00	100,000	0	0	0
Total Transfers Out	681,000.00	693,000	593,000	598,000	598,000
Nonexpenditures					
Hydrant Rental Deposit Return	300.00	0	0	0	0
Sales Taxes Remitted	0.00	0	0	0	0
Leasehold Tax Remitted	430.69	0	0	0	0
Total Nonexpenditures	730.69	0	0	0	0
Ending Fund Balance					
USDA Loan WW Loan Reserve	0.00	16,400	16,400	24,600	24,600
USDA Loan Short-Lived Assets Reserve	0.00	14,700	14,700	22,050	22,050
USDA Loan WW O & M	0.00	415,050	415,050	415,050	415,050
Ending Fund Balance	2,169,643.31	2,616,623	2,894,075	3,691,850	3,682,730
Total Water/Sewer Fund	8,372,915.92	9,907,960	9,229,490	9,256,580	9,256,580

IRRIGATION FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Irrigation Fund					
Beginning Fund Balance	224,252.73	252,250	251,840	255,040	255,040
Charges for Goods and Services					
Irrigation Water Receipts	429,602.91	437,000	436,820	441,500	441,500
Connections & Misc.	0.00	0	0	0	0
Total Charges for Goods and Services	429,602.91	437,000	436,820	441,500	441,500
Miscellaneous Revenues					
Investment Interest	270.14	300	200	200	200
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	270.14	300	200	200	200
Total Irrigation Fund	654,125.78	689,550	688,860	696,740	696,740

FUND: IRRIGATION

PROGRAM: IRRIGATION WATER DELIVERY SERVICES

PROGRAM STATEMENT

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

Staffing Level

Public Works Director	.05	Assistant Public Works Director	.15
Public Works Assistant	.05	Public Works Foreman	.30
Public Works Office Clerk	.10	Public Works Maintenance Technician	.30
Accounting Clerk	.05	City Treasurer	.05
City Clerk	.05	Deputy City Clerk/Treasurer	.05
Utility Billing Clerk	.15	Total FTE	1.35

Overview of Ongoing and Present Activities –

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system. Responsible for addressing daily customer complaints.

Notable Changes in 2015–

- Main Line Replacement (905 Karen Lane) \$8,000

Mandated Programs – Federal and State - None

Revenue Generated –

Irrigation water receipts \$441,500

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Forklift	
4 – Full size pick-ups	1 – Air Compressor	3 – K-saws
1 – Dump trucks	1 – Sewer Rodder	1 – Pressure Washer
3 – 1-Ton Trucks	1 – Concrete Mixer	2 – Generators
2 – Backhoes	1 – Sweeper	2 – Upright Plate Whackers
2 – Trach pumps		

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Irrigation					
Regular Salaries & Wages	18,566.22	20,600	20,600	22,000	22,000
Wages - Supervision	13,390.51	15,450	13,700	15,400	15,400
Wages - Administration	29,382.13	30,900	28,000	30,900	30,900
Overtime	1,067.95	2,060	1,500	2,000	2,000
Longevity	0.00	0	0	0	0
Longevity	346.08	515	350	500	500
Longevity	537.20	824	550	830	830
Social Security	4,782.76	5,387	4,950	5,480	5,480
Retirement	5,086.72	6,479	5,960	8,020	8,020
Workman's Compensation	1,045.40	2,560	2,280	2,530	2,720
Medical/life Insurance	21,525.42	24,000	24,990	28,990	29,600
Unemployment Compensation	0.00	0	0	0	0
Uniforms And Clothing	189.81	700	600	700	700
Office & Operating Supplies	7,861.27	9,000	8,000	9,000	9,000
Water Purchased For Resale	228,973.35	240,000	240,190	252,000	252,000
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	25.44	300	0	300	300
Advertising	0.00	100	0	100	100
Communications	3,957.40	4,500	4,500	4,700	4,700
Travel	0.00	100	0	100	100
Operating Rentals & Leases	22,239.00	25,000	24,350	25,000	25,000
Insurance	2,291.64	3,000	2,600	3,000	3,000
Public Utility Services	20,023.22	24,000	20,000	24,000	24,000
Repairs & Maintenance	15,339.76	29,000	20,000	28,000	28,000
Miscellaneous	153.60	350	200	350	350
Total Irrigation	396,784.88	445,825	423,320	464,900	465,700
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	0.00	8,000	5,000	8,000	8,000
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	8,000	5,000	8,000	8,000
Transfers Out & Other					
Operating Transfers-Out	5,500.00	5,500	5,500	7,000	7,000
Connection Fee - Paid S.v.i.d.	0.00	0	0	0	0
Interfund Loan - Interest	0.00	0	0	0	0
Total Transfers Out & Other	5,500.00	5,500	5,500	7,000	7,000
Ending Fund Balance	251,840.90	230,225	255,040	216,840	216,040
Total Irrigation Fund	654,125.78	689,550	688,860	696,740	696,740

SOLID WASTE FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Solid Waste Fund					
Beginning Fund Balance	292,114.07	323,815	323,080	422,360	422,360
Taxes					
City Utility Taxes-Solid Waste	318,239.32	320,000	323,000	320,000	320,000
Total Taxes	318,239.32	320,000	323,000	320,000	320,000
Charges for Goods and Services					
Collection Service Fees	749,408.94	746,000	760,000	760,000	760,000
Total Charges for Goods and Services	749,408.94	746,000	760,000	760,000	760,000
Miscellaneous Revenues					
Investment Interest	3,943.95	3,800	3,850	3,850	3,850
Scales Rental	386.64	380	390	400	400
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	4,330.59	4,180	4,240	4,250	4,250
Total Solid Waste Fund	1,364,092.92	1,393,995	1,410,320	1,506,610	1,506,610

FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level

Public Works Director	0.10	Assistant Public Works Director	0.05
Public Works Assistant	0.10	Public Works Foreman	0.10
City Treasurer	0.10	Public Works Maintenance Technician	2.60
City Clerk	0.05	Deputy City Clerk/Treasurer	0.20
Utility Billing Clerk	0.25	Accounting Clerk	<u>0.15</u>
Public Works Office Clerk	0.25	Total FTE	<u>3.95</u>

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2015 - None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated

Collection services	\$760,000
Scale Rental	<u>\$ 400</u>
Total	\$760,400

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – 1 Ton Flatbed
3 – Garbage Compactors	2 – Backhoes
1 – Pick-up	

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Solid Waste Fund					
Collection					
Regular Salaries & Wages	101,729.32	115,361	100,000	115,000	115,000
Wages - Supervision	9,302.60	11,845	9,410	11,800	11,800
Wages - Administration	56,405.67	58,710	54,200	58,700	58,700
Overtime	1,009.53	3,090	3,000	3,090	3,090
Longevity	4,380.01	3,296	3,300	4,300	4,300
Longevity	255.16	515	280	520	520
Longevity	1,036.37	1,545	1,100	1,500	1,500
Social Security	13,244.37	14,873	13,100	14,910	14,910
Retirement	14,158.55	17,901	15,780	21,830	21,830
Workman's Compensation	3,930.18	7,070	6,040	6,870	7,390
Medical/life Insurance	57,525.86	57,000	48,390	56,140	57,500
Unemployment Compensation	989.64	2,000	500	2,000	2,000
Uniforms & Clothing	722.93	2,000	1,500	2,000	2,000
Office & Operating Supplies	36,209.63	35,000	30,000	35,000	35,000
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	280.37	250	250	300	300
Advertising	0.00	50	0	50	50
Communications	4,673.76	4,900	4,850	5,000	5,000
Travel	67.31	200	0	200	200
Operating Rentals & Leases	150,219.00	145,000	140,000	145,000	145,000
Insurance	10,175.30	15,000	11,940	15,000	15,000
Public Utility Services	3,643.91	3,500	3,500	3,700	3,700
Repairs & Maintenance	1,671.49	6,000	2,000	6,000	6,000
Miscellaneous	82.20	1,000	200	1,000	1,000
Miscellaneous - Tipping Fees	200,949.42	198,000	170,000	198,000	198,000
Miscellaneous - City Taxes	304,876.30	307,000	307,000	292,000	292,000
Miscellaneous - State Taxes	39,333.23	40,000	35,000	40,000	40,000
Total Collection	1,016,872.11	1,052,106	961,340	1,040,910	1,042,790
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Collection	1,016,872.11	1,052,106	961,340	1,040,910	1,042,790

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual clean-up disposal services of miscellaneous household items to neighborhoods within the City limits. For two Saturdays in the spring, the Public Works Department provides personnel and solid waste dumpsters to receive and dispose of the citizen's refuse.

Staffing Level

Public Works Foreman	.10
Public Works Employees	<u>.27</u>
Total FTE	.37

Overview of Ongoing and Present Activities

Spring community clean-up.

Notable Changes in 2015 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Backhoe

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Solid Waste Fund					
Neighborhood Cleanup					
Regular Salaries & Wages	252.72	206	2,200	200	200
Overtime	1,049.10	1,648	300	1,650	1,650
Social Security	99.12	144	30	140	140
Retirement	98.93	175	40	210	210
Workman's Compensation	43.18	70	20	70	70
Medical/life Insurance	223.59	70	20	70	75
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	8.63	500	0	500	500
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Advertising	0.00	250	0	250	250
Communications	0.00	0	0	0	0
Operating Rentals	625.82	1,000	4,000	1,000	1,000
Insurance	0.00	0	0	0	0
Repairs & Maintenance	0.00	2,000	0	2,000	2,000
Tipping Fees & Miscellaneous	6,856.52	9,500	6,400	9,500	9,500
Total Neighborhood Cleanup	9,257.61	15,563	13,010	15,590	15,595

FUND: SOLID WASTE

PROGRAM: LANDFILL SERVICES

PROGRAM STATEMENT

This program is responsible for the closure/post closure activities of our landfill.

Staffing Level

Public Works Employee 0.01

Overview of Ongoing and Present Activities

- Responsible for quarterly monitoring well samples.
- Responsible for additional soil cover for area II.

Notable Changes in 2015 – None

Mandated Programs – Federal and State

Closure/post closure is mandated by DOE and the Yakima Health Department.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Full size pick-up

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Solid Waste Fund					
Landfill					
Regular Salaries & Wages	0.00	515	300	520	520
Overtime	0.00	0	0	0	0
Social Security	0.00	41	20	40	40
Retirement	0.00	41	30	60	60
Workman's Compensation	0.00	20	10	20	20
Medical/life Insurance	0.00	150	150	150	160
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	100	800	250	250
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	3,309.97	1,600	1,800	1,600	1,600
Advertising	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Insurance	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	1,370.33	1,400	300	1,400	1,400
Miscellaneous	0.00	0	0	0	0
Total Landfill	4,680.30	3,867	3,410	4,040	4,050
Operating Transfers Out	10,200.00	10,200	10,200	11,000	11,000
Ending Fund Balance	323,082.90	312,259	422,360	435,070	433,175
Total Solid Waste Fund	1,364,092.92	1,393,995	1,410,320	1,506,610	1,506,610

WATER/SEWER BOND REDEMPTION FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
2005 W/S Bond Redemption Fund					
Beginning Fund Balance	101,601.98	92,200	91,785	98,685	98,685
Investment Interest	17,582.49	18,000	17,500	17,500	17,500
Operating Transfers IN	516,000.00	528,000	528,000	528,000	528,000
Total 2005 W/S Bond Redemption Fund	635,184.47	638,200	637,285	644,185	644,185

FUND: 2005 W/S REVENUE BOND REDEMPTION FUND

PROGRAM: WATER/SEWER BOND DEBT SERVICE

PROGRAM STATEMENT

The Water/Sewer Fund currently has one outstanding bond issue. This program is in place to meet the requirement of bond principal and interest payments. Principal payments are made in November while interest is paid semi annually in May and November. The funding for this debt service comes from the Water/Sewer fund.

Staffing Level – None

Overview of Ongoing and Present Activities

Following is the outstanding bond issue and year of origin and maturity:

- 2005 W/S Revenue Bonds, Improvements to Water and Sewer systems.
Term: 2005 to 2019

Notable Changes in 2015 – None

Mandated Programs – Federal and State

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called “Coverage”. This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

Revenue Generated

Operating Transfers-In	\$ 528,000
Investment Interest	\$ 17,500

Equipment and Vehicles Assigned - None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
2005 W/S Bond Redemption Fund					
Principal	400,000.00	410,000	410,000	430,000	430,000
Interest	143,400.00	128,600	128,600	113,020	113,020
Ending Fund Balance	91,784.47	99,600	98,685	101,165	101,165
Total 2005 W/S Bond Redempt Fund	635,184.47	638,200	637,285	644,185	644,185

EQUIPMENT RENTAL FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Equipment Rental Fund					
Beginning Fund Balance	1,921,156.55	2,096,500	2,096,675	2,035,035	2,035,035
Charges for Goods and Services					
Equipment Rental Services	442,315.00	505,000	495,000	495,000	495,000
Total Charges for Goods and Services	442,315.00	505,000	495,000	495,000	495,000
Miscellaneous Revenues					
Investment Interest	34,050.91	25,000	32,000	30,000	30,000
Insurance Claim Receipts	0.00	0	0	0	0
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	34,050.91	25,000	32,000	30,000	30,000
Other Financing Sources					
Sale of Fixed Assets	0.00	0	0	0	0
Total Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Total Equipment Rental Fund	2,397,522.46	2,626,500	2,623,675	2,560,035	2,560,035

FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then “rented” back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 85 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

Accounts Payable Clerk	.15
City Treasurer	<u>.05</u>
Total	.20

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment used in the daily operations of multiple city programs.
- Replace vehicles and equipment as needed.

Notable Changes in 2015 –

The following equipment to purchase or replace:

1997 JD 455 Lawn Mower and Dump (Unit 374) - \$18,000
2001 Chevy Pickup (Unit 386) - \$23,000
2005 Ford Expedition (Unit 105) - \$35,000
Two patrol vehicles (Units 212 and 213) - \$80,000
Purchase of new computer workstations at City Hall - \$13,000

Mandated Programs – Federal and State - None

Revenue Generated

Rental Fees from Operating Departments	\$ 495,000
Investment Interest	30,000

Equipment and Vehicles Assigned – 87 units used by the multiple city programs in the delivery of city services.

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Equipment Rental Fund					
Equipment Rental Services					
Regular Salaries & Wages	3,232.67	4,120	3,000	3,250	3,250
Wages - Supervision	0.00	0	0	0	0
Wages - Administration	6,941.64	7,210	7,000	7,300	7,300
Overtime	0.00	0	0	0	0
Longevity	0.00	0	0	0	0
Longevity	169.05	206	210	200	200
Social Security	790.97	824	800	830	830
Retirement	793.41	979	910	1,080	1,080
Workman's Compensation	49.00	70	50	60	60
Medical/life Insurance	4,045.41	4,000	2,800	2,800	2,900
Office & Operating Supplies	26,316.99	27,500	29,000	28,000	28,000
Fuel Consumed	114,300.81	130,000	120,000	130,000	130,000
Small Tools & Equipment	0.00	1,200	100	1,000	1,000
Professional Services	0.00	500	100	500	500
Advertising	17.78	50	50	50	50
Communications	615.19	1,000	600	700	700
Travel	0.00	500	100	500	500
Travel - Training	0.00	500	100	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	12,431.16	15,000	13,720	15,000	15,000
Repairs & Maintenance	103,926.32	110,000	130,000	120,000	130,000
Miscellaneous	11,943.43	15,000	10,000	15,000	15,000
Misc - Training	0.00	400	100	400	400
Total Equipment Rental Services	285,573.83	319,059	318,640	326,670	336,770
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	3,700	0	0	0
Machinery & Equipment	15,275.61	253,000	270,000	164,000	169,000
Capital Leases	0.00	0	0	0	0
Total Capital Expenditures	15,275.61	256,700	270,000	164,000	169,000
Ending Fund Balance	2,096,673.02	2,050,741	2,035,035	2,069,365	2,054,265
Total Equipment Rental Fund	2,397,522.46	2,626,500	2,623,675	2,560,035	2,560,035

TRANSPORTATION BENEFIT DISTRICT FUND

City of Grandview ~ 2015 Revenue Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Transportation Benefit District					
Beginning Cash Balance					
Beginning Fund Balance - Reserved	71,749.67	127,915	127,535	187,385	187,385
Beginning Fund Balance	0.00	0	0	0	0
Total Beginning Cash Balance	71,749.67	127,915	127,535	187,385	187,385
Taxes					
License Tab Fees	146,234.40	140,000	150,000	150,000	150,000
Total Taxes	146,234.40	140,000	150,000	150,000	150,000
Miscellaneous Revenues					
Investment Interest	86.61	100	150	100	100
Contributions to Forsell Rd.	0.00	0	2,000	0	0
Total Miscellaneous Revenues	86.61	100	2,150	100	100
Total Transportation Benefit District	218,070.68	268,015	279,685	337,485	337,485

FUND: TRANSPORTATION BENEFIT DISTRICT

PROGRAM: TRANSPORTATION BENEFIT DISTRICT

PROGRAM STATEMENT

The Grandview Transportation Benefit District(TBD) is a program which will provide maintenance such as seal coats, grind and overlays and/or transportation related new construction. The TBD was formed by the Grandview City Council in 2011. It is governed by the city council. The primary funding source for the TBD will be vehicle license tab fees paid at the time of license renewal. The district began collecting these fees in February 2012.

Staffing Level

City Clerk	Minimal and as needed
City Treasurer	Minimal and as needed

Overview of Ongoing and Present Activities

In March a recommendation will be presented to the TBD board for roadway and transportation maintenance projects. These recommendations will be based on winter damage and wear and tear.

Notable Changes in 2015 –

This program will provide construction funds for the following projects:

- 300 Birch	\$142,750
- Forsell Road Improvements	\$ 27,000
- East 4 th Street – CDBG	<u>\$ 62,250</u>
Total	\$232,000

Mandated Programs – Federal and State

The operation of the Grandview Transportation Benefit District is according to Revised Code of Washington 36.73.

Revenue Generated

License Tab Fees	\$150,000
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Equipment and Vehicles Assigned – None

City of Grandview ~ 2015 Expenditure Estimates

Description	2013 Actual	2014 Budget	2014 Projected	2015 Estimate	2015 Adopted
Transportation Benefit District Fund					
Road and Street Maintenance					
Regular Salaries & Wages	0.00	3,090	3,900	3,000	3,000
Overtime	0.00	0	560	0	0
Longevity	0.00	0	0	0	0
Social Security	0.00	237	350	230	230
Retirement	0.00	288	420	340	340
Workman's Compensation	0.00	85	150	110	110
Medical/Life Insurance	0.00	820	1,550	220	230
Unemployment Compensation	0.00	0	0	0	0
Supplies	0.00	2,000	5,160	2,000	2,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	2,215.00	12,000	2,300	10,000	10,000
Advertising	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	0.00	5,000	0	2,500	2,500
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	50,000	40,000	25,000	25,000
Total Road and Street Maintenance	2,215.00	73,520	54,390	43,400	43,410
Transportation Const. Projects					
Euclid Road Improvements - Design	17,921.30	0	0	0	0
Euclid Road Improvements - Const.	37,135.74	0	0	0	0
Bonnieview Rd Improvements - Design	23,800.33	0	910	0	0
Euclid Road - Groom Ln. to Stassen Ln.	2,102.80	0	0	0	0
W. Second - Euclid to Grandridge Rd	7,358.48	0	0	0	0
Street Improvement Project 1	0.00	0	0	0	0
300 Birch	0.00	50,000	0	142,750	142,750
Forsell Road	0.00	64,000	37,000	27,000	27,000
East 4th Street - CDBG	0.00	0	0	62,250	62,250
Total Const. Projects	88,318.65	114,000	37,910	232,000	232,000
Nonexpenditures					
Refund of License Tab Fees	0.00	0	0	0	0
Total Nonexpenditures	0.00	0	0	0	0
Transfers					
Transfers to St. Fund - E. 2nd Street	0.00	0	0	0	0
Total Transfers	0.00	0	0	0	0
Ending Net Cash and Investments					
Ending Fund Balance	127,537.03	80,495	187,385	62,085	62,075
Total Ending Net Cash and Investments	127,537.03	80,495	187,385	62,085	62,075
Total Transportation Benefit District	218,070.68	268,015	279,685	337,485	337,485