

**GRANDVIEW CITY COUNCIL  
MEETING AGENDA  
TUESDAY, MAY 12, 2015**



**STUDY SESSION – 6:30 PM**

**PAGE**

1. LEAD (Law Enforcement Against Drugs) Task Force – Orest Wilson, Task Force Supervisor

**REGULAR MEETING – 7:00 PM**

**1. CALL TO ORDER & ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PRESENTATIONS**

- A. New Employee Introduction – Charles Sanchez, Police Dispatcher
- B. 25-Year Service Award – Lillian Veliz, Public Works Assistant

**4. PUBLIC COMMENT**

**5. CONSENT AGENDA**

- A. Minutes of the April 28, 2015 study session 1-2
- B. Minutes of the April 28, 2015 regular meeting 3-7
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5364-5369 in the amount of \$70,489.64
- D. Payroll Check Nos. 8034-8073 in the amount of \$24,126.75
- E. Payroll Direct Deposit 04/16/15 – 04/31/15 in the amount of \$83,316.55
- F. Claim Check Nos. 108051-108141 in the amount of \$599,288.35
- G. Resolution No. 2015-26 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Baker Commodities 8-11

**6. ACTIVE AGENDA**

- A. Resolution No. 2015-27 approving Task Order No. 2015-02 Addendum No. 1 with Huijbregtse, Louman Associates, Inc., for the East Wine Country Plaza Improvements 12-16
- B. Resolution No. 2015-28 authorizing the Mayor to sign Supplemental Agreement Number 1 with Huijbregtse, Louman Associates, Inc., for professional engineering services relating to the Old Inland Empire Highway Improvements 17-19

**7. UNFINISHED AND NEW BUSINESS**

**8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

**9. MAYOR & COUNCILMEMBER MEETING REPORTS**

**10. EXECUTIVE SESSION**

**11. ADJOURNMENT**

**GRANDVIEW CITY COUNCIL  
STUDY SESSION  
APRIL 28, 2015**

**1. CALL TO ORDER**

Mayor Norm Childress called the study session to order at 6:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Mike Bren, Gloria Mendoza, Bill Moore, Jesse Palacios and Joan Souders. Excused from the meeting were Councilmembers Robert Ozuna and Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, Assistant Public Works Director Santos Trevino, City Treasurer Matt Cordray and City Clerk Anita Palacios.

**2. APOLLO SOLUTIONS GROUP – ENERGY SAVINGS PERFORMANCE CONTRACTING**

Joseph Hojnacki and Mike Fuentes from Apollo Solutions Group (ASG) presented a powerpoint regarding Energy Savings Performance Contracting (ESPC), a copy of which is attached hereto and incorporated herein as part of these minutes. They explained that ASG was a turn-key energy services contractor. ASG would assess, design and implement infrastructure projects which were guaranteed to pay for themselves through energy and operational savings. ASG approaches each customer with the goal of positively impacting their triple-bottom-line; enhancing social, environmental and financial performance. Apollo guarantees the performance of the equipment/system over a negotiated time frame. If clients do not save what ASG has guaranteed, they could be compensated for the difference.

The needs of Grandview were:

- Replacing aging equipment.
- Improving customer/staff comfort.
- Street lighting upgrades.
- HVAC upgrades.
- Safety and productivity.
- Preserve capital dollars that fund mission critical programs or compliment long term plans.
- Reduce operational and energy expenses.

Energy savings performance contracts (ESPC) are guaranteed and can be self-funded through cost savings derived from a combination of avoided capital costs, utility incentives, preservation of natural resources, and enhanced operational measures.

Most ESPC projects use a combination of the following means to finance their projects:

- Capital
- Utility rebate incentives
- Energy grants (DOC)
- Low interest rate loans through the State Treasurer's Local Loan Program that are fully funded through the guaranteed energy savings and operational savings.

Following discussion, Council consensus was to have Apollo Solutions Group proceed with a preliminary City-wide assessment.

**3. ADJOURNMENT**

The study session adjourned at 7:00 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING MINUTES  
APRIL 28, 2015**

**1. CALL TO ORDER**

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Mike Bren, Gloria Mendoza, Bill Moore, Jesse Palacios and Joan Souders. Excused from the meeting were Councilmembers Robert Ozuna and Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Assistant Public Works Director Santos Trevino, Water Operator Daniel Tiliano, Police Chief Kal Fuller and City Clerk Anita Palacios. Excused from the meeting was City Attorney Quinn Plant.

**2. PLEDGE OF ALLEGIANCE**

Councilmember Souders led the pledge of allegiance.

**3. PRESENTATIONS – None**

**4. PUBLIC COMMENT – None**

**5. CONSENT AGENDA**

**On motion by Councilmember Souders, second by Councilmember Mendoza, Council unanimously approved the Consent Agenda consisting of the following:**

- A. Minutes of the April 14, 2015 regular meeting**
- B. Payroll Electronic Fund Transfers (EFT) Nos. 5359-5363 in the amount of \$64,770.16**
- C. Payroll Check Nos. 8015-8033 in the amount of \$83,738.50**
- D. Payroll Direct Deposit 04/01/15 – 04/15/15 in the amount of \$82,151.13**
- E. Claim Check Nos. 107971-108050 in the amount of \$164,754.74**

**6. ACTIVE AGENDA**

**A. Public Forum – Water Use Efficiency Program**

Mayor Childress opened the public forum on the City's Water Use Efficiency (WUE) Program. The purpose of the forum was to review and discuss the City's WUE Program and proposed goals. Water Operator Tiliano explained the City's WUE Program as follows:

**Planning Requirements**

In 2003, the Washington State Legislature passed the Municipal Water Supply-Efficiency Requirements Act (commonly called the Municipal Water Law) as part of a multi-year effort to reform the state's water laws. The act required all municipal water suppliers to use water more efficiently in exchange for water right certainty and flexibility to meet future water demands. The Legislature directed the Department of Health to adopt a rule that establishes water use

efficiency requirements for all municipal suppliers. The Water Use Efficiency (WUE) Rule, which became effective on January 22, 2007, included the following key items:

- WUE Program – This element of the rule required the collection of water production and consumption data, forecast of future water demands, evaluation of system leakage, evaluation of water rate structures, and the implementation of WUE measures. This Program was a required element of all Water System Plans prepared after January 22, 2008.
- Distribution System Leakage (DSL) Standard – Municipal water suppliers with 1,000 or more connections were required to satisfy a DSL standard equal to 10% or less of total production by July 1, 2010.
- WUE Goal Setting and Performance Reporting – Municipal water suppliers were required to set WUE goals through a public process and report annually on their performance to customers and to DOH. For water systems with 1,000 or more connections, the deadline for having established systems goals was July 1, 2009. WUE goals must be established through a public process for a six-year period, and should be re-evaluated each cycle.

The City completed all the requirements of the Water Use Efficiency (WUE) Rule Requirements.

#### **Current Water Conservation Program**

The City's past Water Conservation Program, or Water Use Efficiency (WUE) Program, was prepared in January 2008. As part of the current Water System Plan, the City's 2015–2021 WUE Program was expanded and restructured in accordance with WAC 246-290-810(4) and consisted of the following elements:

- Water Use Efficiency Goals
- Evaluation and Implementation of Water Use Efficiency Measures
- WUE Measure Implementation
- Customer Education
- Water Use Efficiency Program Effectiveness
- Distribution System Leakage (DSL) Evaluation

The City's 2008 WUE Program included a goal to reduce total water production from 2008 to 2013 by 25 million gallons. The City's goal was first met in 2009 and since, the City sustained the 25 million gallon reduction from the 2008 production. In addition to the production conservation goal, there had been a 7.6% reduction in annual residential consumption and a 9.3% reduction in residential demand per service since 2008.

The City's 2015-2021 WUE Program had the following requirements and schedules:

- Continue collecting production and consumption data through December 31, 2021.
- Include WUE Program in a planning document by April 28, 2015.
- Set our own WUE goals by April 28, 2015.
- Submit the first annual performance report by July 1, 2015.
- Continue to meet distribution leakage standards (using a rolling 3-year average) July 1, 2018.

#### **Water Use Efficiency Goal**

Staff proposed the following two goals along with the performance measures for the 2015 - 2021 WUE Program Requirements. The proposed WUE Program would address goals for both supply-side efficiency goals and demand-side efficiency goals and were as follows:



GOAL #1: The water system would continue to meet and/or exceed the recommended 10% or less non-revenue unaccounted water for the following six (6) year reporting period by implementing the following performance measures to attain the goal:

- Continue to re-calibrate our well source meters, large water meters, and industrial meters annually.
- Continue to require that all fire hydrant flushing be metered.
- Continue to meter fire truck water usage while in training.
- Continue to require that all water used for street sweeping be metered.
- Continue to encourage our local industries, commercial users, and residential users to implement and practice conservation methods.
- Continue to collect and review water production meter data (supply side) and water consumption meter data (demand side) monthly.

GOAL #2: The water system would work towards saving 10,000,000 gallons during the six-year reporting period of 2015 through 2021. The City would target residential single family homes and would like to meet a savings of 3 gallons per day, per home. The City would implement the following measures in order to attain this goal:

- Include monthly water information in the local newspaper and the City's website.
- Continue to participate in the local school's events such as career day.
- Include water conservation information in the annual Consumer Confidence Report (CCR).
- Continue to provide education packets, going door-to-door to residential customers who use potable water for both inside and outside use.
- Continue to collect and review water production meter data (supply side) and water consumption meter data (demand side) monthly.
- Place notices on the customer's monthly bills to encourage customers to check for leaks and be aware of excessive water use due to over watering lawns and gardens.

**B. Resolution No. 2015-23 adopting the Water Use Efficiency Goals**

**On motion by Councilmember Moore, second by Councilmember Palacios, Council unanimously approved Resolution No. 2015-23 adopting the Water Use Efficiency Goals.**

**C. Ordinance No. 2015-9 authorizing the issuance and sale of water and sewer revenue refunding bonds of the City in the aggregate principal amount of not to exceed \$2,600,000 to refund certain outstanding water and sewer bonds of the City; fixing parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the final terms of the sale of the bonds; and providing for other related matters**

City Treasurer Cordray explained that the City's bond underwriter, D.A. Davidson & Co., monitors the City's outstanding revenue bonds on a regular basis. The reason for doing this was to compare the outstanding interest rates with market rates of current bond sales. Over the past few months, he had been working with D.A. Davidson & Co., to put in the place the opportunity to refund or refinance the 2005 Water/Sewer Revenue Bonds. City staff would be conducting a Rating Presentation with Standards & Poor on April 30th to get the best possible rating that would lead to better interest rates. Given current bond market rates, the average annual debt service saving was estimated to be \$34,000 to \$37,000. This was a total savings within the Water Sewer Fund of approximately \$150,000 over the last four years of the bond.

**On motion by Councilmember Mendoza, second by Councilmember Moore, Council unanimously approved Ordinance No. 2015-9 authorizing the issuance and sale of water and sewer revenue refunding bonds of the City in the aggregate principal amount of not to exceed \$2,600,000 to refund certain outstanding water and sewer bonds of the City; fixing parameters with respect to certain terms and covenants of the bonds; appointing the City's designated representative to approve the final terms of the sale of the bonds; and providing for other related matters.**

**7. UNFINISHED AND NEW BUSINESS**

**A. Resolution No. 2015-24 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Conrad & Adams Fruit, LLC and Resolution No. 2015-25 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Fruit Smart, Inc.**

In February 2015, City staff met with the Industrial Managers and explained the need to do some housekeeping modifications to the Schedule "A" attachment of their Industrial Wastewater Contracts. In addition, the City would also adjust the loading amount if it was warranted. At this time, the City received two Schedule "A" contract amendments for Council consideration. The first amendment was for Conrad & Adams Fruit, LLC which only had a verbiage change and the other was for Fruit Smart, Inc. which had a change in verbiage and additional BOD capacity. Fruit Smart had grown very rapidly and was exceeding their BOD limits. Fruit Smart's amendment was time sensitive and needed to be adjusted in order to stay in compliance with DOE. The Wastewater Treatment Plant had plenty of reserve BOD capacity and approving the additional 2,000 pounds per day would not pose a problem.

**On motion by Councilmember Bren, second by Councilmember Moore, Council unanimously approved Resolution No. 2015-24 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Conrad & Adams Fruit, LLC and Resolution No. 2015-25 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Fruit Smart, Inc.**

**8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

East Fourth Street Dog Complaint – Police Chief Fuller explained that the Animal Control Officer was working with the complainant and dog owners to resolve the dog issue on East Fourth Street.

Police Patrol Union Interest Arbitration – City Administrator Arteaga reported that the police patrol union interest arbitration would be taking place on May 21<sup>st</sup> and 22<sup>nd</sup>.

**9. MAYOR & COUNCILMEMBER MEETING REPORTS**

Police Commendation – Mayor Childress reported that he had received an e-mail from a citizen thanking the police force for cleaning up their neighborhood and making it a safe place for their kids to play.

Community Center Advisory Committee – Councilmember Souders reported that she attended the Community Center Advisory Committee meeting on April 21<sup>st</sup>.

Dollar Tree and Dad's Dream Bakery Ribbon Cuttings – Mayor Childress reported that ribbon cutting ceremonies were held on April 25<sup>th</sup> for the Dollar Tree and Dad's Dream Bakery.

Chamber of Commerce Community Awards Banquet – Mayor Childress reported that the Chamber of Commerce Community Awards Banquet was held on April 17<sup>th</sup>.

Emergency Medical Services Board – Mayor Childress reported that he would be representing the mayors on the Yakima County Emergency Medical Services Board.

10. **EXECUTIVE SESSION** – None

11. **ADJOURNMENT**

The regular meeting adjourned at 7:45 p.m.

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Mayor Norm Childress

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Anita Palacios, City Clerk



**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
CITY COUNCIL MEETING**

**ITEM TITLE**

Resolution No. 2015-26 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Baker Commodities, Inc.

**AGENDA NO.:** Consent 5 (G)

**AGENDA DATE:** May 12, 2015

**ORIGINATING SOURCE**

Public Works Department

**FUNDING CERTIFICATION** (City Treasurer)  
(If applicable)

N/A

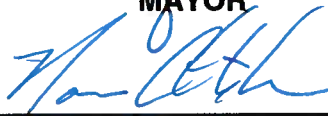
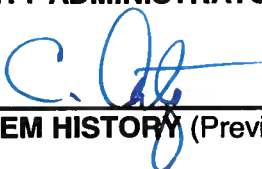
**DEPARTMENT HEAD REVIEW**

Cus Arteaga, City Administrator



**CITY ADMINISTRATOR**

**MAYOR**



**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

None

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

In February 2015, City staff met with the Industrial Managers and explained the need to do some housekeeping modifications to the Schedule "A" attachment of their Industrial Wastewater Contract. In addition, we would also adjust the loading amount if it was warranted.

Attached is the amendment for Baker Commodities, Inc., which only has a verbiage change.

**ACTION PROPOSED**

Approve Resolution No. 2015-26 authorizing the Mayor to sign an Industrial Wastewater User Contract Amendment with Baker Commodities, Inc.

**RESOLUTION NO. 2015-26**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
AUTHORIZING THE MAYOR TO SIGN AN INDUSTRIAL WASTEWATER USER  
CONTRACT AMENDMENT WITH BAKER COMMODITIES, INC.**

**WHEREAS**, the City of Grandview owns and operates sewer and wastewater treatment facilities (Facility) for the collection, treatment and disposal of municipal and industrial wastewater; and,

**WHEREAS**, the operation of this Facility is subject to the laws and regulations of the United States and of the State of Washington including, without limitation, laws and regulations relating to discharge of industrial wastewater as administered by the Washington State Department of Ecology (WSDOE), which issues permits to both the City and to the user; and,

**WHEREAS**, the capacity of the facility shall be defined by the WSDOE approved engineering report and as specified within the waste discharge permit issued to the City; and,

**WHEREAS**, a portion of the Facility capacity shall be allocated to an industrial user under contract; and,

**WHEREAS**, said industrial user shall be required to enter into a contract with the City of Grandview prior to discharge to the City wastewater treatment facility,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON**, as follows:

The Mayor is hereby authorized to sign an Industrial Wastewater User Contract Amendment with Baker Commodities, Inc., for the discharge of industrial wastewater to the City of Grandview Wastewater Treatment Plant in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on May 12, 2015.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**



**SCHEDULE A - Baker Commodities, Inc.**

**Capacity Allocation Summary**

Effective May 1, 2015

City of Grandview  
Wastewater Treatment Facilities  
INDUSTRIAL USER CONTRACT

Project No. 15007  
May 1, 2015

	MAXIMUM MONTHLY ALLOCATION													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	
<b><u>Contract Allocation</u></b>														
Flow (MGD)	0.004	0.004	0.004	0.004	0.004	0.004	0.004	0.004	0.004	0.004	0.004	0.004	0.004	0.004
BOD (pounds per day)	500	500	500	500	500	500	500	500	500	500	500	500	500	500
TSS (pounds per day)	400	400	400	400	400	400	400	400	400	400	400	400	400	400

1. The above allowable wastewater discharges are considered to be the maximum discharge for a month expressed in terms of gallons or pounds per day. They represent the average daily loading over the month based on available test data. They do not represent maximum daily discharge limits.
2. Wastewater discharges shall not be considered a violation of the Industrial User's Washington Department of Ecology State Waste Discharge Permit until they reach 120% of the values listed in Schedule A.
3. The discharge of toxic substances as described in paragraph 6.4 of the contract, or harmful waste as described in section 13.12.030 of the Grandview Municipal Code, is prohibited.

**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
CITY COUNCIL MEETING**

<b>ITEM TITLE</b>  Resolution No. 2015-27 approving Task Order No. 2015-02 Addendum No. 1 with Huibregtse, Louman Associates, Inc., for the East Wine Country Plaza Improvements	<b>AGENDA NO.:</b> Active 6 (A)  <b>AGENDA DATE:</b> May 12, 2015
<b>ORIGINATING SOURCE</b>  Public Works Department	<b>FUNDING CERTIFICATION (City Treasurer)</b> (If applicable)  N/A

**DEPARTMENT HEAD REVIEW**  
  
 Cus Arteaga, City Administrator/Public Works Director

<b>CITY ADMINISTRATOR</b>  	<b>MAYOR</b>  
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**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)  
  
 None

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

On March 18, 2015, bids were opened for the construction of the East Wine Country Plaza which is being funded through the SIED Program. The City received very good bids and have approximately \$180,000 remaining in the fund budget. We requested approval from David McFadden to use the remaining funds for improvements of East Wine Country Road. The proposed improvements will include an asphalt grind/overlay, new LED lights and irrigation improvements.

The City Engineer will need to prepare construction specifications in order to obtain an estimate which would be in the form of a change order for the additional work. The total estimate for the design engineering, construction engineering and additional construction is estimated at \$173,954 which leaves an estimated balance of \$7,174.18.

**ACTION PROPOSED**

Approve Resolution No. 2015-27 approving Task Order No. 2015-02 Addendum No. 1 with Huibregtse, Louman Associates, Inc., for the East Wine Country Plaza Improvements.

**RESOLUTION NO. 2015-27**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
APPROVING TASK ORDER NO. 2015-02 ADDENDUM NO. 1  
WITH HUIBREGTSE, LOUMAN ASSOCIATES, INC.,  
FOR THE EAST WINE COUNTRY PLAZA IMPROVEMENTS**

**WHEREAS**, the City of Grandview has entered into a General Services Agreement with Huibregtse, Louman Associates, Inc., for work pursuant to task orders; and,

**WHEREAS**, the City Council approved Task Order No. 2015-02 with Huibregtse, Louman Associates, Inc., for the East Wine Country Plaza improvements on January 13, 2015; and

**WHEREAS**, Addendum No. 1 to Task Order No. 2015-02 is for engineering services to improve approximately 1,500 linear feet of Wine Country Road, install new LED illumination heads and install new irrigation improvements,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The Mayor is hereby authorized to sign Task Order No. 2015-02 Addendum No. 1 in the following amounts:

- Plans, Specifications, Opinion of Cost, and Bidding and Award Services – \$14,200.00
- Services During Construction – \$17,100.00

with Huibregtse, Louman Associates, Inc., for the Wastewater Pumping Facility Improvements in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on May 12, 2015.

**MAYOR**

\_\_\_\_\_

**ATTEST:**

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**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

**ADDENDUM NO. 1**

**TASK ORDER NO. 2015-02**

REGARDING GENERAL AGREEMENT BETWEEN CITY OF GRANDVIEW

AND

HUIBREGTSE, LOUMAN ASSOCIATES, INC. (HLA)

**REASON FOR ADDENDUM NO. 1:**

The City of Grandview opened bids on the East Wine Country Plaza infrastructure project on March 18, 2015. The successful bid was well below the amount of funds received from Yakima County Supporting Investments in Economic Diversification (SIED). The City desires to utilize the remaining SIED funding to continue infrastructure improvements in support of the PROJECT. Additional engineering and administration services are required for the completion of plans, specifications, estimate, contracting and engineering services during construction.

**PROJECT DESCRIPTION:**

East Wine Country Plaza

The City of Grandview (CITY) has received funding from the Yakima County Supporting Investments in Economic Diversification (SIED) fund in the form of \$498,850 grant and \$498,850 loan. Funding is in support of the East Wine Country Plaza necessary to construct infrastructure improvements including new street, water system, sewer system, illumination, and irrigation.

**SCOPE OF SERVICES:**

HLA shall provide a comprehensive civil engineering construction document package (plans, specifications, and estimate) to improve approximately 1,500 linear feet of Wine Country Road by grinding existing asphalt and installing a new hot mix asphalt overlay, installing new LED illumination heads on existing light poles, and installing new irrigation improvements. HLA will also provide contracting and engineering services during construction.

HLA shall provide the following services:

**Plans, Specifications, and Opinion of Cost**

13. Evaluate additional design alternatives.
14. Prepare plan sheets for chosen design alternative.
15. Submit final plans to the CITY for final review.
16. Negotiate and facilitate a change order for Inland Asphalt for additional work to be performed under their current contract.

**Construction Services**

14. Provide construction administration and inspection services directly related to the additional work provided in the change order.

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**TIME OF PERFORMANCE:**

Following authorization to proceed, HLA will diligently pursue completion of the PROJECT with the following schedule anticipated:

- 4. Additional design engineering services for the PROJECT shall begin immediately and be diligently performed through completion of additional plans and preparation of a change order.
- 5. Additional engineering services during construction for the PROJECT shall begin immediately and be diligently performed through completion of construction.

**FEE FOR SERVICE:**

All work for Plans, Specifications, Opinion of Cost, and Bidding and Award Services shall be performed for the Lump Sum fee of \$109,500.00. (The lump sum amount for additional services is \$14,200.00 and when added to the original lump sum amount of \$95,300.00 equals \$109,500.00.)

Engineering Services during Construction shall be completed on an hourly basis, at normal hourly billing rates, for the estimated maximum fee of \$120,300.00. (The estimated amount for additional services is \$17,100.00 and when added to the original estimated amount of \$103,200.00 equals \$120,300.00.)

**Proposed:**  4/29/15  
Huibregtse, Louman Associates, Inc. Date  
Michael T. Battle, Vice President

**Approved:** \_\_\_\_\_ Date  
City of Grandview  
Norm Childress, Mayor

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**ADDENDUM NO. 1**

**TASK ORDER NO. 2015-02**

REGARDING GENERAL AGREEMENT BETWEEN CITY OF GRANDVIEW

AND

HUIBREGTSE, LOUMAN ASSOCIATES, INC. (HLA)

Original Task Order No. 2015-02		Addendum No. 1	
Plans, Specifications, Opinion of Cost, and Bidding and Award Services	\$95,300.00	Plans, Specifications, Opinion of Cost, and Bidding and Award Services	<b>\$109,500.00</b>
Engineering Services During Construction	\$103,200.00	Engineering Services During Construction	<b>\$120,300.00</b>
Total	\$198,500.00	Total	<b>\$229,800.00</b>

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**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
CITY COUNCIL MEETING**

<b>ITEM TITLE</b>  Resolution No. 2015-28 authorizing the Mayor to sign Supplemental Agreement Number 1 with Huijbregtse, Louman Associates, Inc., for professional engineering services relating to the Old Inland Empire Highway Improvements	<b>AGENDA NO.:</b> Active 6 (B)  <b>AGENDA DATE:</b> May 12, 2015
<b>ORIGINATING SOURCE</b>  Public Works Department	<b>FUNDING CERTIFICATION (City Treasurer)</b> (If applicable)  N/A

**DEPARTMENT HEAD REVIEW**  
  
 Cus Arteaga, City Administrator/Public Works Director

**CITY ADMINISTRATOR**  **MAYOR** 

**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)  
 None

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Currently, the City is under contract with HLA for the design of the Old Inland Empire Highway Improvements which are funded through an STP Grant. The agreement was executed on January 14, 2014, with a maximum payable amount of \$242,900 and the design was to be completed on June 30, 2015. However, because of the lack of available construction funding we have extended the completion of the design work.

The attached Supplement Agreement Number 1 will extend the completion date for design to December 31, 2016, providing us with additional time to apply for construction dollars. The supplemental agreement does not increase the cost and only extends the completion date.

**ACTION PROPOSED**

Approve Resolution No. 2015-28 authorizing the Mayor to sign Supplemental Agreement Number 1 with Huijbregtse, Louman Associates, Inc., for professional engineering services relating to the Old Inland Empire Highway Improvements.

**RESOLUTION NO. 2015-28**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
AUTHORIZING THE MAYOR TO SIGN SUPPLEMENTAL AGREEMENT  
NUMBER 1 WITH HUIBREGTSE, LOUMAN ASSOCIATES, INC.  
FOR PROFESSIONAL ENGINEERING SERVICES RELATING TO THE  
OLD INLAND EMPIRE HIGHWAY IMPROVEMENTS**

**WHEREAS**, the Yakima Valley Regional Transportation Planning Organization has awarded Surface Transportation Program (STP) funds to the City for the Old Inland Empire Highway Improvements; and

**WHEREAS**, the City must execute Supplemental Agreement Number 1 with Huibregtse, Louman Associates, Inc., extending the completion date of the professional engineering phase of the project to December 31, 2016 in order to remain in compliance for said funding;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The Mayor is hereby authorized to sign Supplemental Agreement Number 1 with Huibregtse, Louman Associates, Inc., in the form attached hereto and incorporated herein by reference for the Old Inland Empire Highway Improvements.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on May 12, 2015.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**



<b>Supplemental Agreement Number 1</b>		Organization and Address	
Original Agreement Number 13134E		Huibregtse, Louman Associates, Inc. 2803 River Road Yakima, WA 98902 Phone: 509-966-7000	
Project Number STPUS-8052(003)		Execution Date 1/14/2014	Completion Date 12/31/2016
Project Title Old Inland Empire Highway Improvements		New Maximum Amount Payable <b>\$ 242,900.00</b>	
Description of Work Reconstruct roadway including widening, excavation, gravel surfacing, hot mix asphalt, curb and gutter, sidewalk, storm drainage improvements, landscaping, and street lights.			

The Local Agency of City of Grandview  
desires to supplement the agreement entered into with Huibregtse, Louman Associates, Inc.  
and executed on 01/14/2014 and identified as Agreement No. 13134E

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

**I**

Section 1, SCOPE OF WORK, is hereby changed to read:

SCOPE OF WORK shall remain unchanged

**II**

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Completion date shall be changed to December 31, 2016.

**III**

Section V, PAYMENT, shall be amended as follows:

Payment shall remain unchanged

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Michael T. Battle

By: Cus Arteaga, City Administrator

  
\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Approving Authority Signature

\_\_\_\_\_  
Date