

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
MAY 13, 2014**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress, Councilmembers Diana Jennings, Gloria Mendoza, Bill Moore, Jesse Palacios, Javier Rodriguez and Joan Souders. Excused from the meeting was Councilmember Mike Bren.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Mike Carpenter, Police Chief Kal Fuller, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Councilmember Jennings led the pledge of allegiance.

3. PRESENTATIONS

A. United Way of Central Washington

John Warren, Executive Vice-President of the United Way of Central Washington shared United Way's initiative to reduce poverty by addressing education, income and health through shared leadership.

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Rodriguez, second by Councilmember Jennings, Council unanimously approved the Consent Agenda consisting of the following:

- A. Minutes of the April 8, 2014 regular meeting**
- B. Payroll Electronic Fund Transfers (EFT) Nos. 5174-5178 in the amount of \$64,994.59**
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5183-5188 in the amount of \$74,349.09**
- D. Payroll Check Nos. 7363-7407 in the amount of \$107,168.25**
- E. Payroll Direct Deposit 4/1/14-4/15/14 in the amount of \$84,852.26**
- F. Payroll Direct Deposit 4/16/14-4/30/14 in the amount of \$89,024.77**
- G. Claim Check Nos. 105686-105874 in the amount of \$800,825.52**

6. ACTIVE AGENDA

A. Ordinance No. 2014-10 amending Grandview Municipal Code Section 10.20.050 Parking Prohibited 3:00 am to 6:00 am on Ash Avenue

Grandview Municipal Code Section 10.20.050 "Prohibited 3:00 am to 6:00 am" currently prohibited parking on Ash Avenue between Wine Country Road and Third Street from 3:00 am to 6:00 am. It was proposed that Third Street be removed from the language and replaced with Second Street. This change was proposed based on citizen requests to eliminate the 200 block of Ash Avenue from the 3:00 to 6:00 am parking restriction. The nature of this block was a combination of commercial, residential, and multi-family dwellings. The citizens living in this area wished to have the ability to park on the city street at night, and not be ticketed before leaving for work the next morning, after 6:00 am.

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council unanimously approved Ordinance No. 2014-10 amending Grandview Municipal Code Section 10.20.050 Parking Prohibited 3:00 am to 6:00 pm on Ash Avenue.

B. Ordinance No. 2014-11 establishing a Complete Streets Program

Complete Streets was a national movement that promotes accessibility for all users. Typical Complete Streets components accommodate pedestrians, bicycles, transit users, personal vehicles and freight trucks. A growing number of communities in Washington State and nationwide have existing Complete Streets policies or ordinances. Washington State passed a Complete Streets Bill (HB 1071) effective July 2011 which created a program that would provide grants to communities that met appropriate criteria. Washington State initiated a Grant Program that would provide a funding source for Complete Streets and Main Street Highways projects.

On motion by Councilmember Mendoza, second by Councilmember Souders, Council unanimously approved Ordinance No. 2014-11 establishing a Complete Streets Program.

C. Ordinance No. 2014-12 amending the 2014 Annual Budget

Staff monitoring and review of fund and department budgets during the first four months of 2014 identified numerous budget accounts to be amended. In addition to this, a salary increase was approved for 2014. Ordinance No. 2014-12 amended the 2014 Annual Budget to accommodate the changes in sources and uses. By fund the highlights of the budget changes were:

CURRENT EXPENSE FUND: Increased estimated Beginning Fund Balance. Appropriation for 3 percent salary increase and transfers to Street and Capital Improvement Funds. Net effect was an increase in the estimated Ending Fund Balance.

E.M.S. Fund: Increased estimated Beginning Fund Balance. Appropriation for 3 percent salary increase. Net effect was an increase in estimated Ending Fund Balance.

YAKIMA CO. LAW & JUSTICE TAX FUND: Increased estimated Beginning Fund Balance. Appropriation for 3 percent salary increase. Net effect was an increase in estimated Ending Fund Balance.

STREET FUND: Reduction of estimated Beginning Fund Balance. Addition of transfer in from Current Expense. Appropriation for 3 percent salary increase. Net effect was a decrease in Estimated Ending Fund Balance.

CEMETERY FUND: Increased estimated Beginning Fund Balance. Appropriation for 3 percent salary increase. Net effect was an increase in estimated Ending Fund Balance.

CAPITAL IMPROVEMENTS FUND: Reduction of estimated Beginning Fund Balance. Addition of transfer in from Current Expense. Net effect was a decrease in Estimated Ending Fund Balance.

WATER/SEWER FUND: Reduction of estimated Beginning Fund Balance. Appropriation for 3 percent salary increase. Net effect was a decrease in Estimated Ending Fund Balance.

IRRIGATION FUND: Reduction of estimated Beginning Fund Balance. Appropriation for 3 percent salary increase. Net effect was a decrease in Estimated Ending Fund Balance.

SOLID WASTE FUND: Reduction of estimated Beginning Fund Balance. Appropriation for 3 percent salary increase. Net effect was a decrease in Estimated Ending Fund Balance.

EQUIPMENT RENTAL FUND: Increase estimated Beginning Fund Balance. Appropriation for 3 percent salary increase. Net effect was an increase in estimated Ending Fund Balance.

TRANSPORTATION BENEFIT DISTRICT FUND: Increase estimated Beginning Fund Balance. Appropriation for 3 percent salary increase and Forsell Road construction. Net effect was an increase in estimated Ending Fund Balance.

On motion by Councilmember Palacios, second by Councilmember Moore, Council unanimously approved Ordinance No. 2014-12 amending the 2014 Annual Budget.

D. Resolution No. 2014-30 amending Sections 27.04 and 27.07 of the Credit Card Use Policy within the City of Grandview Personnel Policy Manual

On April 8, 2014, Council adopted Resolution No. 2014-29 adding a new Chapter 27 Credit Card Use Policy to the City of Grandview Personnel Policy Manual. The inclusion of a Credit Card Use Policy was at the direction of the State Auditor following the City's FY 2013 State audit. Prior to adoption of the resolution adding the new Credit Card Use Policy, the policy was forwarded to the union for their review and comments. Following the 30-day comment period and receiving no comments from the union, staff presented the policy for adoption. Following the adoption of the Credit Card Use Policy and distribution to City employees, the City received a letter from Teamsters Local No. 760 representing the City's unionized employees requesting some minor modifications to the policy. In the spirit of cooperation, management agreed with the minor modifications.

On motion by Councilmember Moore, second by Councilmember Souders, Council unanimously approved Resolution No. 2014-30 amending Sections 27.04 and 27.07 of the Credit Card Use Policy within the City of Grandview Personnel Policy Manual.

7. UNFINISHED AND NEW BUSINESS – None

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Council Retreat – City Administrator Arteaga reminded Council that the Council Retreat was scheduled for Tuesday, July 22nd from 1:00 to 5:00 p.m., at the Grandview Library Program Room.

Employee Appreciation Picnic – Council authorized the Employee Appreciation Picnic to be held on Friday, June 27th, 12:00 Noon at the Fire Department. Each Councilmember agreed to donate \$50 towards the picnic expenditures.

O'Reilly Auto Parts – City Administrator Arteaga reported that construction of the new O'Reilly Auto Parts store to be located on the corner of East Wine Country Road and Fir Street had begun.

YVCOG General Membership Meeting – City Clerk Palacios reported that the YVCOG General Membership Meeting was scheduled for May 21st in Sunnyside. The program would be an update on the activities of the Yakima County HOME Consortium Program. The Council was also advised that Page Scott, YVCOG's Executive Director, accepted a new position in Texas and her last day would be May 27th.

Open Government Trainings Act – City Clerk Palacios reported that the Open Government Trainings Act was enacted by the 2014 Washington State Legislature effective July 1, 2014. Members of governing bodies, elected local and statewide officials, records officers, and other public agency officials and employees were subject to the Act and must receive training no later than 90 days after they take their oath of office or assume their duties. The City would be hosting a training session through WCIA (Washington Cities Insurance Authority) entitled "Public Officials Training Risk Management Fundamentals" on Tuesday, June 17, 2014 from 6:00 to 9:00 pm at the Grandview Library.

9. MAYOR & COUNCILMEMBER MEETING REPORTS

Community Center Advisory Committee Meeting – Councilmember Souders reported that the Yakama Nation Legend's Casino grant request of \$2,700 for the installation of the door opening and closing system for senior programs at the community center had been fully or partially approved.

Mayor Vacation – Mayor Childress reported that he would be on vacation from June 1st through June 16th.

Public Works Commendation – Mayor Childress and Councilmember Souders commended the Public Works crew for their positive working attitudes.

10. EXECUTIVE SESSION – None

11. ADJOURNMENT

On motion by Councilmember Mendoza, second by Councilmember Moore, Council unanimously adjourned the regular meeting at 7:25 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk