

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
DECEMBER 9, 2014**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress, Councilmembers Mike Bren, Gloria Mendoza, Bill Moore, Robert Ozuna, Jesse Palacios, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, Police Chief Kal Fuller and City Clerk Anita Palacios. Excused from the meeting was City Treasurer Matt Cordray.

2. PLEDGE OF ALLEGIANCE

Mayor Childress led the pledge of allegiance.

3. PRESENTATIONS

A. 25 Year Service Award – Kal Fuller, Police Chief

Mayor Childress presented Police Chief Kal Fuller with a 25 Year Service Award in recognition and appreciation of his loyal service and dedication to the City of Grandview (11/29/89 – 11/29/14).

B. City Awards – American Legion Penny-a-Day Campaign – Jim Davidson, Adjutant of the Fred E. Hayes Post 57

Jim Davidson, Adjutant of the Fred E. Hayes Post 57 American Legion presented awards to the City departments that participated in the American Legion Penny-a-Day Campaign.

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Souders, second by Councilmember Ozuna, Council unanimously approved the Consent Agenda consisting of the following:

- A. **Minutes of the November 25, 2014 special budget meeting**
- B. **Minutes of the November 25, 2014 regular meeting**
- C. **Payroll Electronic Fund Transfers (EFT) Nos. 5289-5294 in the amount of \$102,757.30**
- D. **Payroll Check Nos. 7782-7821 in the amount of \$35,940.59**
- E. **Payroll Direct Deposit 11/16/14 – 11/30/14 in the amount of \$128,004.87**
- F. **Claim Check Nos. 107039-107112 in the amount of \$130,562.26**
- G. **Resolution No. 2014-62 accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2015**
- H. **Resolution No. 2014-63 declaring certain property as surplus and authorizing its sale or disposition**

I. **Wastewater Pumping Facility Improvements Project Acceptance**

6. **ACTIVE AGENDA**

A. **Ordinance No. 2014-23 adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2015**

On motion by Councilmember Mendoza, second by Councilmember Rodriguez, Council unanimously approved Ordinance No. 2014-23 adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2015.

B. **Resolution No. 2014-64 amending Chapter 13 Work-Related Travel of the City of Grandview Personnel Policy Manual**

Section 13.03.01(A)(1) of Chapter 13 Work-Related Travel currently reads:

13.03.1- PROCEDURES

This section outlines procedures to be followed by employees prior to, during, and after travel for the City.

A. Employee Request for Leave

1. *The employee Personnel Action Form is to be completed, signed, and approved in advance of departure.*

The City recently completed the annual accountability audit with the State Auditor's Office. The auditor noted that employees were not completing Employee Request for Leave Forms for out of town travel trips per the City's Travel Policy. According to the auditor's office, out of town travel trips would include for example, a one-hour meeting in Sunnyside, a one-day training session in Yakima or overnight conferences. Management recommended Travel Policy be amended so that only overnight travel would require the employee to complete an Employee Request for Leave Form. The proposed limited changes were acceptable with the union.

On motion by Councilmember Palacios, second by Councilmember Souders, Council unanimously approved Resolution No. 2014-64 amending Chapter 13 Work-Related Travel of the City of Grandview Personnel Policy Manual.

C. **Resolution No. 2014-65 authorizing the Mayor to sign a Professional Services Contract for Hearing Examiner Services with Gary M. Cuillier**

Pursuant to Grandview Municipal Code Section 2.50, the City entered into a Professional Services Contract for Hearing Examiner Services with Gary M. Cuillier from January 15, 2008 through December 31, 2010. The contract with Mr. Cuillier was extended for an additional three year term from January 1, 2011 through December 31, 2014. Staff recommended Council consider continuation of the contract for Hearing Examiner Services with Mr. Cuillier for an additional three-year term from January 1, 2015 through December 31, 2017.

On motion by Councilmember Ozuna, second by Councilmember Moore, Council unanimously approved Resolution No. 2014-65 authorizing the Mayor to sign a Professional Services Contract for Hearing Examiner Services with Gary M. Cuillier.

7. **UNFINISHED AND NEW BUSINESS** – None

8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**

Wastewater Pumping Facility Improvements – City Administrator Arteaga reported that a final walk through with a representative from the USDA for closeout of the Wastewater Pumping Facility Improvements was completed today.

Bonnieview Road Improvements – City Administrator Arteaga reported that PP&L was in the process of moving the power poles on Bonnieview Road.

East Wine Country Plaza – City Administrator Arteaga reported that the SIED contract between the City and County for the East Wine Country Plaza infrastructure improvements was received and in the process of being reviewed by legal counsel. At the first meeting in January, the following documents would be presented for Council consideration:

- SIED Contract between Yakima County and the City of Grandview;
- Repayment Agreement between the City of Grandview and Cliff Lewis;
- Task Order with Huibregtse, Louman and Associates for engineering services related to the design and construction of the infrastructure improvements; and
- Budget amendment to incorporate the loan and grant funding within the 2015 budget.

9. **MAYOR & COUNCILMEMBER MEETING REPORTS**

Swim Pool Committee – Councilmember Souders reported that the Swim Pool Committee would be meeting on December 15th at the Community Center.

Dog Park Fundraiser – Councilmember Souders reported that the Dog Park Committee held their annual Santa Paws fundraiser during the month of December.

YVCOG General Membership Meeting – Mayor Childress reported that the YVCOG General Membership meeting was scheduled for December 15th in Yakima.

Economic Development – Councilmember Ozuna expressed his interest in economic development and suggested that the City meet with the University of Washington Business School to discuss economic development projects utilizing college interns.

Mayor Childress suggested having a joint meeting with the City, School District and Port of Grandview the first of the year to discuss the University of Washington Business School programs.

December 23rd Council Meeting Cancelled – **On motion by Councilmember Moore, second by Councilmember Souders, Council unanimously cancelled the December 23rd regular meeting due to a lack of agenda items and the Christmas holiday.**

10. **EXECUTIVE SESSION** – None

11. **ADJOURNMENT**

The regular meeting adjourned at 7:25 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk